

Request for benefit to be paid on two homes

Please read the NOTES below before completing this form.

Name: _____	Benefit Ref: _____
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Old Address: _____ **New Address:** _____
_____ _____
_____ _____

Date you Moved Out: _____ **Date you Moved In:** _____

Please answer the following questions:

1. Date you accepted the new tenancy? _____
2. Date you told your landlord you were moving out? _____
3. How much notice did you have to give? _____
4. To what date did you have to pay your rent to at your old address? *Please see note D below.* _____
5. Please state your reasons for moving out at short notice:

Signature of Claimant: _____ **Date** _____

NOTES

- A. You should only complete this form after you have moved.
- B. You can only claim additional benefit for the house you have left. You cannot be paid benefit for the house you have moved to until you actually occupy it.
- C. Additional benefit on your old house can only be paid for a maximum of 4 weeks.
- D. You must provide written confirmation from your landlord of the date you have entered at **2 & 4** above, including confirmation of the date the property was re-let if applicable.

Please return this form to:

**North Norfolk District Council
Benefits Department
Holt Road
Cromer
Norfolk
NR27 9EN**