

## North Norfolk Local Plan Examination: Further Consultation on Proposed Changes

### Submitting comments

We want to hear from you if you either support or object to the Proposed Changes, or if you simply wish to make a comment.

It is important to make clear which **Proposed Change** or **Supporting Document** your comments relate to. Our online [Consultation Portal](#) allows you to navigate the document and to log comments in the relevant places.

Comments should be submitted at <https://consult.north-norfolk.gov.uk> and received by no later than midday **Thursday 19 December 2024**. All comments must be made on the specified Consultation Response Form. We are unable to accept representations which are received outside of the advertised consultation period.

Your representation will firstly be considered by the Council, and subsequently by the appointed Planning Inspector who is currently conducting an examination to determine if the Plan is sound, legally compliant and suitable for adoption.

**Guidance on how to submit comments using the Consultation Portal can be found on pages 3 to 5 of this document.**

### Viewing the documents

This consultation document, and all supporting documents, can be found in the Examination Library at [www.north-norfolk.gov.uk/localplanexamination](http://www.north-norfolk.gov.uk/localplanexamination)

### Information Points

Paper copies of the consultation document and the supporting documents are available to view on request at the following locations during normal opening hours:

- Libraries: Cromer, Fakenham, Holt, North Walsham, Sheringham, Stalham, Wells-next-the-Sea, Wroxham and Norwich (The Forum)
- Council offices: Cromer, Fakenham

All relevant information about the consultation can be found at [www.north-norfolk.gov.uk/localplanconsultation](http://www.north-norfolk.gov.uk/localplanconsultation)

### Contact us

If you have difficulty submitting a representation, have particular accessibility requirements, or wish to speak to us on a related matter, please contact us:

- [planningpolicy@north-norfolk.gov.uk](mailto:planningpolicy@north-norfolk.gov.uk)
- 01263 516318
- Planning Policy, NNDC Council Offices, Holt Road, Cromer, NR27 9EN
- Other ways to contact us can be found at [www.north-norfolk.gov.uk/contact-us](http://www.north-norfolk.gov.uk/contact-us)

If you wish to visit the Council offices to view the documents, we recommend making an appointment via the above 'contact us' web page.

# How to make comments

## Step 1 - Access the Consultation Portal

Visit [www.north-norfolk.gov.uk/localplanconsultation](http://www.north-norfolk.gov.uk/localplanconsultation)

## Step 2 - Select the Consultation Event

For the event show below, select 'GO TO CONSULTATION'.

## Step 3 - Review the Proposed Changes

Review the areas of interest of the document using the left-hand navigation pane, or by scrolling down the main area of the page.

## Step 4 - Add Comments

Comments may be added against each of the **14 x Proposed Changes** and **Appendix 1-6**. Where you see the + **ADD COMMENT** icon, select this to add your comment. You will then be asked to **login**, or **register** (if you have used the system before).

The screenshot shows the 'Local Plan Further Consultation' website. The main heading is 'North Norfolk Local Plan: Further Consultation' with a 'FORMAL SUBMISSION - OPEN' status. A navigation bar includes 'ABOUT THIS CONSULTATION', 'PROPOSAL', and 'WHAT PEOPLE SAY'. A sidebar lists 9 proposed changes under '2 Places & Sites'. The main content area displays '2.1 Cromer: Land at Runtun Road / Clifton Park (C10/1)' with a 'Proposed Change 1' section: 'New Site Allocation: Land at Runtun Road / Clifton Park, Cromer'. Below this is a map showing a red-shaded area. A red circle highlights the '+ ADD COMMENT' button in the top right corner of the content area.

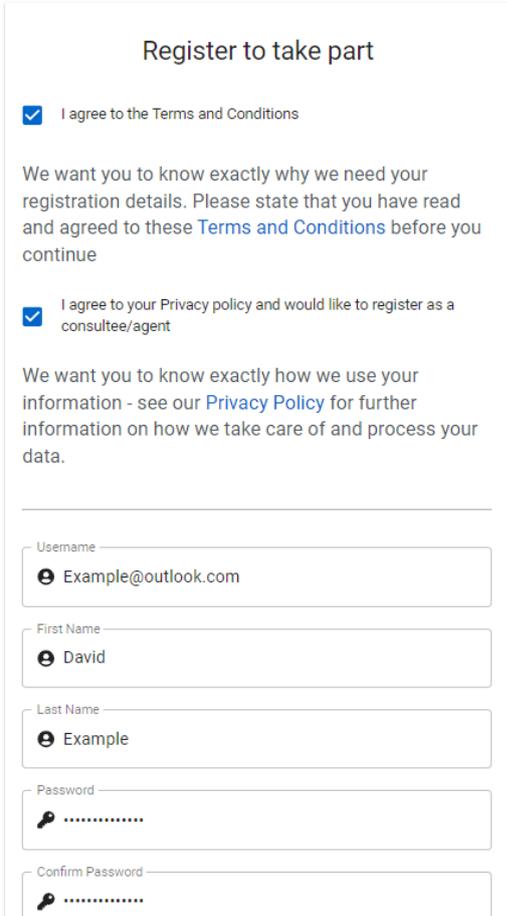
## Step 5 - Login (existing users)

If you know your login, please enter these details into the username and password fields. You can also login using Facebook if you select the Facebook icon. If you cannot recall your password, select 'Forgot Password'. If you cannot recall your username, please contact us for assistance at [planning.policy@north-norfolk.gov.uk](mailto:planning.policy@north-norfolk.gov.uk) or 01263 516318.

The screenshot shows a 'Welcome back' login form. It features a 'Username' field with the text 'Example@outlook.com' and a 'Password' field with masked characters. A 'Forgot Password?' link is located below the password field. A blue 'LOGIN' button is at the bottom, with a 'First time here? Register' link below it.

## Step 6 - Register (new users)

If this is your first time using the system, select the 'Register' option and follow the instructions to register. You can then proceed to add your comments.



Register to take part

I agree to the Terms and Conditions

We want you to know exactly why we need your registration details. Please state that you have read and agreed to these [Terms and Conditions](#) before you continue

I agree to your Privacy policy and would like to register as a consultee/agent

We want you to know exactly how we use your information - see our [Privacy Policy](#) for further information on how we take care of and process your data.

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Username  
Example@outlook.com

First Name  
David

Last Name  
Example

Password  
.....

Confirm Password  
.....

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## Step 7 - Completing the form

Follow the instructions to complete the form.

You can select **SAVE DRAFT** to come back later, or **COMPLETE COMMENT**. The system allows you to then submit further comments on other parts of the consultation before selecting **SUBMIT** to send your submission to us. This can include one comment, or many.

At this stage you can also **REVIEW** and/or **DOWNLOAD PDF** of your comments.

When finished, always select **SUBMIT** to send your submission to us.

If you have any issues please contact us:

- [planningpolicy@north-norfolk.gov.uk](mailto:planningpolicy@north-norfolk.gov.uk)
- 01263 516318