

Application for DISABLED BAND REDUCTION :

Band Reduction for Disabled Persons:

Summary

You can get a disability reduction if your home has certain facilities for meeting the needs of a person with a disability, whether it is an adult or a child, provided they are living in the property.

These are: A room (other than a kitchen or bathroom) which is mainly used by the disabled person, or;

An extra kitchen or bathroom required for meeting the disabled person's needs, or;

Enough floor space or widened doorways to allow a wheelchair to be used indoors.

The Council Tax (Reduction for Disabilities) Regulations 1992, and, The Council Tax (Reduction for Disabilities) (Amendment) Regulations 1999 SI No 1999/1004

IMPORTANT: The disabled person must live in the dwelling on a permanent basis. The reduction will be equivalent to a re-banding of the dwelling into the band immediately below that shown in the Valuation List. In the case of a band "A" dwelling, the reduction will be equivalent to 1/9th of a band "D" rate.

In order to support your application and to speed up the Council's decision you should get the certificate below completed by your doctor or any suitably qualified person.

Once your application has been received we will assess whether the property meets the requirements stated overleaf. In some cases, we may need to contact you to make a visual inspection of the adaptations to your property.

Council Tax Reference Number:.....

Certificate

I hereby certify that is a disabled person for whom the facilities indicated overleaf are essential or of major importance to him/her because of his/her disability.

Signed:

(Doctor, Therapist, Social Worker etc.)

Address:

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Application for a Valuation Band Reduction due to Disability

Council Tax Reference Number:

Property Address:

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1. Disabled Person

Nature of Disability.....

2. Reason for Application – is there:

(a) A room which is predominantly used by and required for meeting the needs of the disabled person? YES / NO

If YES, please give full details of the room concerned.

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(b) A second bathroom which is required for meeting the needs of the disabled person? YES / NO

(c) A second kitchen which is required for meeting the needs of the disabled person? YES / NO

(d) A wheelchair used indoors by the disabled person? YES / NO

(e) Please state the date the adaptations were completed:

Declaration

The information given on the form is correct. I undertake to notify you immediately if I believe that I am no longer eligible for a reduction granted in respect of this application.

Signature of applicant: Date:

Daytime telephone number:

CXDISABLED

GUIDANCE NOTES - REDUCTION FOR PEOPLE WITH DISABILITIES

If your home has certain facilities, which are essential or of major importance to the wellbeing of a disabled person who lives in your home, you may be able to get a reduction in the amount of council tax you have to pay.

1. **Who can apply?**

This can only be the person who is responsible for paying the council tax, even if it is someone else living in the property who is disabled.

2. **The Disabled Person**

The disabled person may be an adult or a child and does not have to be the person responsible for paying the council tax. They must be living at the property address.

For the purpose of this reduction, a person is counted as disabled if they are substantially and permanently disabled. This may be by illness or injury, or deformity since birth.

A person with a learning difficulty or a mental health problem may qualify as well as a person with a physical disability.

3. **Your Home**

To qualify for a reduction your home must contain one or more of the following:

- a room (not a bathroom, kitchen or toilet) mainly used to meet the needs of the disabled person
- a second bathroom or a second kitchen used to meet the needs of the disabled person
- enough floor space to allow a wheelchair to be used indoors to meet the needs of the disabled person

4. **The Declaration**

You must tell the council tax office immediately if the disabled person moves out or if any of the above facilities are removed from your home.

If your circumstances satisfy the conditions above, please now fill in the form enclosed. Once you have returned it we will then either reduce your council tax bill or let you know why we have not been able to.

If you are given a reduction, your council tax bill will be reduced to the amount payable for a property in the valuation band immediately below that of your property. The rules changed from 1 April 2000 to allow properties in band A to also get a reduction. The council tax bill for band A properties is reduced to 5/9 (five ninths) of the amount payable on a band D property.

In the meantime you should continue to pay your council tax as stated in the last bill sent to you.

Data Protection Act 2018

The information on this form will be used to help the Council decide on liability for the Council Tax. The information will only be used in connection with the billing, collection and recovery of local taxes and revenues, including the calculation of any associated discounts, reliefs and benefits. The data may be disclosed to other local authorities for local taxation purposes only and to the Council's auditors.

This Council is under a duty to protect the public funds it administers and to this end may use this information you have provided on this form within this authority for the prevention and detection of fraud. It may also share this information with other bodies administering public funds solely for these purposes.