

BUDGET BOOK 2010/11

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Message from the Leader of North Norfolk District Council

In preparing the budget for 2010/11 the Liberal Democrats, as the majority political group in North Norfolk District Council, have remained committed to providing good services with a small increase in council tax. Of the total council tax bill, the amount which is kept by North Norfolk District Council is around 9%. Our share has to go a long way to deliver the many services which you expect.

This time last year we predicted that council tax would have to rise by 3.8% in 2010/11. Since then we have taken into account the uncertainty of the economic climate and we have revised this figure downwards, to 2.8%. This amounts to an average increase for those who live in a Band D property of £3.78 per year.

We shall receive an increase of only 1.5% in government support for 2010/11. This will mean an additional income of £135,000 which is not enough to cover even inflationary increases for our existing services. We expect that interest rates will remain low so that the interest on North Norfolk's reserves will fall again in the next year. The security of your capital will be our main investment objective.

The uncertainty surrounding the Local Government Review process and the delivery of local services within Norfolk has complicated our financial planning for the future. In order to produce a balanced budget we have reviewed our services and we have agreed savings which can be achieved with as little impact as possible on the residents of North Norfolk.

Despite all this, we remain dedicated to providing you with the best possible services. There is good news too. As some of you will know, North Norfolk District Council has been successful in securing government funding of £3 million in order to help our communities adapt to the impacts of coastal change. This is an accomplishment to be proud of and it was almost twice the sum of money received by any other council in the country.

Virginia Gay
Leader, North Norfolk District Council

REVENUE

Budget 2010/11 Report on the General Fund

Introduction

The 2010/11 budget along with projections for the following two financial years have been prepared within the overall context of the Financial Strategy 2010/11 to 2012/13 and the Corporate Plan 2008 to 2011. The budget has been prepared in a similar way to previous years being informed by the previous years outturn position, the 2009/10 revised budget and the regular budget monitoring reports. The uncertainty of the current financial markets and economic downturn has continued to have an impact on the budget and future projections in particular investment income and planning and building control fee income.

Local Government Finance Settlement 2010/11

In December 2007 the Government announced the first three year finance settlement for government funding in line with the 2007 Comprehensive Spending Review (CSR 2007). 2010/11 is the final year of this three year settlement.

The Financial forecast within the Financial Strategy 2010/11 to 2012/13 was presented to Cabinet in October and outlined the financial forecast for the next three years. This identified a gap in 2010/11 of £499,000 before allowing for any growth. The projections within the financial strategy reflected the allocations of government funding for the final year of the three year finance settlement of 1.5% in 2010/11. Grant allocations for 2011/12 and 2012/13 are still unknown but a reduction of grant funding is almost certain and therefore a decrease of 1.5% has been assumed. The following table outlines the actual allocation for 2009/10 and 2010/11 and projections for 2011/12 and 2012/13.

External Funding	2009/10 Allocation £'000	2010/11 Allocation £'000	2011/12 Projection £'000	2012/13 Projection £'000
Revenue Support Grant	1,664	1,142		
Redistributed NNDR	7,208	7,865		
Total Formula Grant			8,872	8,739
Total	8,872	9,007	8,872	8,739

Each year the Government makes announcements on specific grants which are allocated outside of the finance settlement. Specific grants differ from ring fenced grants in the sense that they can be used for any type of expenditure, but the expectation is that they are used for their intended purpose, particularly where national targets have been set or spending pressures have been identified. The Department for Work and Pensions (DWP) has confirmed allocations of the benefits administration grant in 2010/11 of £804,886, for future years an annual reduction of 5% in real terms has been assumed in line with their announcement as part of the CSR 2007. Grant funding for homelessness has been confirmed at the current level of £70,000 for 2010/11.

It is often the case that the timing of announcements of other grants is too late to be reflected within the budget for the forthcoming year and therefore estimates are made. At the time of setting the budget for 2010/11 a provisional allocation of Housing and Planning Delivery Grant (HPDG) was made for 2009/10, for 2010/11 the revenue budget assumes £202,500 will be used to support ongoing revenue expenditure in relation to the Local Development Framework. The actual allocations for 2010/11 will not be announced until later in the financial year. Following consultation the Department for Transport have amended the final year allocation method of the national concessionary fares scheme special grant. This has led to a reduction of grant funding of £248,255 compared to the original allocation. From 2011/12 the administration for the concessionary fares service will now almost certainly be administered by the County Council.

The Budget position for 2010/11

Due to the funding gap that was identified early on in the financial planning process no growth bids were invited unless they related to health and safety issues, ongoing support to ICT or the sustainability agenda. The following work streams were identified in September 2009 to be taken forward which allowed for a review of the Council's services in the light of the increased pressure on budgets and funding levels:

- 1) Management and service structural reviews.
- 2) Service prioritisation and identifying opportunities to deliver 6% savings across the revenue budgets.
- 3) Shared service opportunities.
- 4) Savings to be delivered from contract procurement opportunities covering waste and cleansing services.

Following on from work streams 1 and 2, savings and additional income totalling £461,799 have been included in the budget for 2010/11.

Due to the exceptional circumstances in the year it has been necessary to use a number of one offs to balance the budget totalling £333,513 which will not be available to be drawn upon in the future.

Inflationary increases have been included within the budget for existing contracts but no general inflation increases have been applied to the budgets. An average increase in fees and charges of 2.5% has been assumed excluding those which have been recently reviewed, for example beach huts, chalets and car parking fees. Where fees are set by statute for example planning fees, the budget reflects any impact on income that these may have. The increase in NNDC's element of the Council Tax has been set at 2.8% for 2010/11.

The budget for 2010/11 is supported by a number of key documents namely the Treasury Management Strategy, Procurement Strategy, Capital Strategy, Prudential Indicators, ICT Strategy and the Asset Management Plan.

Future Projections

As mentioned previously 2010/11 is the final year of the three year finance settlement following the CSR 2007. The exact timing of the next spending review is not yet known but there is an expectation that Local Authorities will see a real terms reduction in government grant, the forecasts for 2011/12 onwards currently assume a reduction of 1.5%. After allowing for indicative increases in Council Tax for this period of 2.5%, inflationary increases and known spending pressures there is currently a forecast gap of £483,155 in 2011/12 increasing to £719,270 in 2012/13 for which savings or additional income will need to be identified.

Conclusion

The budget presented for 2010/11 has been prepared within the context of the Corporate Plan and is supported by the Asset Management Plan and updated Capital Strategy. A number of additional income opportunities and savings have been identified and included within the budget for 2010/11. These will be closely monitored during the year and action plans implemented as necessary to ensure the budget remains achievable.

Further details on the budget for 2010/11 can be obtained from the various budget reports which can be found at

<http://www.northnorfolk.org/apps/committees/default.asp?pathh=Cabinet/08%20Feb%202010> or by contacting accountancy@north-norfolk.gov.uk.

General Fund Summary

2008/09 Actual	Service Area	2009/10 Updated Budget	2009/10 Revised Budget	2010/11 Base Budget	2011/12 Projection	2012/13 Projection
£		£	£	£	£	£
5,340,639	Community	6,733,560	4,934,965	7,899,509	6,727,174	5,926,752
9,047,572	Environment	7,960,967	7,765,386	8,033,728	8,059,746	8,231,357
1,536,278	Information	1,221,243	1,159,978	1,208,803	1,328,526	1,342,559
4,896,379	Resources	2,395,112	2,179,217	2,211,896	2,185,047	2,196,630
573,158	Supporting Communities	536,440	538,916	537,051	540,712	592,174
(19,640)	(Surplus)/Deficit from Norse	(10,000)	(10,000)	(10,000)	0	0
0	Savings/Additional Income to be Achieved	0	0	0	(483,155)	(719,270)
21,374,386	Net Cost of Services	18,837,322	16,568,462	19,880,987	18,358,050	17,570,202
1,228,407	Parish Precepts	1,319,393	1,319,393	1,427,268	1,527,000	1,642,000
(7,142,775)	Capital Charges	(3,197,114)	(664,665)	(841,459)	(901,093)	(1,132,518)
(802,292)	Reffcus	0	(1,018,763)	(3,436,483)	(2,358,598)	(1,310,000)
(1,341,848)	Interest Receivable	(801,580)	(718,600)	(549,600)	(492,600)	(563,600)
3,298	External Interest Paid	900	900	0	0	0
492,768	Revenue Financing for Capital	101,698	60,000	60,000	0	0
650,342	FRS 17 Pension Adjustment	336,597	985,231	259,458	259,996	262,595
14,462,286	Net Operating Expenditure	16,597,216	16,531,958	16,800,171	16,392,755	16,468,679
	Contributions to/(from) Earmarked Reserves:					
0	Capital Projects Contribution to CPR	(60,000)	(60,000)	(60,000)	0	0
(29,300)	Use of Capital Projects Reserve	0	0	0	0	0
(249,000)	Coast Protection	(210,320)	(210,320)	(29,600)	0	0
0	Organisational Development	(92,000)	(92,000)	0	0	0
(14,000)	Asset Management	(20,000)	(53,000)	(20,000)	0	0
(3,000)	Sheringham Splash	0	0	0	0	0
(18,000)	Leisure Management Facility	0	0	0	0	0
(23,000)	Common Training	(21,038)	(21,038)	0	0	0
(11,000)	Local Strategic Partnership	0	0	0	0	0
(26,000)	Environmental Health (inc. Waste)	(51,900)	0	(25,000)	0	0
10,000	Environmental Policy	0	0	0	0	0
0	Elections	40,000	40,000	40,000	(80,000)	0
(12,000)	Planning (BC & DC)	0	0	0	0	0
(176,000)	Planning Appeals	0	0	0	0	0
(85,000)	Land Charges	(57,350)	(57,350)	0	0	0
0	Local Authority Business Growth Incentive Earmarking	(80,000)	(41,395)	0	0	0
72,000	Housing and Planning Delivery Grant	(15,064)	21,430	(110,000)	0	0
35,000	Housing	(35,000)	11,572	0	0	0
(85,000)	Local Development Framework	(69,702)	(65,702)	(24,000)	0	0
0	LSVT	(35,000)	(35,000)	0	0	0
(22,000)	Local Government Reorganisation	0	0	(25,000)	0	0
11,000	Arts and Community Projects	(28,800)	(31,300)	0	0	0
10,000	Economic Development	0	(10,000)	0	0	0
665,000	Benefits	0	(66,371)	(295,881)	0	0
685,000	Restructuring Proposals	0	0	0	0	0
150,000	Concessionary Fares	0	0	0	0	0
2,000	Grassed Area Deposits	0	0	0	0	0
0	Use of General Reserve	(100,000)	(100,000)	(69,768)	0	0
44,711	Contributions to/(from) General Reserves	1,668	1,668	0	0	0
15,398,697	Amount to be met from Government Grant and Local Taxpayers	15,762,710	15,763,152	16,180,922	16,312,755	16,468,679
(1,228,407)	Collection Fund – Parishes	(1,319,393)	(1,319,393)	(1,427,268)	(1,527,000)	(1,642,000)
(5,396,082)	Collection Fund – District	(5,571,764)	(5,571,764)	(5,746,796)	(5,914,000)	(6,088,000)
(1,072,184)	Revenue Support Grant	(1,663,672)	(1,663,672)	(1,142,044)	0	0
(7,702,024)	Redistributed Business Rates	(7,207,881)	(7,207,881)	(7,864,814)	0	0
0	Revenue Support Grant and Redistributed Business Rates	0	0	0	(8,871,755)	(8,738,679)
(15,398,687)	Income from Government Grant and Local Taxpayers	(15,762,710)	(15,762,710)	(16,180,922)	(16,312,755)	(16,468,679)
0	(Surplus)/Deficit	0	442	0	0	0

NNDC Net Cost of Services – Subjective Analysis

The following details the net cost of services set out according to CIPFAs recommended subjective analysis groupings. The notes below detail what is included within each group.

2008/09 Actual	Net Cost of Services	2009/10 Updated Budget	2009/10 Revised Budget	2010/11 Base Budget	2011/12 Projection	2012/13 Projection
£		£	£	£	£	£
10,703,827	Employees	11,100,538	10,230,156	10,673,860	10,460,090	10,533,405
2,907,753	Premises	2,753,957	2,762,223	2,564,309	2,626,329	2,679,055
1,136,415	Transport	1,396,066	1,342,215	1,351,358	1,343,598	1,342,620
9,870,162	Supplies and Services	9,681,029	10,713,456	10,632,298	9,975,009	10,166,087
298,917	Third Party Payments	261,482	257,325	260,227	262,829	265,457
26,727,699	Transfer Payments	26,003,637	28,506,035	28,528,035	28,507,535	28,507,535
8,579,468	Capital Charges	3,197,114	1,683,428	4,277,942	3,259,691	2,441,518
(38,849,855)	Income (External)	(35,556,501)	(38,926,376)	(38,407,042)	(37,593,876)	(37,646,205)
0	Savings to be achieved	0	0	0	(483,155)	(719,270)
21,374,386	Total Cost of Services	18,837,322	16,568,462	19,880,987	18,358,050	17,570,202

Employees – this includes the cost of employee expenses, both direct, for example salaries, national insurance contribution and pension costs and also indirect, for example relocation and training.

Premises – this includes expenses directly related to the running of premises and land, for example energy costs, rent and rates.

Transport – this includes all costs associated with the provision, hire or use of transport, including car allowances and reimbursement for the concessionary fares scheme.

Supplies and Services – this includes all direct supplies and service expenses to the authority, for example services provided for waste and cleansing, equipment, furniture and printing.

Third Party Payments – this includes payments to an external provider or an internal service delivery unit defined as a trading operation, for example car parks and markets.

Transfer Payments – this includes the cost of payments to individuals, for which no goods or services are received in return by the local authority, for example housing benefits.

Capital Charges – this includes the depreciation and impairment losses charged to the service revenue accounts in relation to Council assets. These costs are reversed out so as to have no impact on the Council Tax payer.

Income – this includes all income received from external users or by way of charges or recharges to internal users. It includes for example specific government grants, benefit subsidy grant, fees and charges for admissions and use of council services where applicable.

Reserve Statement

	Balance at 01/04/2009 £	2009/10 Budgeted Movement £	Estimated Balance at 01/04/2010 £	2010/11 Budgeted Movement £	Estimated Balance at 01/04/2011 £	2011/12 Budgeted Movement £	Estimated Balance at 01/04/2012 £	2012/13 Budgeted Movement £	Estimated Balance at 01/04/2013 £
General Fund	1,148,549	(128,781)	1,019,768	(69,768)	950,000	0	950,000	0	950,000
<i>Earmarked Reserves:</i>									
Capital Projects	110,833	(32,700)	78,133	(60,000)	18,133	0	18,133	0	18,133
Organisational Development	92,000	(92,000)	0	0	0	0	0	0	0
Coast Protection	239,920	(210,320)	29,600	(29,600)	0	0	0	0	0
Asset Management	148,113	(53,000)	95,113	(20,000)	75,113	0	75,113	0	75,113
Sheringham Splash	65,571	0	65,571	0	65,571	0	65,571	0	65,571
Sports Hall Equipment	15,431	0	15,431	0	15,431	0	15,431	0	15,431
Common Training	21,038	(21,038)	0	0	0	0	0	0	0
Local Strategic Partnership	12,168	0	12,168	0	12,168	0	12,168	0	12,168
Environmental Health	162,000	0	162,000	(25,000)	137,000	(33,465)	103,535	0	103,535
Environmental Policy	42,668	0	42,668	0	42,668	0	42,668	0	42,668
Election Reserve	0	40,000	40,000	40,000	80,000	(80,000)	0	0	0
Land Charges	57,350	(57,350)	0	0	0	0	0	0	0
Local Development Framework	89,702	(65,702)	24,000	(24,000)	0	0	0	0	0
LSVT Reserve	435,000	(35,000)	400,000	0	400,000	0	400,000	0	400,000
Local Government Reorganisation	71,916	0	71,916	(25,000)	46,916	0	46,916	0	46,916
Regeneration Projects	90,000	(51,395)	38,605	0	38,605	0	38,605	0	38,605
Arts and Community Projects	31,300	(31,300)	0	0	0	0	0	0	0
Housing and Planning Delivery Grant (HPDG)	356,060	21,430	377,490	(110,000)	267,490	0	267,490	0	267,490
Housing	35,000	11,572	46,572	0	46,572	0	46,572	0	46,572
Concessionary Fares	150,000	0	150,000	0	150,000	0	150,000	0	150,000
Benefits	664,776	(66,371)	598,405	(295,881)	302,524	0	302,524	0	302,524
Restructuring Proposals	685,132	(40,000)	645,132	0	645,132	0	645,132	0	645,132
Invest to Save	0	40,000	40,000	0	40,000	0	40,000	0	40,000
Total Reserves	4,724,528	(771,955)	3,952,573	(619,249)	3,333,324	(113,465)	3,219,859	0	3,219,859

