



Licensing Team
 North Norfolk District Council
 Council Offices
 Holt Road
 Cromer
 Norfolk
 NR27 9EN

Reference number

(office use only)

Withdrawal of consent of individual to being specified as premises supervisor

Section 41 Licensing Act 2003

Part A – notice to licensing authority and premises licence holder

I _____ (full name of premises supervisor)
 of _____ (home address of premises supervisor)

Hereby WITHDRAW my consent to be specified as the designated premises supervisor relating to:
 a premises licence _____ (number of licence, if known)
 for _____ (name and address of premises to which the notice relates)

with effect from _____ (insert date on which you wish to cease being the premises supervisor but see also Note 2 below)

Part B – direction to premises licence holder

_____ (insert name of premises licence holder)
 of _____ (insert address of premises licence holder)

are directed to send to the relevant licensing authority within 7 days of receiving this notice, the premises licence (or the appropriate part of the licence) or, if that is impractical, a statement of the reasons for the failure to provide the licence (or part).

Part C – confirmation of sending notice

I hereby confirm that I sent a copy of this notice and direction to the premises licence holder at the address shown on _____ (insert date) and to the relevant Police Licensing Officer _____ (insert date).

Signed _____ Dated _____
 Print name _____

See notes overleaf.

Notes:

1. This notice must be served on the Licensing Authority by leaving it at or by sending it by post to the Licensing Team, North Norfolk District Council, Holt Road, Cromer, Norfolk, NR27 9EN.
2. This notice will only have effect from the date on which it is received by the Licensing Authority. If sending the notice by 1st class post, it will be deemed to have been received by the authority on the day following that on which it was post marked; if sent by 2nd class post it will be deemed to have been received on the second day following that on which it was post marked.
3. A copy must be served on the premises licence holder no later than 48 hours after service on the licensing authority by posting it to or delivering by hand to the relevant registered office.