COUNCIL TAX 2010/11 – SUMMARY

	2009/10 Base Budget £	2010/11 Base Budget £	Increase £ : p	% Variance
<i>Net Expenditure before use of Reserves</i>	16,597,216	16,800,171		
<i>Use of Reserves</i>	(834,506)	(619,249)		
<i>Net Expenditure after use of Reserves</i>	15,762,710	16,180,922		
 <i>Less Parish and Town Precepts and Special Expenses</i>	 (1,319,393)	 (1,427,268)		
<i>Net District Budget</i>	14,443,317	14,753,654		2.2
 <i>Revenue Support Grant</i>	 (1,663,672)	 (1,142,044)		
<i>Redistributed National non-Domestic Rates</i>	(7,207,881)	(7,864,814)		
<i>Total External Support</i>	(8,871,553)	(9,006,858)		(1.5)
 <i>District Net Call on Collection Fund (excluding parishes)</i>	 5,571,764	 5,746,796	 175,032	 3.1
 <i>District Council Level at Band D</i>	 135.90	 139.59	 3.69	 2.7
<i>Less Collection Fund Surplus</i>	(0.81)	(0.72)	0.09	(11.1)
<i>Net District Council Tax Level at Band D (District Council's Own Spending)</i>	135.09	138.87	3.78	2.8
 <i>Parish and Town Precepts</i>	 32.18	 34.67	 2.49	 7.7
 <i>Average District Council Tax at Band D (Inclusive of Parish and Town Precepts)</i>	 167.27	 173.54	 6.27	 3.7
 <i>Norfolk County Council</i>	 1,123.74	 1,145.07	 21.33	 1.9
<i>Norfolk Police Authority</i>	185.58	191.16	5.58	3.0
<i>Total Average Band D Amount</i>	1,476.59	1,509.77	33.18	2.2
 <i>Range of charges at Band D</i>				
<i>Minimum</i>	1,444.41	1,475.10	30.69	
<i>Maximum</i>	1,524.20	1,551.89	27.69	

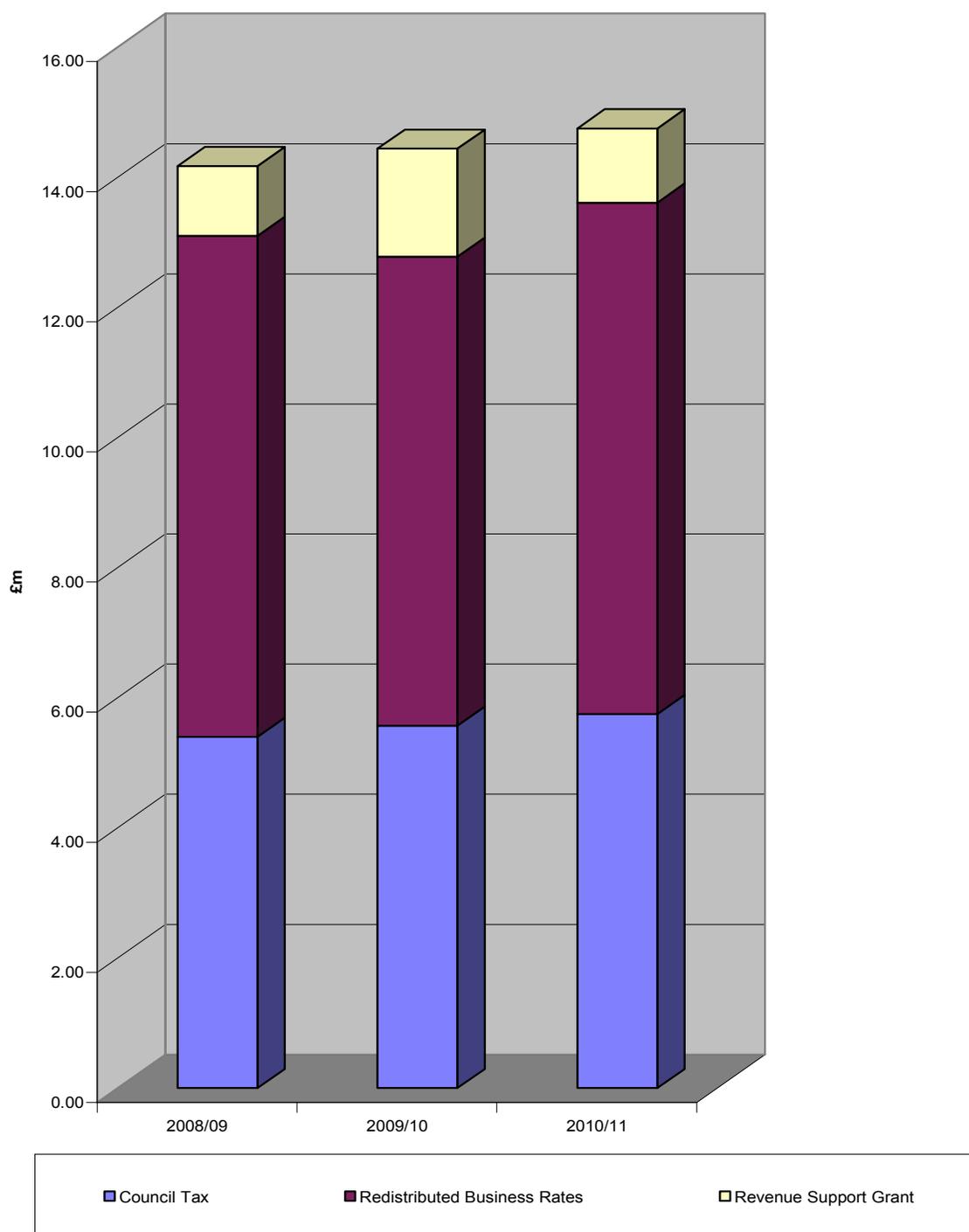
Notes:

- (1) The average increase in Council Tax, at Band D for the District and Parish and Town Councils' spending represents an increase of 12 pence per week.
- (2) The basic (average) amount of Council Tax represents the District and Parishes and Towns spending divided by the tax base of 41,170 (as approved by the Council on 16 December 2009). It is the charge for a Band D equivalent dwelling.
- (3) The amount of Council Tax at Band D is shown as required by Central Government. However, 69% of properties are Bands A to C.
- (4) Norfolk County Council and Norfolk Police Authority make their own calculations of their precept amounts and inform each District Council of the amount to be included in the total Council Tax.
- (5) The multipliers to be used for calculating each Council Tax Band are as follows :

A	6/9	Up to £40,000	E	11/9	£88,001 - £120,000
B	7/9	£40,001 - £52,000	F	13/9	£120,001 - £160,000
C	8/9	£52,001 - £68,000	G	15/9	£160,001 - £320,000
D	9/9	£68,001 - £88,000	H	18/9	£320,001 and above
- (6) Parish and Town Council precepts range from nil to £76.79 per Band D equivalent dwelling.

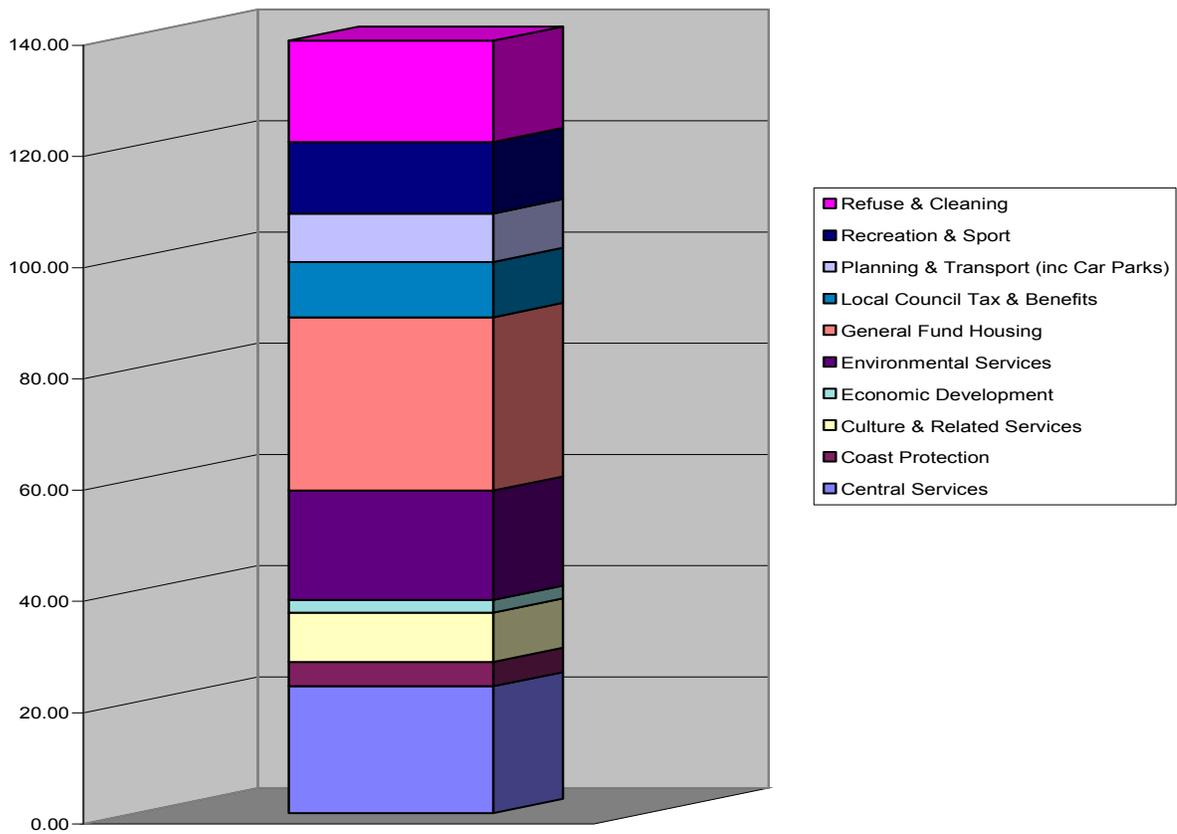
GENERAL FUND – SOURCES OF FINANCE

The main sources of Finance for the net General Fund Budget, after taking account of revenue raised through fees and charges and specific grants for benefits etc, is shown below for the three years 2008/09 to 2010/11. The external finance has increased by 1.5% for 2010/11 over the 2009/10 level, with an increase of 9.1% for Business Rates and an decrease of 31.4% for Revenue Support Grant.



GENERAL FUND – SPENDING

Where does North Norfolk's £138.87 of Council tax go?



COUNCIL TAX 2010/11 PER BAND D DWELLING

PARISH	TAX BASE	Parish Precept	Parish Council Tax	Other*	Total Council tax
	£ . P	£ . P	£ . P	£ . P	£ . P
ALBY WITH THWAITE	99.39	2,400.00	24.14	1,475.10	1,499.24
ALDBOROUGH	238.18	5,000.00	20.99	1,475.10	1,496.09
ANTINGHAM	128.17	2,200.00	17.16	1,475.10	1,492.26
ASHMANHAUGH	69.47	2,700.00	38.86	1,475.10	1,513.96
AYLMERTON	204.18	3,000.00	14.69	1,475.10	1,489.79
BACONSTHORPE	89.37	1,500.00	16.78	1,475.10	1,491.88
BACTON	508.87	12,500.00	24.56	1,475.10	1,499.66
BARSHAM	105.26	1,900.00	18.05	1,475.10	1,493.15
BARTON TURF	243.22	4,500.00	18.50	1,475.10	1,493.60
BECKHAM EAST/WEST	123.46	2,400.00	19.43	1,475.10	1,494.53
BEESTON REGIS	418.35	13,000.00	31.07	1,475.10	1,506.17
BINHAM	178.43	4,500.00	25.21	1,475.10	1,500.31
BLAKENEY	541.46	23,000.00	42.47	1,475.10	1,517.57
BODHAM	181.15	6,000.00	33.12	1,475.10	1,508.22
BRININGHAM	63.14	0.00	0.00	1,475.10	1,475.10
BRINTON	122.26	2,250.00	18.40	1,475.10	1,493.50
BRISTON	867.55	25,485.00	29.37	1,475.10	1,504.47
BRUMSTEAD	26.54	0.00	0.00	1,475.10	1,475.10
CATFIELD	354.88	8,500.00	23.95	1,475.10	1,499.05
CLEY	316.49	7,000.00	22.11	1,475.10	1,497.21
COLBY	192.12	14,250.00	74.17	1,475.10	1,549.27
CORPUSTY AND SAXTHORPE	277.19	6,860.00	24.74	1,475.10	1,499.84
CROMER	3,101.65	142,890.00	46.06	1,475.10	1,521.16
DILHAM	140.79	4,200.00	29.83	1,475.10	1,504.93
DUNTON	52.75	500.00	9.47	1,475.10	1,484.57
EAST RUSTON	190.00	3,000.00	15.78	1,475.10	1,490.88
EDGEFIELD	182.22	4,400.00	24.14	1,475.10	1,499.24
ERPINGHAM	247.59	5,950.00	24.03	1,475.10	1,499.13
FAKENHAM	2,659.21	133,694.00	50.27	1,475.10	1,525.37
FELBRIGG	76.60	2,000.00	26.10	1,475.10	1,501.20
FELMINGHAM	197.00	1,200.00	6.09	1,475.10	1,481.19
FIELD DALLING	137.32	3,000.00	21.84	1,475.10	1,496.94
FULMODESTONE	185.29	4,000.00	21.58	1,475.10	1,496.68
GIMINGHAM	158.97	4,750.00	29.87	1,475.10	1,504.97
GREAT SNORING	86.00	3,000.00	34.88	1,475.10	1,509.98

COUNCIL TAX 2009/10 PER BAND D DWELLING

PARISH	TAX BASE	Parish Precept	Parish Council Tax	Other* Council Tax	Total Council tax
	£ . P	£ . P	£ . P	£ . P	£ . P
GRESHAM	173.76	4,500.00	25.89	1,475.10	1,500.99
GUNTHORPE	147.75	0.00	0.00	1,475.10	1,475.10
HANWORTH	97.53	2,200.00	22.55	1,475.10	1,497.65
HAPPISBURGH	316.46	7,000.00	22.11	1,475.10	1,497.21
HELHOUGHTON	112.73	3,700.00	32.82	1,475.10	1,507.92
HEMPSTEAD	79.30	1,400.00	17.65	1,475.10	1,492.75
HEMPTON	189.83	6,000.00	31.60	1,475.10	1,506.70
HICKLING	428.03	7,612.00	17.78	1,475.10	1,492.88
HIGH KELLING	288.54	8,500.00	29.45	1,475.10	1,504.55
HINDOLVESTON	205.25	5,650.00	27.52	1,475.10	1,502.62
HINDRINGHAM	238.63	5,500.00	23.04	1,475.10	1,498.14
HOLKHAM	93.28	2,500.00	26.80	1,475.10	1,501.90
HOLT	1,678.78	73,208.00	43.60	1,475.10	1,518.70
HONING	126.03	2,000.00	15.86	1,475.10	1,490.96
HORNING	625.65	12,000.00	19.18	1,475.10	1,494.28
HORSEY	37.92	400.00	10.54	1,475.10	1,485.64
HOVETON	797.40	37,994.00	47.64	1,475.10	1,522.74
INGHAM	152.81	1,300.00	8.50	1,475.10	1,483.60
INGWORTH	43.38	2,090.00	48.17	1,475.10	1,523.27
ITTERINGHAM	63.39	1,850.00	29.18	1,475.10	1,504.28
KELLING	93.31	2,700.00	28.93	1,475.10	1,504.03
KETTLESTONE	92.57	2,500.00	27.00	1,475.10	1,502.10
KNAPTON	157.61	4,250.00	26.96	1,475.10	1,502.06
LANGHAM	194.33	6,000.00	30.87	1,475.10	1,505.97
LESSINGHAM	247.25	3,500.00	14.15	1,475.10	1,489.25
LEATHERINGSETT WITH GLANDFORD	122.77	1,900.00	15.47	1,475.10	1,490.57
LITTLE BARNINGHAM	41.95	400.00	9.53	1,475.10	1,484.63
LITTLE SNORING	231.46	6,500.00	28.08	1,475.10	1,503.18
LUDHAM	530.35	9,054.00	17.07	1,475.10	1,492.17
MATLASKE	65.98	300.00	4.54	1,475.10	1,479.64
MELTON CONSTABLE	198.91	8,000.00	40.21	1,475.10	1,515.31
MORSTON	58.01	850.00	14.65	1,475.10	1,489.75
MUNDESLEY	1,206.00	47,049.00	39.01	1,475.10	1,514.11
NEATISHEAD	244.28	5,400.00	22.10	1,475.10	1,497.20
NORTH WALSHAM	4,253.75	139,000.00	32.67	1,475.10	1,507.77

COUNCIL TAX 2009/10 PER BAND D DWELLING

PARISH	TAX BASE	Parish Precept £ . P	Parish Council Tax £ . P	Other* Council Tax £ . P	Total Council tax £ . P
NORTHREPPS	328.34	12,500.00	38.07	1,475.10	1,513.17
OVERSTRAND	459.63	14,800.00	32.19	1,475.10	1,507.29
PASTON	88.99	4,200.00	47.19	1,475.10	1,522.29
PLUMSTEAD	54.13	1,600.00	29.55	1,475.10	1,504.65
POTTER HEIGHAM	435.03	11,200.00	25.74	1,475.10	1,500.84
PUDDING NORTON	84.95	1,500.00	17.65	1,475.10	1,492.75
RAYNHAM	118.94	5,000.00	42.03	1,475.10	1,517.13
ROUGHTON	351.20	20,000.00	56.94	1,475.10	1,532.04
RUNTON	754.32	5,000.00	6.62	1,475.10	1,481.72
RYBURGH	236.82	8,000.00	33.78	1,475.10	1,508.88
SALTHOUSE	122.28	3,000.00	24.53	1,475.10	1,499.63
SCOTTOW	292.98	22,500.00	76.79	1,475.10	1,551.89
SCULTHORPE	294.28	4,180.00	14.20	1,475.10	1,489.30
SEA PALLING	225.96	9,000.00	39.83	1,475.10	1,514.93
SHERINGHAM	3,229.23	149,129.00	46.18	1,475.10	1,521.28
SIDESTRAND	48.61	995.00	20.46	1,475.10	1,495.56
SKEYTON	86.34	1,100.00	12.74	1,475.10	1,487.84
SLOLEY	92.83	2,550.00	27.46	1,475.10	1,502.56
SMALLBURGH	197.91	5,000.00	25.26	1,475.10	1,500.36
SOUTHREPPS	318.65	11,450.00	35.93	1,475.10	1,511.03
STALHAM	1,124.26	48,000.00	42.69	1,475.10	1,517.79
STIBBARD	140.83	5,200.00	36.92	1,475.10	1,512.02
STIFFKEY	130.66	4,000.00	30.61	1,475.10	1,505.71
STODY	89.54	2,400.00	26.80	1,475.10	1,501.90
SUFFIELD	55.85	1,500.00	26.85	1,475.10	1,501.95
SUSTEAD	93.89	1,200.00	12.78	1,475.10	1,487.88
SUTTON	421.87	3,800.00	9.00	1,475.10	1,484.10
SWAFIELD	114.71	2,650.00	23.10	1,475.10	1,498.20
SWANTON ABBOTT	148.81	4,600.00	30.91	1,475.10	1,506.01
SWANTON NOVERS	86.06	2,750.00	31.95	1,475.10	1,507.05
TATTERSETT	287.42	3,000.00	10.43	1,475.10	1,485.53
THORNAGE	98.22	1,700.00	17.30	1,475.10	1,492.40
THORPE MARKET	113.77	2,750.00	24.17	1,475.10	1,499.27
THURNING	29.91	0.00	0.00	1,475.10	1,475.10
THURSFORD	107.60	3,000.00	27.88	1,475.10	1,502.98

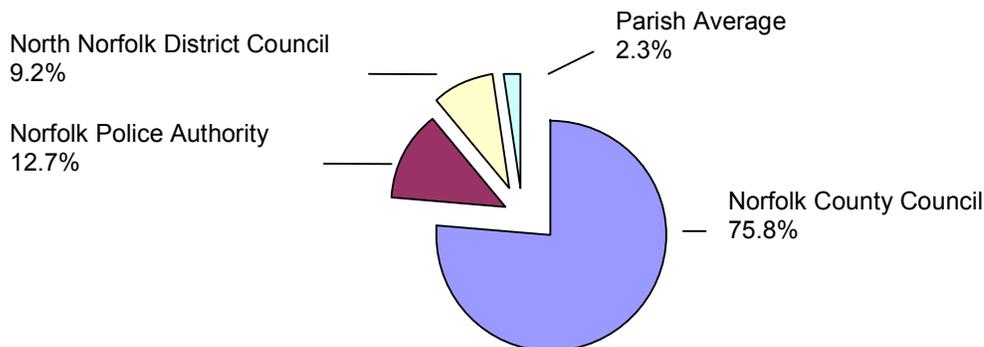
COUNCIL TAX 2009/10 PER BAND D DWELLING

PARISH	TAX BASE	Parish Precept £ . P	Parish Council Tax £ . P	Other* Council Tax £ . P	Total Council tax £ . P
TRIMINGHAM	152.96	4,700.00	30.72	1,475.10	1,505.82
TRUNCH	367.80	15,500.00	42.14	1,475.10	1,517.24
TUNSTEAD	272.08	6,000.00	22.05	1,475.10	1,497.15
UPPER SHERINGHAM	98.68	4,583.00	46.44	1,475.10	1,521.54
WALCOTT	248.00	7,000.00	28.22	1,475.10	1,503.32
WALSINGHAM	375.99	16,000.00	42.55	1,475.10	1,517.65
WARHAM	79.79	5,000.00	62.66	1,475.10	1,537.76
WELLS-NEXT-THE-SEA	1,131.72	68,000.00	60.08	1,475.10	1,535.18
WESTWICK	32.03	0.00	0.00	1,475.10	1,475.10
WEYBOURNE	325.89	15,000.00	46.02	1,475.10	1,521.12
WICKMERE	59.90	3,400.00	56.76	1,475.10	1,531.86
WIGHTON	109.31	3,500.00	32.01	1,475.10	1,507.11
WITTON	133.41	670.00	5.02	1,475.10	1,480.12
WIVETON	89.15	3,250.00	36.45	1,475.10	1,511.55
WOOD NORTON	102.22	2,075.00	20.29	1,475.10	1,495.39
WORSTEAD	326.75	9,000.00	27.54	1,475.10	1,502.64
TOTALS / AVERAGES	41,170.00	1,427,268.00	34.67	1,475.10	1,509.77

* OTHER COUNCIL TAX

	£ . P
Norfolk County Council	1,145.07
Norfolk Police Authority	191.16
North Norfolk District Council	138.87
	<u>1,475.10</u>
Parish Average	34.67
Total Average Band D Amount	<u>1,509.77</u>

2010/11 Council Tax – Where does it go?



EMPLOYEE NUMBERS – OFFICE STAFF

Service Area	2009/10 Revised Budget		2010/11 Base Budget	
	No.	FTE's	No.	FTE's
Community	95	86.76	85	77.41
Environment	55	47.76	52	48.15
Information	59	54.30	58	52.80
Resources	115	103.80	111	100.29
Supporting Communities	12	10.60	11	9.60
Total – Office Staff	336	303.22	317	288.25

EMPLOYEE NUMBERS – OUTSIDE STAFF

Service Area	2009/10 Revised Budget		2010/11 Base Budget	
	No.	FTE's	No.	FTE's
Community	0	0.00	0	0.00
Environment	14	10.50	13	9.50
Information	13	5.10	13	5.10
Resources	6	5.40	6	5.40
Supporting Communities	4	3.10	4	3.10
Total – Outside Staff	37	24.10	36	23.10

TOTAL STAFF	373	327.32	353	311.35
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EMPLOYEE COSTS

Service Area	2009/10 Revised Budget		2010/11 Base Budget	
	Direct Employee Costs	Indirect Employee Costs	Direct Employee Costs	Indirect Employee Costs
	£	£	£	£
Community	2,544,094	46,564	2,638,881	42,824
Environment	1,781,410	28,720	1,852,280	29,039
Information	1,653,404	26,647	1,805,262	26,862
Resources	3,492,546	181,067	3,712,253	159,732
Supporting Communities	455,689	19,955	402,920	3,807
	10,230,156		10,673,860	

Community Service Area
Corporate Management Team Responsibility: Steve Blatch Ext: 6232

Contacts		
Service	Contact	Tel. Ext
Development Control	Andy Mitchell/John Williams	6158/6163
Planning Policy	Mark Ashwell	6325
Conservation & Design	Phil Godwin	6131
Landscape	Phil Godwin	6131
Building Control & Access	Mike Radley	6132
Planning Division	Lorraine Gray	6129
General Economic Development	Robin Smith	6236
Tourism	Robin Smith	6236
Coast Protection	Peter Frew	6180
Coastal Change Pathfinder	Peter Frew	6180
Coastal Management	Peter Frew	6180
Strategic Housing	Karen Hill	6183
Private Sector Housing	Karen Hill	6183
Regeneration Management	Robin Smith	6236
Housing – Service Management	Karen Hill	6183
Local Land Charges	Mark Ashwell	6325
Transport	Maureen Clarke / Kingsley Fletcher	6340 / 6122

Community Service Area

2008/09 Actual	Service	2009/10 Updated Budget	2009/10 Revised Budget	2010/11 Base Budget	2011/12 Projection	2012/13 Projection
£		£	£	£	£	£
1,303,944	Development Control	786,727	755,599	767,615	679,444	690,094
185,025	Planning Policy	274,552	182,909	344,713	240,946	245,598
244,868	Conservation & Design	165,148	151,083	156,308	156,598	158,660
157,293	Landscape	145,589	140,615	135,109	135,430	137,257
245,859	Building Control & Access	101,769	167,274	137,630	66,186	75,258
0	Planning Division	2,000	0	0	0	0
343,107	General Economic Development	320,986	308,317	259,080	259,821	262,210
150,823	Tourism	152,578	148,678	151,758	151,938	152,988
1,083,925	Coast Protection	981,343	953,103	628,700	784,502	984,106
288,437	Strategic Housing	900,478	293,300	2,600,652	1,670,508	973,768
898,568	Private Sector Housing	2,208,337	1,209,611	1,798,749	1,659,321	1,320,890
0	Regeneration Management*	0	0	0	0	0
0	Housing – Service Mgmt*	0	0	0	0	0
133,639	Local Land Charges	106,117	98,595	121,269	121,714	124,047
305,151	Transport	562,341	525,881	797,926	800,766	801,876
0	Coastal Management*	0	0	0	0	0
5,340,639	NET COST OF COMMUNITY	6,733,560	4,934,965	7,899,509	6,727,174	5,926,752

*The costs of these services are fully recharged to the services they support

**Community Service Area
Main Items of Growth and Savings/Income
2010/11 Budget**

GROWTH	Amount £
Development Control	
- Reduced income from Planning Applications in line with current trend	113,600
- No provision made to receive Housing & Planning Delivery Grant	35,000
Planning Policy	
- Work stream 1 growth is included within this budget.	20,463
- Year two of Local Development Framework growth bid. Costs in this year include examination fees. These costs are budgeted to be funded from the Housing and Planning Delivery Grant (HPDG).	121,808
Building Control & Access	
- Reduced income from Building Control in line with current trend	67,970
General Fund Housing	
- Homelessness Prevention Expenditure funded from grant.	70,000
- Second Homes Grant no longer being used to support Social Housing schemes.	271,698
- Reduced income received from Homelessness accommodation, offset by a reduction in costs.	80,000
Coast Protection	
- Additional cost to backfill staff working on Pathfinder Project	15,000
Coastal Change Pathfinder	
- Revenue costs in relation to the Pathfinder Project	319,760
Local Land Charges	
- Reduction in income from Local Land charges as a result of the current economic climate and changes to guidance concerning setting fees	43,130
Transport	
- Reduction in Government grant funding as a result of the redistribution of the concessionary fares special grant	216,243
Coastal Management	
- Contribution for coastal services no longer received	5,800
	<u><u>1,380,472</u></u>

SAVINGS / INCOMEAmount
£**Development Control**

- Staff saving due to restructuring and secondments (77,790)
- Reduced advertising costs in line with applications received (6,015)

Building Control & Access

- Staff saving following restructuring (45,807)

Economic Development

- End of temporary two year post. (39,986)

Coast Protection

- Reduction in sea defence expenditure in line with 10 year maintenance programme (171,400)
- Contribution from Environment Agency for Coastal Group work (8,000)
- Staff cost charged to Pathfinder Project (138,300)
- Staff costs charged to capital projects (12,000)

Coastal Change Pathfinder

- DEFRA grant (319,760)
- Staff cost charged to capital projects (65,000)

General Fund Housing

- Reduction in costs associated with providing homelessness accommodation, including Private Sector Lease rents and Bed & Breakfast charges. (90,000)

Housing Service Management

- Work stream 2 savings have been included within this budget. (32,910)

(1,006,968)

Development Control

This service is responsible for determining applications for planning permission, listed buildings, conservation areas, advertisement consent and consents under related legislation. It also handles appeals to the Department for Communities and Local Government (DCLG) on behalf of the Council. It enforces planning and related controls. In addition it provides advice to the public and other parties in relation to development proposals, appeals and enforcements.

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
585,201	Employee	630,306	554,492	572,269	560,285	560,855
43,131	Transport	44,832	41,125	38,982	37,345	37,345
283,990	Supplies and Services	50,150	56,600	44,135	47,695	47,695
919,406	Support Services	577,860	511,430	523,580	522,270	532,350
(2,411)	Capital Charges	59,999	3,672	20,469	20,469	20,469
(525,374)	Income	(576,420)	(411,720)	(431,820)	(508,620)	(508,620)
1,303,944	NET EXPENDITURE	786,727	755,599	767,615	679,444	690,094

Planning Policy

The Planning Policy service is responsible for the preparation of the Local Development Framework (LDF). The LDF is a set of planning documents that, together with the East of England Plan, make up the planning policy context for North Norfolk, laying out the amount and location of new development and providing the policies against which planning applications are considered. It also provides planning policy advice and information to the Council, businesses and the public and comments on consultations from other organisations.

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
248,784	Employee	304,492	242,247	272,074	178,348	181,668
231	Premises	0	0	0	0	0
4,526	Transport	5,720	4,867	5,994	4,868	4,890
82,043	Supplies and Services	85,583	100,538	220,613	46,613	46,613
138,419	Support Services	126,430	105,430	106,770	105,290	106,600
(288,978)	Income	(247,673)	(270,173)	(260,738)	(94,173)	(94,173)
185,025	NET EXPENDITURE	274,552	182,909	344,713	240,946	245,598

Conservation and Design

The Conservation and Design Team is responsible for the provision of a quality service to the community with regard to the conservation of historic buildings and their settings, and the enhancement of conservation areas. It operates heritage based schemes to assist in the regeneration of the District's Historic towns and villages. It provides advice on all aspects of design in relation to new buildings.

Conservation and Design (Continued)

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
71,550	Employee	64,552	60,422	65,235	66,585	67,797
3,997	Premises	4,000	4,000	4,000	4,000	4,000
2,436	Transport	2,541	2,616	2,608	2,608	2,608
30,236	Supplies and Services	19,425	18,925	18,925	18,925	18,925
136,761	Support Services	74,680	65,170	65,590	64,530	65,380
(113)	Income	(50)	(50)	(50)	(50)	(50)
244,868	NET EXPENDITURE	165,148	151,083	156,308	156,598	158,660

Landscape

This service provides advice on countryside matters and undertakes the Council's statutory responsibilities that help to protect, conserve and enhance the countryside of North Norfolk for the benefit of the community. It handles statutory procedures in relation to tree preservation orders, tree work in conservation areas and Hedgerows Regulations 1997 and gives advice in relation to landscape, arboriculture and biodiversity within the planning system. It also deals with arboricultural matters on behalf of the Broads Authority. The service encourages and promotes countryside management through various initiatives including the Norfolk Biodiversity Partnership and the Wash and North Norfolk Special Area of Conservation Management Board. It also gives advice on agri-environment schemes and administers the Council's amenity tree planting scheme.

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
52,510	Employee	70,351	65,655	47,860	48,871	49,828
0	Premises	0	0	0	0	0
5,258	Transport	5,128	5,000	4,629	4,629	4,629
11,892	Supplies and Services	22,050	22,250	22,250	22,250	22,250
87,633	Support Services	60,060	59,710	61,370	60,680	61,550
0	Income	(12,000)	(12,000)	(1,000)	(1,000)	(1,000)
157,293	NET EXPENDITURE	145,589	140,615	135,109	135,430	137,257

Building Control and Access

The Building Control and Access service determines applications for building regulation approval. It inspects work at various stages, ensuring that the method of construction and materials used are such that public health, safety and welfare are protected. It enforces building regulations and gives advice to the public in relation to building control matters. This service also co-ordinates the activities of the Council which relate directly or indirectly to the provision of access for the disabled. It also provides support for the North Norfolk Access Group (Action NN Access).

Building Control and Access (Continued)

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
338,893	Employee	386,484	326,180	349,367	356,833	363,755
34,816	Transport	44,188	41,337	36,396	36,396	36,396
15,411	Supplies and Services	12,161	13,361	13,361	13,361	13,361
271,913	Support Services	142,660	150,450	154,260	152,900	155,050
(415,174)	Income	(483,724)	(364,054)	(415,754)	(493,304)	(493,304)
245,859	NET EXPENDITURE	101,769	167,274	137,630	66,186	75,258

Planning Division

This budget includes the management and administration costs of the planning service. The updated base reflects a restructure to the planning back office function and represents the transfer of staff from other planning cost centres.

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
385,362	Employee	418,786	393,506	340,325	344,025	350,143
1,112	Transport	980	980	980	980	980
16,210	Supplies and Services	50,810	50,810	26,110	26,110	26,110
(402,684)	Support Services	(446,076)	(422,796)	(367,415)	(371,115)	(377,233)
0	Income	(22,500)	(22,500)	0	0	
0	NET EXPENDITURE	2,000	0	0	0	0

General Economic Development

The General Economic Development service aims to support local business competitiveness through creating an environment in which businesses can expand and prosper, thereby supporting the creation of employment opportunities for the District's residents. The business environment relates to the physical infrastructure, business support services, training and development of the workforce and the positive image of North Norfolk as a place to do business.

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
35,565	Employee	37,930	34,907	0	0	0
265	Premises	0	0	0	0	0
1,856	Transport	2,056	1,400	0	0	0
75,464	Supplies and Services	114,305	129,405	93,618	93,618	93,618
194,470	Support Services	174,920	165,830	168,000	168,740	171,130
45,455	Capital	12,462	(2,538)	(2,538)	(2,537)	(2,538)
(9,968)	Income	(20,687)	(20,687)	0	0	0
343,107	NET EXPENDITURE	320,986	308,317	259,080	259,821	262,210

Tourism

This budget supports the promotional activities of the Council in marketing North Norfolk as a tourist destination. This is achieved through the publication of Accommodation and Attraction guides; a national media advertising campaign and a contribution to the delivery of an annual tourism exhibition.

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
43	Employee	0	0	0	0	0
171,858	Supplies and Services	181,338	181,338	181,338	181,338	181,338
68,800	Support Services	66,240	62,340	65,420	65,600	66,650
(89,877)	Income	(95,000)	(95,000)	(95,000)	(95,000)	(95,000)
150,823	NET EXPENDITURE	152,578	148,678	151,758	151,938	152,988

Coast Protection

This budget includes the management and maintenance of the Council's coast protection assets.

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
113	Employee	0	0	0	0	0
540,503	Premises	517,015	485,294	353,055	347,155	347,155
132,709	Supplies and Services	75,810	108,251	104,614	78,854	78,854
301,434	Support Services	273,660	255,210	132,890	237,970	241,990
118,686	Capital Charges	114,883	114,873	123,166	132,548	328,132
(9,521)	Income	(25)	(10,525)	(20,025)	(12,025)	(12,025)
1,083,925	NET EXPENDITURE	981,343	953,103	693,700	784,502	984,106

Coastal Change Pathfinder

The Council has been awarded a DEFRA grant to develop new ways of managing the impacts of coastal change on coastal communities. A proportion of officers time previously spent undertaking coast protection work will now be spent on the Pathfinder project.

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £ (See Note)	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projectio n £
0	Employee	0	5,845	56,902	0	0
0	Supplies and Services	0	507,707	124,558	0	0
0	Support Services	0	0	138,300	0	0
0	Government Grants	0	(513,225)	(319,760)	0	0
0	Recharge to Capital	0	0	(65,000)	0	0
0	NET EXPENDITURE	0	0	(65,000)	0	0

Note: The figures relating to the 2009/10 financial year have been allocated after the Revised Budget was set. Any unspent grant at the year end will be carried forward into 2010/11.

Coastal Management

This budget includes all the salary, oncosts and overheads for staff dealing with the construction and maintenance of the sea defences, previously charged directly to the Coast Protection final service. Staff costs required in the preparation of the Coastal Area Action Plan are also now included.

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
178,178	Employee	189,374	176,360	167,911	147,319	150,184
13,100	Transport	10,324	10,632	10,040	10,040	10,040
5,283	Supplies and Services	4,312	4,901	4,901	4,901	4,901
(158,654)	Support Services	(198,210)	(176,093)	(182,852)	(162,260)	(165,125)
(37,907)	Income	(5,800)	(15,800)	0	0	0
0	NET EXPENDITURE	0	0	0	0	0

Strategic Housing

This service is a combination of three areas of work:-

- ◆ To assess the Housing needs of the District and co-ordinate the production of the Council's Housing Strategy that outlines how the Council will try to meet those needs across all tenures.
- ◆ To discharge the Council's statutory obligations under the Homeless Persons Legislation and to provide free independent Housing Advice to any resident requesting it.
- ◆ Working with the Housing Corporation and Registered Social Landlords in order to enable more Social Housing to be provided in the District.

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
100,271	Premises	110,228	75,228	33,628	33,628	33,628
417	Transport	200	200	200	200	200
72,662	Supplies and Services	47,114	64,944	101,964	31,964	31,964
534,176	Support Services	477,730	440,620	450,610	453,420	460,170
420,974	Capital Charges	701,424	185,888	2,098,770	1,165,816	462,326
(840,063)	Income	(436,218)	(473,580)	(84,520)	(14,520)	(14,520)
288,437	NET EXPENDITURE	900,478	293,300	2,600,652	1,670,508	973,768

Private Sector Housing

This service aims to ensure that all residential accommodation in the Private Sector is of a minimum standard by offering assistance through grants or by taking formal action; to respond to housing condition complaints and to inspect, register and licence houses of multiple occupation.

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
10,153	Supplies and Services	6,300	6,300	6,300	6,300	6,300
366,588	Support Services	402,270	342,850	392,410	397,520	404,590
521,827	Capital Charges	1,799,767	860,461	1,400,039	1,255,501	910,000
898,568	NET EXPENDITURE	2,208,337	1,209,611	1,798,749	1,659,321	1,320,890

Regeneration Management

This budget covers the direct management costs of the Council's Regeneration, Economic Development and Tourism Promotion activities.

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
128,310	Employee	129,343	123,945	130,069	131,984	133,925
3,599	Transport	1,925	1,925	1,925	1,925	1,925
7,508	Supplies and Services	11,255	11,255	10,055	10,055	10,055
(139,417)	Support Services	(142,523)	(137,125)	(142,049)	(143,964)	(145,905)
0	NET EXPENDITURE	0	0	0	0	0

Housing – Service Management

This budget includes all the salary, oncosts and overheads for staff dealing with both the private sector housing and strategic housing functions.

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
522,376	Employee	614,622	518,295	575,840	586,284	597,037
21,191	Transport	21,717	19,475	22,032	22,032	22,032
32,588	Supplies and Services	14,122	16,622	14,122	14,122	14,122
(564,155)	Support Services	(650,461)	(554,392)	(611,994)	(622,438)	(633,191)
(12,000)	Income	0	0	0	0	0
0	NET EXPENDITURE	0	0	0	0	0

Local Land Charges

This service is responsible for the maintenance of the Local Land Charges Register and the corporate property database, the provision of official searches upon request.

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
87,278	Employee	104,731	94,709	103,853	105,718	107,371
29,979	Supplies and Services	31,937	27,937	27,937	27,937	27,937
64,336	Transfer Payments	64,339	64,339	71,339	71,339	71,339
169,539	Support Services	148,240	114,740	118,140	116,720	117,400
(217,492)	Income	(243,130)	(203,130)	(200,000)	(200,000)	(200,000)
133,639	NET EXPENDITURE	106,117	98,595	121,269	121,714	124,047

Transport

This Service includes the costs of the concessionary travel scheme and community transport. From 1 April 2008, a new national concessionary scheme came into operation which allows free bus travel nationwide for eligible pass holders (either over 60 or eligible under grounds of disability). NNDC is part of a Norfolk wide scheme administered by Norwich City Council. Bus operators are reimbursed for revenue foregone due to the concessionary fares scheme. The Government has allocated specific grant funding for 2008/09, 2009/10 and 2010/11 to cover the additional costs of the national scheme. The community transport function provides support to rural communities and other transport partnerships.

Transport (Continued)

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
6,079	Employee	0	0	0	0	0
753,886	Transport	992,810	942,810	962,810	962,810	962,810
51,885	Supplies and Services	54,645	56,645	56,645	56,645	56,645
38,477	Support Services	38,000	51,540	55,330	58,170	59,280
(545,176)	Income	(523,114)	(525,114)	(276,859)	(276,859)	(276,859)
305,151	NET EXPENDITURE	562,341	525,881	797,926	800,766	801,876

Environment Service Area
Corporate Management Team Responsibility: Nick Baker Ext: 6221

Contacts		
Service	Contact	Tel. Ext
Commercial Services	Chris Cawley	6252
Rural Sewerage Schemes	Steve Hems	6182
Travellers	Steve Hems	6182
Licensing	Chris Cawley	6252
Street Naming	Chris Cawley	6252
Pest Control	Steve Hems	6182
Environmental Protection	Steve Hems	6182
Dog Control	Steve Hems	6182
Env Health – Service Management	Nick Baker	6221
Parks & Open Spaces	Paul Ingham	6001
Sports Centres	Karl Read	6002
Leisure Complexes	Karl Read	6002
Other Sports	Karl Read	6002
Recreation Grounds	Paul Ingham	6001
Arts & Entertainments	Brenda Seymour	6053
Museums	Karl Read	6002
Pier Pavilion	Karl Read	6002
Foreshore	Karl Read	6002
Woodlands Management	Paul Ingham	6001
Cromer Pier	Karl Read	6002
Public Conveniences	Richard Garfield/Jill Fisher	6308/6037
Waste Collection and Disposal	Richard Garfield	6308
Leisure	Karl Read	6002
Environmental Strategy	Helen Dixon	6271
Civil Contingencies	Steve Hems	6182

Environment Service Area

2008/09 Actual £	Service	2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
812,207	Commercial Services	709,466	620,710	651,756	660,574	669,884
304,191	Rural Sewerage Schemes	316,628	313,498	334,380	367,075	399,433
0	Travellers	0	30,000	0	0	0
164,498	Licensing	132,956	76,730	84,416	88,551	91,221
30,347	Street Naming	38,827	27,241	40,714	40,970	41,210
62,485	Pest Control	83,421	63,415	66,061	67,340	68,198
758,036	Environmental Protection	684,549	623,701	658,825	662,538	671,948
144,504	Dog Control	115,165	119,888	124,070	124,794	126,146
0	Env Health – Service Mgmt	(13,873)	0	0	0	0
553,580	Parks & Open Spaces	416,412	408,926	428,083	445,662	455,252
411,723	Sports Centres	369,854	394,088	360,170	374,663	381,800
539,932	Leisure Complexes	518,831	556,723	565,580	573,409	582,539
97,362	Other Sports	190,028	184,210	185,882	184,672	186,782
7,900	Recreation Grounds	9,165	9,152	9,267	9,415	9,627
251,523	Arts & Entertainments	202,730	202,733	196,100	195,280	197,070
148,971	Museums	125,540	121,830	122,200	121,640	122,840
(352,850)	Pier Pavilion	144,427	141,897	141,897	141,177	142,357
139,885	Foreshore (Community)	142,629	142,629	306,370	306,370	306,370
148,695	Woodlands Management	132,040	117,565	121,458	121,875	123,354
91,253	Cromer Pier	78,364	71,262	72,040	84,897	92,990
1,911,412	Public Conveniences	649,990	609,869	635,521	647,945	653,417
2,527,587	Waste Collection and Disposal	2,610,016	2,641,972	2,619,862	2,528,720	2,592,993
0	Leisure*	0	0	0	0	0
46,584	Environmental Strategy	81,340	78,350	107,315	108,607	110,260
247,750	Civil Contingencies	222,462	208,997	201,761	203,572	205,666
9,047,572	NET COST OF ENVIRONMENT	7,960,967	7,765,386	8,033,728	8,059,746	8,231,357

* The costs of these services are fully recharged to the services they support.

**Environment Service Area
Main Items of Growth and Savings/Income
2010/11 Budget**

GROWTH	Amount £
Rural Sewerage Schemes	
- Increase in Drainage Board Levies	21,112
Travellers	
- Running costs for travellers sites at Cromer and Fakenham	50,000
Waste Collection and Disposal	
- Inflationary increase on waste and cleansing contract	69,896
- Additional contract charges for waste collection	156,028
- Consultancy fees for Procurement of Waste Contract	50,000
- Reduction in recycling credit income from dry recyclables and garden waste	22,172
Civil Contingencies	
- Income re COMAH (Control of Major Accident Hazards) for off-site planning at Bacton no longer to be paid by Norfolk County Council	12,000
Parks & Open Spaces	
- Reduced Lottery funding	11,350
Sports Centres	
- Additional staff hours required to cover annual leave, increased hire cost for sports halls and additional costs for Challenge Week at Stalham.	18,713
Foreshore (Community)	
- Beach Cleaning budget transferred from Foreshore (Resources)	163,741
	<u>575,012</u>

SAVINGS / INCOME**Amount****£****Travellers**

- Facility charges and grant for travellers sites at Cromer and Fakenham	(50,000)
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Civil Contingencies

- Savings to be delivered as part of the Workstream savings exercise	(28,721)
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Waste Collection and Disposal

- Reduced contractor charges	(65,501)
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- Savings to be delivered as part of the Workstream savings exercise	(46,509)
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- Inflation on NEWS contract	(42,585)
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- Increased income from commercial, prescribed and garden customers	(201,878)
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- Additional Material Recovery Facility profit share from improved recyclable material prices	(68,000)
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- Contribution from the Borough Council of Kings Lynn and West Norfolk towards the Waste Contract procurement costs	(25,000)
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Parks and Open Spaces

- Reduced expenditure on Lottery Funded Project as a result of a reduction in grant	(11,350)
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Sports Centres

- Savings identified as part of work stream 2 project	(17,138)
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Leisure

- Reduction in working hours	(9,844)
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- Savings identified as part of work stream 2 project	(12,544)
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(579,070)

Commercial Services

This budget includes the commercial services of Environmental Health, and incorporates the following: - Food and Drugs – to ensure the effective performance of the food safety, food hygiene and similar enforcement duties placed on the Authority. Occupational Health & Safety – to ensure health, safety and similar enforcement duties placed on the Council. It also includes the promotion of good practices with regard to health, safety, hygiene and the treatment of food. Courses are organised and provided for businesses and members of the general public for food hygiene.

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
345,490	Employee	343,657	323,226	348,189	354,657	361,557
21,614	Transport	20,412	18,201	21,810	21,810	21,810
19,141	Supplies and Services	16,739	17,634	18,739	18,739	18,739
442,555	Support Services	343,810	276,860	280,170	282,520	284,930
(16,593)	Income	(15,152)	(15,211)	(17,152)	(17,152)	(17,152)
812,207	NET EXPENDITURE	709,466	620,710	651,756	660,574	669,884

Rural Sewerage Schemes

This budget provides for the making of guarantee payments in respect of requisition and sewerage schemes approved before 1st April 1996.

In addition it also includes the payment of levies due to the two Internal Drainage Boards which operate in the District.

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
296,775	Premises	305,678	305,678	326,790	359,595	391,703
(2,197)	Supplies and Services	0	0	0	0	0
9,613	Support Services	10,950	7,820	7,590	7,480	7,730
304,19	NET EXPENDITURE	316,628	313,498	334,380	367,075	399,433

Travellers

This budget provides for the running of the Temporary Stopping Places at Cromer and Fakenham. It includes the annual lease costs and the provision of facilities and services to the site when occupied. The income budget allows for the recovery of costs through the collection of contributions from the occupiers.

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
0	Premises	0	6,000	12,000	12,000	12,000
0	Supplies and Services	0	34,000	38,000	38,000	38,000
0	Income	0	(10,000)	(50,000)	(50,000)	(50,000)
0	NET EXPENDITURE	0	30,000	0	0	0

Licensing

This service deals with the provision and regulation of a range of establishments and activities required by various Acts, through the inspection of new and existing premises to ensure compliance with the relevant licensing conditions. This service covers animal establishments, entertainment premises, collections, taxi licences and alcohol licences.

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
82,156	Employee	84,643	76,171	81,777	83,462	84,952
5,066	Transport	4,356	4,356	4,356	4,356	4,356
18,340	Supplies and Services	19,339	18,825	18,825	18,825	18,825
217,088	Support Services	196,080	148,840	150,920	153,370	154,550
(158,152)	Income	(171,462)	(171,462)	(171,462)	(171,462)	(171,462)
164,498	NET EXPENDITURE	132,956	76,730	84,416	88,551	91,221

Street Naming

This service deals with the Council function of the providing street name plates.

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
12,267	Employee	28,118	24,102	10,399	10,595	10,805
1,766	Transport	0	2,000	0	0	0
12,103	Supplies and Services	3,049	3,049	17,255	17,255	17,255
4,212	Support Services	7,660	3,090	3,100	3,160	3,190
0	Capital Charges	0	0	9,960	9,960	9,960
0	Income	0	(5,000)	0	0	0
30,347	NET EXPENDITURE	38,827	27,241	40,714	40,970	41,210

Pest Control

The Pest Control service aims to prevent the build up of infestations of key pests through advice and enforcement.

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
27,189	Employee	31,173	28,737	31,233	31,822	32,450
0	Premises	90	90	90	90	90
5,490	Transport	6,568	6,088	6,088	6,088	6,088
1,547	Supplies and Services	2,400	2,400	2,400	2,400	2,400
33,176	Support Services	47,690	30,600	30,750	31,440	31,670
(4,917)	Income	(4,500)	(4,500)	(4,500)	(4,500)	(4,500)
62,485	NET EXPENDITURE	83,421	63,415	66,061	67,340	68,198

Environmental Protection

The team will reactively respond to complaints, programmed monitoring schemes and maintain a public watchdog role.

This service includes the following:

- Air Quality Management – to include Environmental Permitting
- Contaminated Land – inspection and enforcement of contaminated land sites
- Enviro-crimes – to include abandoned vehicles, fly-tipping, littering and dog fouling
- Nuisance investigations – noise, odour and smoke
- Assisted Burials - which finances burials of those where no other arrangements are being made
- Drainage – investigation of private sewers and land drainage issues
- Travellers – which includes time spent by officers on the implementation of Council policies with regard to gypsies and travellers

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
292,727	Employee	322,171	300,366	331,841	338,085	344,747
75	Premises	0	0	0	0	0
27,394	Transport	20,838	22,714	22,924	22,924	22,924
54,703	Supplies and Services	67,964	65,855	66,393	66,393	66,861
416,267	Support Services	291,380	250,560	253,780	255,220	257,500
4,296	Capital Charges	4,290	4,290	4,290	0	0
(37,149)	Income	(22,094)	(20,084)	(20,403)	(20,084)	(20,084)
758,312	NET EXPENDITURE	684,549	623,701	658,825	662,538	671,948

Dog Control

The Dog Control service aims to achieve effective implementation of current legislation relating to dog control and stray dogs. Advice on responsible dog ownership is also provided.

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
40,291	Employee	46,809	43,152	46,884	47,768	48,710
0	Premises	10	10	10	10	10
8,329	Transport	9,193	8,503	8,503	8,503	8,503
14,181	Supplies and Services	19,293	19,293	19,293	19,293	19,293
83,436	Support Services	40,360	49,430	49,880	49,720	50,130
(1,732)	Income	(500)	(500)	(500)	(500)	(500)
144,504	NET EXPENDITURE	115,165	119,888	124,070	124,794	126,146

Environmental Health – Service Management

This unit includes all salary, oncosts and overheads for staff within the Environmental Health Service area.

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
311,866	Employee	254,959	243,793	224,222	227,457	231,261
5,667	Transport	5,581	5,060	5,049	5,049	5,049
41,806	Supplies and Services	47,222	47,736	47,736	47,736	47,736
(403,920)	Support Services	(327,042)	(298,630)	(288,664)	(295,265)	(293,599)
45,793	Capital Charges	7,470	4,104	13,720	17,086	11,616
(1,212)	Income	(2,063)	(2,063)	(2,063)	(2,063)	(2,063)
0	NET EXPENDITURE	(13,873)	0	0	0	0

Parks and Open Spaces

This service includes the maintenance of parks and open spaces, including formal gardens, amenity greenspace, playgrounds, putting and bowling greens, grass verges on an agency basis for Norfolk County Council and certain amenity areas within private housing estates formally adopted from developers.

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
359,851	Premises	321,620	319,126	325,426	332,436	339,622
83,269	Supplies and Services	127,226	126,908	116,637	81,294	82,428
77,983	Support Services	66,320	62,050	58,660	61,010	62,280
89,679	Capital Charges	0	3,152	18,320	18,320	18,320
(57,202)	Income	(98,754)	(102,310)	(90,960)	(47,398)	(47,398)
553,580	NET EXPENDITURE	416,412	408,926	428,083	445,662	455,252

Sports Centres

The Council is responsible for the management of community use sports centres at Cromer, Stalham and North Walsham. The dual use Sports Centres provide a range of different activities for all ages that aim to cater for the needs of the community. We seek to maximise the range and quality of sports activities available to provide safe, enjoyable and accessible sporting opportunities for all residents and visitors to North Norfolk. The three facilities deliver a wide ranging school holiday programme aimed at introducing young people to sport and providing appropriate pathways for talented youngsters.

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
188,328	Employee	188,013	183,500	179,213	177,234	181,533
129,360	Premises	118,488	122,992	122,540	122,603	122,623
4,527	Transport	4,670	5,060	5,060	5,060	5,060
140,392	Supplies and Services	107,542	112,342	113,417	115,600	117,848
95,109	Support Services	97,900	77,180	74,310	74,290	75,560
(4,444)	Capital Charges	(4,439)	27,854	6,080	20,996	20,996
(141,549)	Income	(142,320)	(134,840)	(140,450)	(141,120)	(141,820)
411,723	NET EXPENDITURE	369,854	394,088	360,170	374,663	381,800

Leisure Complexes

This service includes the Victory Swim and Fitness Centre, the Splash Leisure and Fitness Centre and the Fakenham Sports and Fitness Centre. Their objective is the provision of a cost effective quality service, to enhance the health, safety and welfare of residents and to act as major tourist attractions for the District. They are managed on the Council's behalf by a private contractor.

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
37,401	Premises	26,036	26,706	26,813	26,923	27,036
254,248	Supplies and Services	261,468	256,862	260,701	268,492	276,517
76,038	Support Services	60,220	58,750	57,420	57,350	58,340
172,818	Capital Charges	171,107	214,405	220,646	220,644	220,646
(573)	Income	0	0	0	0	0
539,932	NET EXPENDITURE	518,831	556,723	565,580	573,409	582,539

Other Sports

This budget includes the promotion of sport and leisure for communities, including the provision of coaching courses through Outreach Schemes at various venues and sites in the District, support for the Norfolk Youth Games and by grant aid to local sports clubs and organisations for various projects.

Contribution is also made to Active Norfolk, a county sports partnership and Government initiative to deliver lottery funds for sports development projects in both the County and District. This contribution levers in additional funding to deliver projects such as Fit Together Walking and subsidised coach education courses across the district

This service also includes a mobile gym. This offers increased opportunity for physical and community activity to rural areas and isolated groups within the District.

The Community Sports Network is a partnership that includes various groups and individuals that work towards shared objectives to increase physical activity across the district. The partnership can apply for funding each year from Sport England to fund various activities in response to the Active People Survey.

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
44,497	Employee	24,674	38,987	24,601	17,528	9,070
4,582	Premises	2,112	2,112	2,112	2,112	2,112
6,434	Transport	7,913	7,913	7,913	7,913	7,913
88,664	Supplies and Services	49,924	113,065	56,356	56,104	56,104
174,104	Support Services	133,310	130,300	131,280	130,070	132,180
1	Capital Charges	0	0	0	0	0
(220,921)	Income	(27,905)	(108,167)	(36,380)	(29,055)	(20,597)
97,362	NET EXPENDITURE	190,028	184,210	185,882	184,672	186,782

Recreation Grounds

This service includes the provision of outdoor sporting facilities including playing pitches.

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
2,094	Premises	4,480	4,369	4,423	4,478	4,534
5,560	Supplies and Services	4,105	4,423	4,534	4,647	4,763
1,531	Support Services	1,580	1,360	1,310	1,290	1,330
(1,285)	Income	(1,000)	(1,000)	(1,000)	(1,000)	(1,000)
7,900	NET EXPENDITURE	9,165	9,152	9,267	9,415	9,627

Arts and Entertainments

The Arts and Entertainments service seeks to provide the following: advice, support and information to artists, arts organisations and community groups and administers contributions to strategic arts organisations; work with key partners to provide a co-ordinated approach to arts development in the district; raise financial resources for the arts in North Norfolk from external sources; advocate the importance of the arts to social well being, economic development and regeneration; raise the profile of the arts in the district and provide co-ordinated marketing; increase health and social well being through increased participation in the arts; increase access to the arts to excluded groups within the district; plan and deliver high quality arts events in partnership with other agencies; engage young people in the arts and work with partners to deliver public art schemes and contribute to the regeneration of the district.

Provision is also made here for the 180 seat Sheringham Little Theatre with box office/bar and foyer/exhibition area, which is leased to the Sheringham Little Theatre Society. An annual grant is made to the Society.

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
2,856	Premises	210	210	210	210	210
116,664	Supplies and Services	95,970	97,883	90,720	90,720	90,720
141,806	Support Services	113,260	106,100	106,630	105,810	107,600
26,000	Capital Charges	0	0	0	0	0
(35,803)	Income	(6,710)	(1,460)	(1,460)	(1,460)	(1,460)
251,523	NET EXPENDITURE	202,730	202,733	196,100	195,280	197,070

Museums

This service provides part-funding to the Norfolk Museums Service for the Area Museums Officer, the management of Cromer Museum and support for local independent museums through grant aid, specialist advice and training.

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
47,778	Supplies and Services	47,500	47,500	47,500	47,500	47,500
101,193	Support Services	78,040	74,330	74,700	74,140	75,340
148,971	NET EXPENDITURE	125,540	121,830	122,200	121,640	122,840

Pier Pavilion

The Pier Pavilion Budget covers the management of the Cromer Pier Pavilion Theatre and for a programme of quality entertainment, at affordable prices, for residents and tourists during the season. The day to day operation of the theatre is provided by the private contractor, Openwide International, in partnership with the Council. The theatre is a major publicity vehicle for the District.

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
15,229	Premises	9,780	9,780	9,780	9,780	9,780
144,339	Supplies and Services	88,597	88,597	88,597	88,597	88,597
50,000	Support Services	46,050	43,520	43,520	42,800	43,980
(562,418)	Income	0	0	0	0	0
(352,850)	NET EXPENDITURE	144,427	141,897	141,897	141,177	142,357

Foreshore

The Council is responsible for the upkeep and maintenance of structures located on the Foreshore, including access points and steps, fixed seating and applications for seaside awards. Public water safety equipment and a lifeguard service are also included within this service. From 2008/09 this service has been split between Community and Resources service areas.

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
35,765	Premises	39,500	39,500	39,500	39,500	39,500
117,387	Supplies and Services	113,129	113,129	276,870	276,870	276,870
(13,268)	Income	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)
139,885	NET EXPENDITURE	142,629	142,629	306,370	306,370	306,370

Woodlands Management

This service includes all salary, oncosts and overheads of staff directly involved in the management of the Council's countryside access sites and woodlands.

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
36,404	Employee	37,965	26,015	37,865	38,982	39,300
5,554	Premises	8,204	8,209	8,222	8,232	8,243
13,013	Transport	11,020	11,020	11,020	11,020	11,020
11,977	Supplies and Services	13,781	38,381	7,981	7,981	7,981
101,380	Support Services	76,470	73,250	73,580	72,870	74,020
696	Capital Charges	700	1,390	1,390	1,390	1,390
(20,328)	Income	(16,100)	(40,700)	(18,600)	(18,600)	(18,600)
148,695	NET EXPENDITURE	132,040	117,565	121,458	121,875	123,354

Cromer Pier

This budget covers the revenue costs for the preservation and maintenance of Cromer Pier.

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
36,742	Premises	33,723	24,749	33,133	33,282	33,433
4,787	Supplies and Services	4,600	4,600	4,600	4,600	4,600
56,048	Support Services	51,200	53,330	43,300	49,360	49,700
1,607	Capital Charges	4,335	4,103	5,911	12,708	20,461
(7,932)	Income	(15,494)	(15,520)	(14,904)	(15,053)	(15,204)
91,253	NET EXPENDITURE	78,364	71,262	72,040	84,897	92,990

Public Conveniences

This service aims for an adequate provision of public conveniences within the District to a quality and standard of facility expected by residents and visitors alike. The premises costs include the repairs and maintenance costs and utility costs for maintaining the facilities. The supplies and services primarily include the costs of cleansing.

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
222,350	Premises	197,432	203,417	198,558	199,321	199,915
1,838	Transport	1,900	1,900	1,900	1,900	1,900
269,685	Supplies and Services	267,133	268,269	270,421	273,661	276,941
95,051	Support Services	80,950	86,160	92,780	88,870	90,470
1,334,740	Capital Charges	103,938	51,486	73,225	85,556	85,554
(12,252)	Income	(1,363)	(1,363)	(1,363)	(1,363)	(1,363)
1,911,412	NET EXPENDITURE	649,990	609,869	635,521	647,945	653,417

Waste Collection and Disposal

The Waste Collection and Disposal Service aims to ensure that all municipal waste handled by the District Council is effectively collected and transported to appropriate sites for disposal or recycling. Embraced under this heading are refuse collection (Commercial and Household), garden waste collection (for composting), household and commercial recycling collections and recycling banks. This service is delivered by a number of contractors, the largest being Norse Commercial Services Ltd (collection services) and Norfolk Environmental Waste Services Ltd. (NEWS) (recycling and composting services).

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
148,283	Employee	184,339	206,298	183,898	179,989	183,510
15,833	Premises	19,855	20,334	19,855	19,855	19,855
6,556	Transport	10,965	11,039	9,999	9,999	9,999
3,792,193	Supplies and Services	4,128,014	4,164,670	4,277,161	4,139,899	4,274,713
443,361	Support Services	195,470	328,990	334,030	336,990	342,820
13,506	Capital Charges	(9,431)	(7,746)	(7,748)	(9,193)	(6,852)
(2,381,250)	Income	(2,475,970)	(2,664,603)	(2,748,676)	(2,679,616)	(2,774,561)
2,054,600	NET EXPENDITURE	2,070,165	2,074,715	2,083,935	2,013,339	2,065,194

Cleansing

The Cleansing Service aims to ensure that the district is kept clean to within acceptable standards and that all litter is effectively collected and transported to appropriate sites for disposal or recycling. Embraced under this heading are street litter collections (including the provision and emptying of litter and dog waste bins), road detritus sweeping, fly tipping removal and night soil collection. This service is operated by Norse Commercial Services Ltd.

Cleansing for such things as beaches, promenades, car parks, markets and public conveniences are included under other relevant service budgets.

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
34,160	Employee	35,341	32,888	30,764	31,333	31,940
0	Premises	13,627	13,627	13,627	13,627	13,627
1,956	Transport	600	608	493	493	493
433,730	Supplies and Services	485,433	527,504	496,483	475,428	486,759
31,699	Support Services	32,950	23,230	22,660	22,600	23,080
(28,558)	Income	(28,100)	(30,600)	(28,100)	(28,100)	(28,100)
472,987	NET EXPENDITURE	539,851	567,257	535,927	515,381	527,799

Leisure

This budget covers the direct management of the Council's Leisure and Cultural services, and the client management of the grounds maintenance and leisure facilities contracts.

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
201,584	Employee	222,343	196,160	199,955	198,609	203,229
6,371	Transport	7,823	7,906	7,897	7,897	7,897
16,507	Supplies and Services	11,381	11,381	11,381	11,381	11,381
(224,401)	Support Services	(240,847)	(214,747)	(218,533)	(217,187)	(221,807)
(61)	Income	(700)	(700)	(700)	(700)	(700)
0	NET EXPENDITURE	0	0	0	0	0

Environmental Strategy

This service ensures that the Council acts in an environmentally sustainable way when carrying out its activities and functions. Similarly, it enables and encourages the implementation of environmental sustainability within the community itself.

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
1,560	Employee	0	0	71,535	72,917	74,390
43,958	Supplies and Services	27,000	27,000	56,700	34,200	34,200
8,077	Support Services	54,340	51,350	6,580	6,490	6,670
(7,011)	Income	0	0	(27,500)	(5,000)	(5,000)
46,584	NET EXPENDITURE	81,340	78,350	107,315	108,607	110,260

Civil Contingencies

This service provides facilities to aid the prevention of flooding incidents and ensures that equipment, expertise, labour etc. are available in readiness for emergencies. It also covers protection of the public's health and safety before, during and after such incidents. This service also enables the Council to meet its obligations in the event of a major incident.

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
112,656	Employee	106,952	86,735	78,943	80,364	81,878
1,748	Premises	5,975	4,290	4,290	4,290	4,290
1,419	Transport	4,655	4,047	3,943	3,943	3,943
32,424	Supplies and Services	37,760	39,445	39,445	39,445	39,445
111,537	Support Services	79,120	74,480	75,140	75,530	76,110
(12,034)	Income	(12,000)	0	0	0	0
247,750	NET EXPENDITURE	222,462	208,997	201,761	203,572	205,666

Information Service Area
Corporate Management Team Responsibility: Tony Ing Ext: 6080

Contacts		
Service	Contact	Tel. Ext
IT Support Services	Helen Mitchell	6118
Tourist Information Centres	Estelle Bawden	6079
Registration Services	Suzanne Taylor	6046
Publicity	Peter Battrick	6344
Members Services	Emma Duncan	6045
Legal Services	Emma Duncan	6045
Graphical Information System	Kate Wilson	6111
Media and Communications	Peter Battrick	6344
Customer Services	Estelle Bawden	6079

Information Service Area

2008/09 Actual £	Service	2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
0	IT Support Services *	0	0	0	0	0
569,515	Tourist Information Centres	244,333	254,042	255,670	256,281	258,623
190,806	Registration Services	182,568	176,299	169,596	284,038	286,354
120,651	Publicity	116,548	108,668	112,738	113,478	114,838
655,307	Members Services	677,794	620,969	670,799	674,729	682,744
0	Legal Services*	0	0	0	0	0
0	Graphical Information System*	0	0	0	0	0
0	Media and Communications*	0	0	0	0	0
0	Customer Services *	0	0	0	0	0
1,536,278	NET COST OF INFORMATION	1,221,243	1,159,978	1,208,803	1,328,526	1,342,559

*The costs of these services are fully recharged to the services they support.

**Information Service Area
Main Items of Growth and Savings/Income
2010/11 Budget**

GROWTH

**Amount
£**

Registration Services

- Stationery purchased in advance for 2011 Elections

5,000

5,000

SAVINGS / INCOME

**Amount
£**

Registration Services

- Consultancy contract to end in 2010

(9,800)

Members Services

- Reduced computer hardware requirement

(5,000)

Legal Services

- Anticipated reduction in client disbursements

(5,000)

- Additional income from legal costs recharged

(5,000)

IT Support Services

- Savings in computer licences and maintenance identified as part of work stream 2 project

(30,000)

(54,800)

IT Support Services

This includes salary, oncosts and overheads for staff dealing with the provision of Information and Communication Technology (ICT) support including Computer Services and Telephone Services. The Network service includes corporate network infrastructure, security, computer hardware, software, business continuity, telephone switches, line rentals and telephone calls.

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
398,678	Employee	429,658	400,270	429,504	437,658	445,936
2,121	Transport	2,400	2,400	2,400	2,400	2,400
460,378	Supplies and Services	539,560	538,660	521,684	526,351	531,110
(948,150)	Support Services	(1,059,246)	(1,045,508)	(1,051,208)	(1,031,175)	(1,040,875)
97,469	Capital Charges	90,038	106,588	100,030	67,176	63,839
(10,497)	Income	(2,410)	(2,410)	(2,410)	(2,410)	(2,410)
0	NET EXPENDITURE	0	0	0	0	0

Tourist Information Centres

The operation of Tourist Information Centres at Cromer, Sheringham, Wells and Holt are provided for by this budget. The management of this service has been transferred from the Community Service Area.

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
115,751	Employee	137,342	132,454	138,693	140,057	141,436
33,987	Premises	21,904	30,221	29,290	29,777	29,920
1,497	Transport	1,486	1,486	1,486	1,486	1,486
66,891	Supplies and Services	60,531	67,216	62,816	62,816	62,816
59,346	Support Services	45,840	51,110	51,830	50,590	51,410
323,033	Capital Charges	11,097	5,422	5,422	5,422	5,422
(30,990)	Income	(33,867)	(33,867)	(33,867)	(33,867)	(33,867)
569,515	NET EXPENDITURE	244,333	254,042	255,670	256,281	258,623

Registration Services

Included in this service is the cost of administering and holding all Parliamentary, European, District, Parish and Town elections. Also included in this budget are the production costs of the Register of Electors.

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
60,191	Employee	45,347	57,585	55,406	56,882	58,178
515	Premises	550	550	550	13,890	13,890
729	Transport	530	530	30	30	30
74,696	Supplies and Services	75,290	81,903	67,690	192,406	192,756
65,997	Support Services	67,520	50,900	50,820	50,640	51,310
(11,322)	Income	(6,669)	(15,169)	(4,900)	(29,810)	(29,810)
190,806	NET EXPENDITURE	182,568	176,299	169,596	284,038	286,354

Publicity

This budget promotes and communicates with the District through the Council's magazine "Outlook". It also covers other media and communications activities.

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
0	Employee	150	150	150	150	150
31,555	Supplies and Services	34,238	34,238	34,238	34,238	34,238
89,096	Support Services	82,160	74,280	78,350	79,090	80,450
120,651	NET EXPENDITURE	116,548	108,668	112,738	113,478	114,838

Members Services

This service includes salary, oncosts and overheads for staff supporting Members and Committee administration. It also includes the cost of Members allowances.

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
87,323	Employee	151,657	97,384	140,430	142,928	145,373
0	Premises	200	200	200	200	200
27,158	Transport	30,495	30,495	27,919	27,061	27,061
292,825	Supplies and Services	305,882	298,150	305,790	308,460	311,160
248,475	Support Services	189,960	195,140	196,860	196,480	199,350
(474)	Income	(400)	(400)	(400)	(400)	(400)
655,307	NET EXPENDITURE	677,794	620,969	670,799	674,729	682,744

Legal Services

This service includes all employee expenses for staff dealing with legal issues on behalf of the Council and its services.

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
262,582	Employee	299,982	263,846	305,570	312,181	318,279
35	Premises	0	0	0	0	0
3,400	Transport	3,933	3,933	3,933	3,933	3,933
128,014	Supplies and Services	86,726	104,480	82,191	82,191	82,191
(387,008)	Support Services	(388,591)	(361,779)	(384,644)	(391,255)	(397,353)
(7,023)	Income	(2,050)	(10,480)	(7,050)	(7,050)	(7,050)
0	NET EXPENDITURE	0	0	0	0	0

Graphical Information System

Included within this service are the costs of licences and ongoing maintenance for the GIS computer.

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
525	Employee	0	0	0	0	0
50,533	Supplies and Services	51,022	36,022	51,022	51,022	51,022
(51,057)	Support Services	(51,022)	(55,422)	(55,082)	(55,082)	(55,082)
0	Capital Charges	0	19,400	4,060	4,060	4,060
0	NET EXPENDITURE	0	0	0	0	0

Media and Communications

This service includes all salary, oncosts and overheads for staff dealing with publicity, graphic design, reprographics, the website and intranet and media support across the Council.

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
284,590	Employee	294,967	280,675	300,861	306,472	312,167
1,449	Transport	1,350	1,350	1,350	1,350	1,350
135,370	Supplies and Services	151,236	146,236	146,236	146,236	146,236
(408,901)	Support Services	(435,053)	(420,761)	(440,947)	(446,558)	(452,253)
(12,507)	Income	(12,500)	(7,500)	(7,500)	(7,500)	(7,500)
0	NET EXPENDITURE	0	0	0	0	0

Customer Services

This service includes all salary, oncosts and overheads for staff dealing with Customer Services for the Council. It now includes the previously devolved customer services functions that were within Environmental Health, Planning and Revenues and Benefits. Also included are the costs of managing the Council's Tourist Information Centres.

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
516,264	Employee	501,177	447,687	461,510	473,131	483,821
154	Premises	0	0	0	0	0
5,976	Transport	5,429	6,103	5,494	5,494	5,494
86,803	Supplies and Services	97,065	107,255	41,362	41,362	41,362
(647,964)	Support Services	(606,712)	(554,530)	(530,044)	(586,399)	(597,089)
46,330	Capital Charges	6,041	485	24,678	69,412	69,412
(7,563)	Income	(3,000)	(7,000)	(3,000)	(3,000)	(3,000)
0	NET EXPENDITURE	0	0	0	0	0

Resources Service Area
Corporate Management Team Responsibility: Sheila Oxtoby Ext: 6077

Contacts		
Service	Contact	Tel. Ext
Car Parking	Jill Fisher	6037
Markets	Ricky Wright	6007
Investment Properties	Jill Fisher	6037
Industrial Estates	Martin Green	6049
Surveyors Allotments	Martin Green	6049
Handy Man	Tony Turner	6196
Parklands	Martin Green	6049
Local Taxation	Sean Knight	6347
Benefits	Liz Codling	6061
Treasury Management	Karen Sly	6243
Discretionary Rate Relief	Louise Wolsey	6081
Non Distributed Costs	Karen Sly	6243
Benefits and Revenues Management	Louise Wolsey	6081
Personnel & Payroll Support Services	Julie Cooke	6040
Administration Buildings & Services	Jill Fisher	6037
Property Services	Jill Fisher	6037
Corporate Finance	Karen Sly	6243
Insurance and Risk Management	Julie Cooke	6040
Internal Audit	Karen Sly	6243
Performance Management	Julie Cooke	6040
Foreshore	Ricky Wright	6007
Community Centres	Tony Turner	6196
Central Costs	Karen Sly	6243
Corporate and Democratic Core	Karen Sly	6243
Corporate Leadership Team	Philip Burton	6000

Resources Service Area

2008/09 Actual £	Service	2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
153,603	Car Parking	(1,176,842)	(1,261,513)	(1,236,063)	(1,213,426)	(1,190,722)
23,162	Markets	23,432	34,789	36,507	37,990	40,427
358,258	Investment Properties	(39,535)	(22,024)	(65,530)	(77,516)	(76,859)
(7,656)	Industrial Estates	(8,423)	14,413	(6,324)	(14,584)	(14,124)
(50)	Surveyors Allotments	1,195	950	950	950	950
0	Handyman	(9,611)	40	0	71	1,981
6,454	Parklands	(5,895)	19,916	7,383	6,974	7,243
846,178	Local Taxation	764,516	686,790	766,765	786,366	802,077
119,292	Benefits	611,559	513,477	716,844	773,598	822,468
62,873	Treasury Management	64,760	60,830	58,020	58,870	59,970
66,924	Discretionary Rate Relief	66,298	66,098	66,068	66,048	66,088
392,000	Non Distributed Costs*	0	0	(101,000)	(187,646)	(288,126)
0	Benefits and Revenues	0	0	0	0	0
0	Administration* Personnel and Payroll	5,000	0	0	0	0
59,460	Support Services Administration	21,720	38,448	40,330	39,624	40,224
4	Buildings & Services Property Services*	0	0	0	0	0
0	Corporate Finance*	11,873	0	0	0	0
0	Insurance and Risk Management*	0	0	0	0	0
0	Internal Audit*	0	0	0	0	110
0	Performance Management*	0	0	0	0	0
432,535	Foreshore	325,938	347,452	194,067	197,051	198,123
633,643	Community Centres	9,850	38,282	43,922	38,402	40,292
0	Central Costs	0	0	0	0	0
1,749,699	Corporate and Democratic Core	1,729,277	1,641,269	1,689,957	1,672,275	1,686,508
0	Corporate Leadership Team*	0	0	0	0	0
4,896,379	NET EXPENDITURE	2,395,112	2,179,217	2,211,896	2,185,047	2,196,630

*The costs of these services are fully recharged to the services they support

**Resources Service Area
Main Items of Growth and Savings/Income
2010/11 Budget**

GROWTH	Amount £
Car Parks	
- Loss of income due to VAT increase	47,800
- Increased maintenance requirement	6,100
Markets	
- Reduced income	12,750
Parklands	
- Increased electricity costs	14,795
Benefits	
- Benefit Payments based on mid year estimate figures 2009/10. This rise is offset by increased Subsidy grant. £26,502 Temporary posts funded from the Benefits Earmarked Reserve	2,502,398
- Temporary posts funded from the Benefits Earmarked Reserve	26,502
- Reduction in Benefits Administration grant received	42,978
Administration Buildings & Services	
- Increased Business Rates following revaluations	21,255
- Increased water and power costs	9,500
Property Services	
- Staff restructuring costs (incl. £34,680 recharged to Capital Programme)	85,151
- Provision for professional assistance with leases	20,000
Investment Properties	
- Temporary Administration Officer (Beach Huts & Chalets)	10,990
Internal Audit	
- Increase in number of audit days as per the internal audit plan	14,015
Performance Management	
- Place Survey costs (undertaken every 2 years)	12,049
Corporate & Democratic Core	
- Expenditure on Local Government reorganisation, funded from an earmarked reserve	25,000
	<hr/> 2,851,283 <hr/>

SAVINGS / INCOME**Amount****£****Car Parking**

- Additional income in line with 2009/10 projections and allowing for the impact of the fee increase for Season Tickets (89,357)
- Reduced Business Rates following revaluations (6,100)

Industrial Estates

- Reduced maintenance requirement (6,100)
- Rental share agreement with EEDA now finished (5,206)

Parklands

- Increased income from rentals and recharges (12,187)

Local Taxation

- NNDR collection allowance as per NNDR 3 return (10,094)
- Court Cost income to bring in line with previous years actuals (11,000)

Benefits

- Subsidy on greater volume of Benefits payments. £42,978 Reduction in Benefits Administration grant received (2,502,398)

Administration Buildings & Services

- Savings following anticipated sale of Upper Sheringham Depot (7,695)

Corporate Finance

- Work stream 2 savings are included within this budget code (29,400)
- Non recurring professional fees no longer applicable (50,000)

Investment Properties

- Estimated impact of new Chalet and Beach Hut fees (6,000)
- Anticipated income from new hut sites at Mundesley (6,000)

Non Distributed Costs

- Actuarial strain payments ceasing (77,139)
- No increase in salaries assumed for 2010/11 (101,000)

Personnel & Payroll Support Services

- One-off training costs funded from an earmarked reserve in 2009/10 only (21,038)

Corporate & Democratic Core

- Salaries and oncosts are lower than expected (10,627)

(2,951,341)

Car Parking

There are 26 pay and display, 4 free car parks and 1 permit only Council run car parks in the district. This service includes all the costs and income associated with maintaining and servicing the car parks.

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
226,774	Premises	275,247	278,321	274,415	284,397	292,476
77,688	Supplies and Services	50,957	51,118	51,592	52,072	52,558
267,780	Third Party Payments	228,330	224,488	226,733	229,000	231,290
22,500	Transfer Payments	22,500	22,500	22,500	22,500	22,500
109,196	Support Services	133,610	85,180	97,890	95,020	106,870
1,174,470	Capital Charges	0	1,038	16,320	29,098	29,097
(1,724,805)	Income	(1,887,486)	(1,924,158)	(1,925,513)	(1,925,513)	(1,925,513)
153,603	NET EXPENDITURE	(1,176,842)	(1,261,513)	(1,236,063)	(1,213,426)	(1,190,722)

Markets

This budget covers the provision of markets at Cromer, Sheringham and Stalham in order to meet local demands and promote tourism.

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
33,133	Premises	34,038	29,820	30,414	31,532	33,038
28,457	Supplies and Services	34,872	31,662	31,989	32,319	32,652
31,137	Third Party Payments	33,152	32,837	33,494	33,829	34,167
12,429	Support Services	5,270	11,670	11,760	11,460	11,720
(81,993)	Income	(83,900)	(71,200)	(71,150)	(71,150)	(71,150)
23,162	NET EXPENDITURE	23,432	34,789	36,507	37,990	40,427

Investment Properties

This budget provides for the maintenance and management of rental properties (mainly in seaside locations).

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
0	Employees	0	0	10,990	0	0
137,377	Premises	78,076	78,330	73,587	72,389	72,846
17,249	Supplies and Services	6,370	6,280	6,310	6,310	6,310
120,983	Support Services	42,780	115,960	75,010	74,510	74,710
248,953	Capital Charges	14,449	(28,939)	(28,939)	(28,237)	(28,237)
(166,304)	Income	(181,210)	(193,655)	(202,488)	(202,488)	(202,488)
358,258	NET EXPENDITURE	(39,535)	(22,024)	(65,530)	(77,516)	(76,859)

Industrial Estates

Included within this service is the provision of units at North Walsham, Catfield and Fakenham Industrial Estates.

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
29,131	Premises	64,980	60,562	36,114	29,114	29,114
4,033	Supplies and Services	4,200	5,256	4,200	4,200	4,200
32,422	Support Services	21,800	23,860	24,490	23,230	23,690
24,382	Capital Charges	6,357	11,777	31,352	31,352	31,352
(97,624)	Income	(105,760)	(87,042)	(102,480)	(102,480)	(102,480)
(7,656)	NET EXPENDITURE	(8,423)	14,413	(6,324)	(14,584)	(14,124)

Surveyors Allotments

This service provides for the management of surveyors allotments where this is not undertaken by parish councils or other bodies, including periodic inspections to identify health and safety risks and action being taken where appropriate.

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
0	Supplies and Services	1,245	1,000	1,000	1,000	1,000
(50)	Income	(50)	(50)	(50)	(50)	(50)
(50)	NET EXPENDITURE	1,195	950	950	950	950

Handyman

The Handyman service provides a general repair and maintenance service for works on Council properties mainly within Leisure Services, Admin Buildings and Public Conveniences.

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
70,264	Employee	72,619	66,614	71,274	72,755	74,155
0	Premises	0	0	0	0	0
7,551	Transport	8,436	9,460	8,436	8,436	8,436
6,649	Supplies and Services	4,438	8,038	5,438	5,438	5,438
29,319	Support Services	21,460	32,140	32,090	30,680	31,190
(113,784)	Income	(116,564)	(116,212)	(117,238)	(117,238)	(117,238)
0	NET EXPENDITURE	(9,611)	40	0	71	1,981

Parklands

Parklands is a site for mobile homes. It has 38 site plots and is managed by Property Services.

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
265	Employee	0	160	160	160	160
22,268	Premises	26,065	43,030	40,530	40,530	40,530
0	Transport	0	170	170	170	170
28	Supplies and Services	0	0	0	0	0
19,439	Support Services	4,240	14,300	14,910	14,500	14,770
5,052	Capital Charges	5,050	5,051	5,050	5,051	5,050
(40,597)	Income	(41,250)	(42,795)	(53,437)	(53,437)	(53,437)
6,454	NET EXPENDITURE	(5,895)	19,916	7,383	6,974	7,243

Local Taxation

This budget includes salary, oncosts and overheads for staff responsible for Council Tax registration and Council Tax recovery.

Local Taxation also brings together the costs of collecting the council tax to provide funding for North Norfolk District Council, Norfolk County Council, Parish Councils, Drainage Boards and the Police Authority. Also included in this service are the costs of collecting business rates on behalf of the Government.

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
376,841	Employee	400,369	425,260	450,075	454,216	462,317
7,134	Transport	7,382	6,624	6,606	6,606	6,606
92,469	Supplies and Services	90,896	107,783	90,379	90,379	90,379
0	Transfer Payments	0	0	15,000	15,000	15,000
811,455	Support Services	603,290	566,840	578,220	593,680	601,290
0	Capital Charges	0	15,000	0	0	0
(441,721)	Income	(337,421)	(434,717)	(373,515)	(373,515)	(373,515)
846,178	NET EXPENDITURE	764,516	686,790	766,765	786,366	802,077

Benefits

The Council is responsible for the administration of housing benefits to private tenants. The Department for Works and Pensions (DWP) pays up to 100% of each benefit payment in the form of a grant to the Council to fund the service. This service brings together the cost of staff and support service charges relating to the calculation of all types of benefits and the claiming of government grants. This service also provides all council tax benefits to council tax payers. The Council is continuing to work on reducing fraudulent benefit payments with its involvement in benefit verification work.

Benefits (Continued)

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
762,542	Employee	800,065	844,136	876,821	869,134	883,987
5	Premises	0	0	0	0	0
23,510	Transport	19,988	21,194	21,937	20,506	20,506
107,804	Supplies and Services	27,457	27,310	32,790	32,757	32,757
26,573,829	Transfer Payments	25,849,764	28,352,162	28,352,162	28,352,162	28,352,162
777,440	Support Services	529,890	474,790	487,980	489,220	495,840
29,699	Capital Charges	17,017	15,661	37,196	35,608	26,073
(28,155,538)	Income	(26,632,622)	(29,221,776)	(29,092,042)	(29,025,789)	(28,988,857)
119,292	NET EXPENDITURE	611,559	513,477	716,844	773,598	822,468

Treasury Management

The Treasury Management service manages all money market transactions in connection with the cash resources of the Council, including its cash flows and controlling treasury risks. It also administers the Council's external debt, including debt rescheduling (where applicable as the council is currently debt free), new borrowing and repayments of principal and interest together with the Council's banking activities.

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
62,873	Support Services	64,760	60,830	58,020	58,870	59,970
62,873	NET EXPENDITURE	64,760	60,830	58,020	58,870	59,970

Discretionary Rate Relief

Discretionary rate relief can be granted to organisations run on a non-profit making basis; this rate is granted at 80%. Discretionary relief can also be given as a top up to mandatory relief and is awarded to village shops and registered charities. Top up relief rates range from 20% to 50%.

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
65,747	Supplies and Services	65,018	65,018	65,018	65,018	65,018
1,177	Support Services	1,280	1,080	1,050	1,030	1,070
66,924	NET EXPENDITURE	66,298	66,098	66,068	66,048	66,088

Non Distributed Costs

This includes elements of the overall cost of retirement benefits that cannot be charged to individual services and include past service costs, settlements and curtailments. The treatment of these costs in accordance with Financial Reporting Standard (FRS17) requires that the cost of a pension decision is reflected in the year the decision is made and not over a number of years. Therefore, on-going added years and actuarial strain costs are replaced with settlements and curtailments as calculated by the actuary at the year end. This treatment requires an adjustment to be made to the net cost of services with a compensating entry within the net operating expenditure shown within the General Fund Summary. Pension costs are recharged to services.

Non Distributed Costs (Continued)

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
392,000	Employee	0	0	(101,000)	(187,646)	(288,126)
392,000	NET EXPENDITURE	0	0	(101,000)	(187,646)	(288,126)

Benefits and Revenues Administration

This service includes the salary, oncosts and overheads of staff involved in the management and supervision of the Council Tax and Benefit sections. Also included here are the salary, oncosts and overheads of the Sundry Debtor section.

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
223,016	Employee	226,764	128,366	137,274	140,029	142,409
452	Transport	718	611	718	718	718
10,460	Supplies and Services	11,331	11,438	11,972	12,103	12,240
(233,928)	Support Services	(238,813)	(140,415)	(149,964)	(152,850)	(155,367)
0	NET EXPENDITURE	0	0	0	0	0

Personnel and Payroll Support Services

Included here are the salary, oncosts and overheads for staff dealing with recruitment, training and development, processing payroll, employee relations and employee welfare. Also included within this service is the Common Training budget, which deals with the Council's general training needs.

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
370,741	Employee	405,443	358,143	386,451	362,801	368,929
628	Transport	940	940	940	940	940
41,054	Supplies and Services	27,193	62,140	27,593	27,593	27,593
(409,902)	Support Services	(428,576)	(409,723)	(414,984)	(391,334)	(397,462)
(2,520)	Income	0	(11,500)	0	0	0
0	NET EXPENDITURE	5,000	0	0	0	0

Administration Buildings and Services

This budget provides for the general expenses, including repairs and maintenance, of the main buildings concerned with the running of Council business, including contracts (eg. Cleaning), Windmill Canteen and energy costs.

Administration Buildings Service (Continued)

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
84,196	Employee	54,596	73,859	76,487	77,726	78,949
405,646	Premises	341,777	384,452	371,531	381,749	384,048
1,256	Transport	2,400	2,400	2,400	2,400	1,400
97,512	Supplies and Services	40,966	58,255	56,414	56,443	56,472
20,500	Transfer Payments	20,500	20,500	20,500	0	0
(3,041,933)	Support Services	(485,020)	(493,968)	(559,092)	(530,104)	(531,699)
2,672,417	Capital Charges	107,610	99,245	107,507	87,534	87,534
(180,134)	Income	(61,109)	(106,295)	(35,417)	(36,124)	(36,480)
59,460	NET EXPENDITURE	21,720	38,448	40,330	39,624	40,224

Property Services

This budget includes salary, on costs and overheads of the Property Services Team and support staff

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
266,209	Employee	273,533	302,349	359,971	343,956	351,707
6,927	Transport	10,792	11,542	9,861	7,387	7,387
109,930	Supplies and Services	4,613	56,143	26,373	6,373	6,373
(348,990)	Support Services	(258,938)	(338,804)	(333,658)	(307,169)	(314,920)
0	Capital Charges	0	0	2,113	14,113	14,113
(34,072)	Income	(30,000)	(31,230)	(64,660)	(64,660)	(64,660)
4	NET EXPENDITURE	0	0	0	0	0

Corporate Finance

Included within this budget are salary, oncosts and overheads for staff dealing with the financial services function including Accountancy, Creditors and Treasury Management.

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
411,524	Employee	489,644	421,699	491,309	499,138	507,486
1,237	Transport	1,860	1,531	1,360	1,360	1,360
190,283	Supplies and Services	186,542	216,401	106,221	107,946	109,700
(614,587)	Support Services	(665,763)	(639,221)	(598,480)	(608,034)	(618,136)
11,544	Capital Charges	0	0	0	0	0
0	Income	(410)	(410)	(410)	(410)	(410)
0	NET EXPENDITURE	11,873	0	0	0	0

Insurance and Risk Management

This budget includes the payment of the Council's various insurance premiums, salaries and oncosts of staff dealing with the administration of the Council's insurance policies and corporate risk assessment.

2008/09 Actual		2009/10 Updated Budget	2009/10 Revised Budget	2010/11 Base Budget	2011/12 Projection	2012/13 Projection
£		£	£	£	£	£
93,563	Employee	94,594	94,715	91,386	91,904	92,428
82,141	Premises	82,901	84,207	76,902	76,902	76,902
13,343	Transport	13,650	17,376	15,902	15,902	15,902
92,033	Supplies and Services	92,456	92,383	84,416	84,416	84,416
(258,638)	Support Services	(260,951)	(266,031)	(245,956)	(246,474)	(246,998)
(22,442)	Income	(22,650)	(22,650)	(22,650)	(22,650)	(22,650)
0	NET EXPENDITURE	0	0	0	0	0

Internal Audit

This budget reflects the costs of the internal audit function. NNDC is part of an internal audit consortium with four other Norfolk District Councils (South Norfolk, Broadland, Breckland and Great Yarmouth) and the Broads Authority.

2008/09 Actual		2009/10 Updated Budget	2009/10 Revised Budget	2010/11 Base Budget	2011/12 Projection	2012/13 Projection
£		£	£	£	£	£
106,546	Supplies and Services	117,452	117,452	131,467	133,427	135,429
(106,546)	Support Services	(117,452)	(117,452)	(131,467)	(133,427)	(135,429)
0	NET EXPENDITURE	0	0	0	0	0

Performance Management

Included within this service are the salary and oncosts for staff dealing with organisational performance management.

2008/09 Actual		2009/10 Updated Budget	2009/10 Revised Budget	2010/11 Base Budget	2011/12 Projection	2012/13 Projection
£		£	£	£	£	£
44,622	Employee	47,866	42,953	47,798	48,643	49,500
423	Transport	365	365	365	365	365
16,242	Supplies and Services	6,191	6,191	18,308	6,191	18,308
(61,287)	Support Services	(54,422)	(49,509)	(66,471)	(55,199)	(68,173)
0	NET EXPENDITURE	0	0	0	0	0

Foreshore

The maintenance and management of foreshore facilities are covered under this service.

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
16,420	Employee	18,189	16,217	15,703	15,841	15,980
110,984	Premises	84,532	87,425	87,090	87,098	87,101
352	Transport	386	386	386	386	386
167,483	Supplies and Services	167,811	167,816	4,070	4,070	4,070
91,376	Support Services	44,330	69,670	68,820	68,880	69,810
56,998	Capital Charges	10,690	5,998	17,998	20,776	20,776
(11,078)	Income	0	(60)	0	0	0
432,535	NET EXPENDITURE	325,938	347,452	194,067	197,051	198,123

Community Services

This service provides for the maintenance and management of community centres.

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
17,986	Premises	9,219	10,602	6,715	6,715	6,715
263	Supplies and Services	100	0	100	100	100
77,681	Support Services	10,230	51,280	43,080	37,060	39,150
577,000	Capital Charges	0	0	8,147	8,147	8,147
(10,999)	Income	(9,605)	(9,000)	(9,000)	(9,000)	(9,000)
661,931	NET EXPENDITURE	9,944	52,882	49,042	43,022	45,112

Central Costs

The Central Costs Budget includes the cost of officer time spent on authority-wide issues and projects.

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
32,436	Employee	125,868	123,975	126,913	127,290	127,666
1,575	Transport	2,351	2,198	2,182	2,182	2,182
5,930	Supplies and Services	1,843	8,843	8,843	8,843	8,843
(39,940)	Support Services	(130,062)	(135,016)	(137,938)	(138,315)	(138,691)
(1)	Income	0	0	0	0	0
0	NET EXPENDITURE	0	0	0	0	0

Corporate and Democratic Core

The Corporate and Democratic Core Budget includes the cost of the Chief Executive, the cost of maintaining statutory registers; officer time spent providing information required by the general public and completing corporate returns.

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
109,934	Employee	128,625	104,355	111,531	110,273	111,122
4,078	Transport	7,326	5,418	6,307	6,073	6,073
251,932	Supplies and Services	257,922	257,922	286,785	266,755	271,849
46,534	Transfer Payments	46,534	46,534	46,534	46,534	46,534
1,411,927	Support Services	1,288,870	1,227,040	1,238,800	1,242,640	1,250,930
(73,763)	Capital Charges	0	0	0	0	0
(943)	Income	0	0	0	0	0
1,749,699	NET EXPENDITURE	1,729,277	1,641,269	1,689,957	1,672,275	1,686,508

Corporate Leadership Team

This budget includes all salary, on costs and overheads for the Corporate Leadership team and support staff.

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
673,505	Employee	716,258	670,812	718,842	732,855	745,085
0	Premises	0	143	0	0	0
13,084	Transport	11,292	11,292	11,882	11,882	11,882
18,949	Supplies and Services	23,155	23,655	23,155	23,155	23,155
(705,529)	Support Services	(750,370)	(705,567)	(753,544)	(767,557)	(779,787)
(9)	Income	(335)	(335)	(335)	(335)	(335)
0	NET EXPENDITURE	0	0	0	0	0

Supporting Communities Service Area
Corporate Management Team Responsibility: Philip Burton Ext: 6000

Contacts		
Service	Contact	Tel. Ext
Health	Sonia Shuter	6173
Supporting Communities	Maureen Clarke	6340
Community Safety	Teri Munro	6278
CCTV	Teri Munro	6278

Supporting Communities Service Area

2008/09 Actual		2009/10 Updated Budget	2009/10 Revised Budget	2010/11 Base Budget	2011/12 Projection	2012/13 Projection
£	Service	£	£	£	£	£
41,847	Health	42,697	41,468	44,201	44,812	45,635
269,652	Supporting Communities	274,569	273,718	295,908	298,210	301,760
57,984	Community Safety	107,152	106,754	90,280	90,674	91,739
203,675	CCTV	112,022	116,976	106,662	107,018	153,040
573,158	NET COST OF SUPPORTING COMMUNITIES	536,440	538,916	537,051	540,712	592,174

*The costs of these services are fully recharged to the services they support.

**Supporting Communities Service Area
Main Items of Growth and Savings/Income
2010/11 Budget**

GROWTH	Amount
	£
Supporting Communities - End of fixed term project, offset by no longer receiving grant income.	56,321
Community Safety - No longer in receipt of grant income.	25,000
	<u><u>81,321</u></u>
SAVINGS / INCOME	Amount
	£
Supporting Communities - End of fixed term project, offset by no longer receiving grant income.	(56,321)
Community Safety - End of fixed term contracts.	(46,102)
	<u><u>(102,423)</u></u>

Health

This budget enables the Council to fulfil its statutory duties and responsibilities in relation to the health agenda and to work in partnership with other agencies to increase access to health services and promote healthy life style choices.

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
35,584	Employee	37,559	34,907	37,509	38,260	39,023
1,754	Transport	1,673	1,756	1,747	1,747	1,747
1,371	Supplies and Services	1,595	1,595	1,595	1,595	1,595
3,523	Support Services	1,870	3,210	3,350	3,210	3,270
(385)	Income	0	0	0	0	0
41,847	NET EXPENDITURE	42,697	41,468	44,201	44,812	45,635

Supporting Communities

This budget covers Grants to Organisations which includes the payment of rate relief to charities and the payment of grants to various organisations including Citizens Advice Bureaux. This service also includes the salaries and associated costs of the Supporting Communities Team who are responsible for supporting the development of communities and help people to influence what happens in their neighbourhood. Also included is the cost to NNDC of the North Norfolk Community Partnership.

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
274,493	Employee	298,785	251,416	237,939	242,583	247,320
4,774	Transport	6,896	8,717	8,849	8,849	8,849
114,290	Supplies and Services	107,198	122,698	110,658	110,658	110,658
48,917	Support Services	26,765	44,540	45,910	45,452	46,180
(172,821)	Income	(165,075)	(153,653)	(107,448)	(109,332)	(111,247)
269,652	NET EXPENDITURE	274,569	273,718	295,908	298,210	301,760

Community Safety

This service's aim is to coordinate the Council's responsibilities under the Crime and Disorder Act 1998 and to work in Partnership with other statutory and non-statutory agencies to reduce crime, disorder and anti-social behaviour across the District.

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
88,106	Employee	88,314	89,036	42,138	42,982	43,837
3,119	Transport	4,573	4,656	4,647	4,647	4,647
19,536	Supplies and Services	29,285	37,252	29,285	29,285	29,285
15,869	Support Services	9,980	13,810	14,210	13,760	13,970
(68,646)	Income	(25,000)	(38,000)	0	0	0
57,984	NET EXPENDITURE	107,152	106,754	90,280	90,674	91,739

CCTV

This service provides a monitored CCTV service within the market towns of Cromer, Sheringham, Wells, North Walsham and Fakenham and to promote community safety in the widest sense using the cameras to support the work of the Community Safety Team. Revenue contributions are received from some businesses and Town Councils.

2008/09 Actual £		2009/10 Updated Budget £	2009/10 Revised Budget £	2010/11 Base Budget £	2011/12 Projection £	2012/13 Projection £
131,963	Employee	99,039	100,285	89,141	90,677	92,237
853	Premises	119	119	119	119	119
119	Transport	500	500	500	500	500
96,107	Supplies and Services	79,734	79,734	79,734	79,734	79,734
64,522	Support Services	22,870	27,530	28,360	27,180	27,550
(37,740)	Capital Charges	(37,740)	(38,692)	(38,692)	(38,692)	5,400
(52,151)	Income	(52,500)	(52,500)	(52,500)	(52,500)	(52,500)
203,675	NET EXPENDITURE	112,022	116,976	106,662	107,018	153,040

CAPITAL

GENERAL FUND CAPITAL PROGRAMME

As part of the budget process the Council's General Fund Capital Programme has been reviewed and updated accordingly. The main changes to the capital programme have come about from the submission and inclusion of successful capital bids, and the re-profiling of schemes which have not progressed as originally planned, and where this has occurred the budget provision has been slipped to 2010/11.

New schemes that have now been incorporated into the General Fund capital programme include the following:

- Carbon Reduction Projects £108,318 (The total budget allocation for this project is £160,000 which includes £51,682 part financing for the Virtualisation of Server)
- Virtualisation of Servers £100,000 (which includes £51,682 financed from the Carbon Reduction Projects Budget)
- Remote Access £17,000
- Car Park Environmental Improvements £89,465 (Funded from virements from Cliff Top Car Park Fencing and Resurfacing of Mundesley Road Car Park Budgets)
- Purchase of Beach Huts £25,000
- New Depot and Associated Storage £20,000

The general fund capital programme assumes the continuation of the housing schemes for housing renovation grants which include both private sector renewal grants and disabled facility grants totalling £1,745,039 for 2010/11, £1,600,501 for 2011/12 and £1,255,000 for 2012/13, and provision of affordable housing through support for housing associations. These schemes continue to be funded in the main from capital receipts from the Council's share of preserved right to buy sales and the proportion from VAT shelter receipts. However, there is a funding shortfall projection of £13,630 in 2010/11, £1,304,277 in 2011/12 and £1,903,227 in 2012/13.

The General Fund Capital Programme is summarised below showing the total value of each scheme and the NNDC contribution. A detailed programme including the scheme funding is included at pages 73 to 83.

Scheme – Non Housing	NNDC	Total Scheme
	£	£
Regeneration and Economic Development	106,353	106,353
Fakenham Industrial Estate	80,000	80,000
North Norfolk Enterprise Hub and Innovation Centre	50,000	50,000
Fakenham Factory Extension	425,000	425,000
Stalham Sports Hall	100,000	100,000
Playground Improvements – Various	0	258,150
Cromer Sports Centre Artificial Pitch	66,000	66,000
Gypsy and Traveller Short Stay Stopping Facilities	0	1,409,000
Street Signs Improvement Programme	99,600	99,600
New Seafront Railings – Cromer East Promenade	20,000	20,000
Sheringham Beach, Handrails	35,000	35,000
Cromer Pier Structural Works – Phase 1	123,600	123,600
Cromer Pier Structural Works – Phase 2*	1,424,500	1,424,500
Sheringham Promenade – Lighting scheme	45,000	45,000
Planning Back Office Systems (Including Building Control)	6,000	315,466
Implementing Electronic Government (Efinancials System)	52,821	974,592
BPR EDM Project	479,950	479,950

Scheme – Non Housing	NNDC	Total Scheme
	£	£
Personal Computer Replacement Fund	123,301	123,301
Waste Management and Environmental Health IT System	131,513	232,427
Benefits Software	260,813	885,047
Gandlake Citizens Account	48,000	48,000
Asset Management Computer System	60,000	60,000
E Payments System*	67,400	67,400
Business Continuity	60,348	60,348
Intranet and Internet GIS	20,300	20,300
Virtualisation of Servers	100,000	100,000
Remote Access	17,000	17,000
Public Conveniences Improvements	464,760	464,760
Holt Albert Street Public Convenience Upgrade	80,240	80,240
Cromer Red Lion Toilet Refurbishment	48,000	48,000
Car Park Ticket Machines	135,000	135,000
Cliff Top Car Park Fencing	52,135	52,135
NNDC Cromer Office Refurbish Staff Toilets	26,000	26,000
NNDC Cromer Office Access Walkway	75,000	75,000
NNDC Cromer Office Roof	22,000	22,000
NNDC Cromer Office Beams	45,000	45,000
NNDC Cromer Office Insulation	20,000	20,000
NNDC Cromer Office Timbers	90,000	90,000
NNDC Cromer Office Disabled Lifts	45,000	45,000
NNDC Cromer Office Portacabins	36,000	36,000
Splash Invertors	19,700	19,700
Sheringham Splash Screens	55,452	55,452
Sheringham Splash Rear Fenestration	53,548	53,548
Fakenham Connect Fire Escape	25,000	25,000
Fakenham Community Centre Windows and Kitchen	40,000	40,000
Asbestos Works	51,000	51,000
Trading Services New Depot Site	20,000	20,000
Catfield Industrial Units Entrance Road	22,000	22,000
North Walsham Industrial Units Entrance Road	30,000	30,000
North Walsham Offices Roofing and Other Works	18,000	18,000
Rocket House Fire Refuge Area	40,000	40,000
Wells Sackhouse Refurbishment	44,000	69,252
Maltings Wells Roof works	100,000	100,000
Car Park Environmental Improvements	89,465	89,465
Purchase of Beach Huts	25,000	25,000
Carbon Reduction Scheme	108,318	108,318
Total Non Housing Capital Programme	5,884,117	9,531,904

Scheme – Housing	NNDC	Total Scheme
	£	£
Housing Renovation Grants:		
Private Sector Renewal Grants*	2,334,962	2,492,501
Disabled Facility Grants*	2,091,039	3,471,039
Housing Associations*	3,291,256	3,476,321
Strategic Housings and Choice Based Lettings System	173,700	173,700
Total Housing Capital Programme	7,890,957	9,613,561
<i>*Assumes programme for 2009/10 to 2012/13</i>		
Total General Fund Capital Programme	13,775,074	19,145,465

COAST PROTECTION CAPITAL PROGRAMME

In addition the capital programme now includes coast protection schemes. Approval has been received from the Environment Agency for a number of schemes as set out on page 84. The schemes will be financed in full by grant aid but expenditure will be subject to approval by the Environment Agency on an annual basis, therefore grant aid for expenditure cannot be guaranteed from 2011/12 onwards and no commitment against these schemes can be made until approval is received.

GENERAL FUND CAPITAL PROGRAMME

<u>Scheme</u>	Scheme Total Current Estimate	Pre 31/3/09 Actual Exp	2009/10 Updated Estimate	2010/11 Update	2011/12 Update	2012/13 Update
	£	£	£	£	£	£
<u>Active and Sustainable Communities</u>						
<u>Employment and Training</u>						
Regeneration and Economic Development – Purchase of Battle of Britain Hall	106,353	10,131	96,222	0	0	0
<i>Financed by;</i>						
<i>NNDC (Reserved Capital Receipts)</i>	106,353					
Fakenham Industrial Estate	80,000	22,665	57,335	0	0	0
<i>Financed by;</i>						
<i>NNDC (Reserved Capital Receipts)</i>	80,000					
North Norfolk Enterprise Hub and Innovation Centre	50,000	4,640	45,360	0	0	0
<i>Financed by;</i>						
<i>NNDC (Capital Receipts)</i>	50,000					
Fakenham Factory Extension	425,000	4,835	420,165	0	0	0
<i>Financed by;</i>						
<i>NNDC (Reserved Capital Receipts)</i>	425,000					
<u>Leisure and Culture</u>						
Stalham Sports Hall Improvements	100,000	19,523	40,477	40,000	0	0
<i>Financed by;</i>						
<i>NNDC (Reserved Capital Receipts)</i>	100,000					
Playground Improvements - Various	258,150	91,469	166,681	0	0	0
<i>Financed by;</i>						
<i>Contributions</i>	43,150					
<i>Grant</i>	215,000					
Cromer Sports Centre – Artificial Pitch	66,000	0	0	66,000	0	0
<i>Financed by;</i>						
<i>NNDC (Reserved Capital Receipts)</i>	66,000					

GENERAL FUND CAPITAL PROGRAMME

<u>Scheme</u>	Scheme Total Current Estimate	Pre 31/3/09 Actual Exp	2009/10 Updated Estimate	2010/11 Update	2011/12 Update	2012/13 Update
	£	£	£	£	£	£
Communities that are safe, confident and involved						
Gypsy and Traveller Short Stay Stopping Facilities	1,409,000	58,099	1,350,901	0	0	0
<i>Financed by;</i>						
<i>Grant</i>	1,409,000					
Street Signs Improvement Programme	99,600	0	99,600	0	0	0
<i>Financed by;</i>						
<i>NNDC (Reserved Capital Receipts)</i>	99,600					
TOTAL	2,594,103	211,362	2,276,741	106,000	0	0

Natural Environment and Built Heritage**Planning and Coastal Management**

New Seafront Railings – Cromer East Promenade	20,000	0	20,000	0	0	0
<i>Financed by;</i>						
<i>NNDC (Capital Projects Reserve)</i>	20,000					
Sheringham Beach Handrails	35,000	0	10,000	25,000	0	0
<i>Financed by;</i>						
<i>NNDC (Reserved Capital Receipts)</i>	35,000					
Cromer Pier Structural Works – Phase 1	123,600	118,197	5,403	0	0	0
<i>Financed by;</i>						
<i>NNDC (Reserved Capital Receipts)</i>	123,600					
Cromer Pier Structural Works – Phase 2	1,424,500	107	49,893	645,642	728,858	0
<i>Financed by;</i>						
<i>NNDC (Reserved Capital Receipts)</i>	1,424,500					

GENERAL FUND CAPITAL PROGRAMME

<u>Scheme</u>	Scheme Total Current Estimate	Pre 31/3/09 Actual Exp	2009/10 Updated Estimate	2010/11 Update	2011/12 Update	2012/13 Update
	£	£	£	£	£	£
Sheringham Promenade Lighting	45,000	440	44,560	0	0	0
<i>Financed by;</i>						
<i>NNDC (Reserved Capital Receipts)</i>	45,000					
TOTAL	1,648,100	118,744	129,856	670,642	728,858	0

First Class Resource Management**Technology as a key enabler**

Planning Back Office Systems	315,466	133,995	181,471	0	0	0
<i>(includes Planning EDMS new bid 08/09)</i>						
<i>Financed by;</i>						
<i>Housing and Planning Delivery Grant</i>	309,466					
<i>NNDC (Capital Projects Reserve)</i>	6,000					
Implementing Electronic Gov (Efinancials System)	974,592	968,229	6,363	0	0	0
<i>Financed by;</i>						
<i>IEG Government Grant</i>	918,871					
<i>County Council</i>	2,900					
<i>NNDC (Reserved Capital Receipts)</i>	52,821					
BPR EDM Project	479,950	202,716	120,962	156,271	0	0
<i>Financed by;</i>						
<i>NNDC (Reserved Capital Receipts)</i>	479,950					
Personal Computer Replacement Fund	123,301	43,301	20,000	20,000	20,000	20,000
<i>Financed by;</i>						
<i>NNDC (Capital Receipts)</i>	20,032					
<i>NNDC (Reserved Capital Receipts)</i>	80,000					
<i>NNDC (RCCO)</i>	23,269					

GENERAL FUND CAPITAL PROGRAMME

<u>Scheme</u>	Scheme Total Current Estimate	Pre 31/3/09 Actual Exp	2009/10 Updated Estimate	2010/11 Update	2011/12 Update	2012/13 Update
	£	£	£	£	£	£
Waste Management and Environmental Health IT System	232,427	184,349	48,078	0	0	0
<i>Financed by;</i>						
<i>NNDC (Reserved Capital Receipts)</i>	131,514					
<i>WPEG Grant</i>	83,486					
<i>DEFRA Grant</i>	17,427					
Benefits Software	885,047	818,891	66,156	0	0	0
<i>Financed by;</i>						
<i>NNDC (Capital/Reserved Capital Receipts)</i>	260,813					
<i>DWP Performance Standards Fund</i>	624,234					
Gandlake Citizens Account	48,000	7,700	40,300	0	0	0
<i>Financed by;</i>						
<i>NNDC (Reserved Capital Receipts)</i>	40,000					
<i>NNDC (RCCO)</i>	8,000					
Asset Management Computer System	60,000	0	0	60,000	0	0
<i>Financed by;</i>						
<i>NNDC (Capital Projects Reserve)</i>	60,000					
E Payments System – Alternative methods of payment and replacement Cashiers System	67,400	0	0	67,400	0	0
<i>Financed by;</i>						
<i>NNDC (Reserved Capital Receipts)</i>	67,400					
Business Continuity	60,348	27,048	33,300	0	0	0
<i>Financed by;</i>						
<i>NNDC (RCCO)</i>	60,348					
Intranet and Internet GIS	20,300	0	20,300	0	0	0
<i>Financed by;</i>						
<i>NNDC (RCCO)</i>	20,300					

GENERAL FUND CAPITAL PROGRAMME

<u>Scheme</u>	Scheme Total Current Estimate	Pre 31/3/09 Actual Exp	2009/10 Updated Estimate	2010/11 Update	2011/12 Update	2012/13 Update
	£	£	£	£	£	£
Virtualisation of Servers	100,000	0	0	100,000	0	0
<i>Funded by</i>						
<i>NNDC (Reserved Capital Receipts)</i>	48,318					
<i>NNDC (Reserved Capital Receipts – Carbon Redn Fund)</i>	51,682					
Remote Access	17,000	0	0	17,000	0	0
<i>Funded by</i>						
<i>NNDC (Reserved Capital Receipts)</i>	17,000					
<u>Maximise efficiency of Council Owned Property</u>						
<u>PUBLIC CONVENIENCES</u>						
PC improvements Phases 1 & 2 and Mundesley Prom PC Upgrade	464,760	32,577	270,783	161,400	0	0
<i>Financed by;</i>						
<i>NNDC (Reserved Capital Receipts)</i>	464,760					
Holt Albert Street PC's Upgrade	80,240	32,034	48,206	0	0	0
<i>Financed by;</i>						
<i>NNDC (Reserved Capital Receipts)</i>	80,240					
Cromer Red Lion Toilet Refurbishment	48,000	0	0	48,000	0	0
<i>Financed by;</i>						
<i>NNDC (Reserved Capital Receipts)</i>	48,000					
<u>CAR PARKING</u>						
Car Park Ticket Machines	135,000	0	125,000	10,000	0	0
<i>Financed by;</i>						
<i>NNDC (Reserved Capital Receipts)</i>	135,000					

GENERAL FUND CAPITAL PROGRAMME

<u>Scheme</u>	Scheme Total Current Estimate	Pre 31/3/09 Actual Exp	2009/10 Updated Estimate	2010/11 Update	2011/12 Update	2012/13 Update
	£	£	£	£	£	£
Cliff Top Car Park Fencing	52,135	32,173	4,962	15,000	0	0
<i>Financed by;</i>						
<i>NNDC (Capital Receipts)</i>	39,435					
<i>NNDC (Reserved Capital Receipts)</i>	12,700					
Car Park Environmental Improvements	89,465	0	0	89,465	0	0
<i>Financed by;</i>						
<i>NNDC (Capital Receipts)</i>	22,865					
<i>NNDC (Reserved Capital Receipts)</i>	66,600					
<u>OFFICE ACCOMODATION</u>						
Cromer Office Refurbishment Staff Toilets	26,000	0	26,000	0	0	0
<i>Financed by;</i>						
<i>NNDC (Capital Receipts)</i>	26,000					
Cromer Office Access Walkway	75,000	0	0	75,000	0	0
<i>Financed by;</i>						
<i>NNDC (Capital Receipts)</i>	75,000					
Cromer Office Roof	22,000	0	22,000	0	0	0
<i>Financed by;</i>						
<i>NNDC (Reserved Capital Receipts)</i>	22,000					
Cromer Office Beams	45,000	0	0	45,000	0	0
<i>Financed by;</i>						
<i>NNDC (Reserved Capital Receipts)</i>	45,000					
Cromer Office Insulation	20,000	0	0	20,000	0	0
<i>Financed by;</i>						
<i>NNDC (Reserved Capital Receipts)</i>	20,000					
Cromer Office Timbers	90,000	0	0	90,000	0	0
<i>Financed by;</i>						
<i>NNDC (Reserved Capital Receipts)</i>	90,000					
Cromer Office Disabled Lifts	45,000	0	0	45,000	0	0
<i>Financed by;</i>						
<i>NNDC (Reserved Capital Receipts)</i>	45,000					

GENERAL FUND CAPITAL PROGRAMME

<u>Scheme</u>	Scheme Total Current Estimate	Pre 31/3/09 Actual Exp	2009/10 Updated Estimate	2010/11 Update	2011/12 Update	2012/13 Update
	£	£	£	£	£	£
Cromer Office Portacabins	36,000	0	36,000	0	0	0
<i>Financed by;</i> <i>NNDC (Reserved Capital</i>	36,000					
North Walsham Office Roofing and Other Works	18,000	0	18,000	0	0	0
<i>Financed by;</i> <i>NNDC (Capital Receipts)</i>	18,000					
<u>SPORTS AND LEISURE FACILITIES</u>						
Sheringham Splash Screens	55,452	21,637	33,815	0	0	0
<i>Financed by;</i> <i>NNDC (Reserved Capital Receipts)</i>	55,452					
Sheringham Splash Rear Fenestration	53,548	0	53,548	0	0	0
<i>Financed by;</i> <i>NNDC (Reserved Capital Receipts)</i>	53,548					
Sheringham Splash Invertors	19,700	0	19,700	0	0	0
<i>Financed by;</i> <i>NNDC (Reserved Capital Receipts)</i>	19,700					
<u>COMMUNITY BUILDINGS</u>						
Fakenham Connect Fire Escape	25,000	10,548	14,452	0	0	0
<i>Financed by;</i> <i>NNDC (Reserved Capital Receipts)</i>	25,000					
Fakenham Community Centre Windows and Kitchen	40,000	0	40,000	0	0	0
<i>Financed by;</i> <i>NNDC (Capital Receipts)</i>	40,000					
<u>INDUSTRIAL PROPERTIES</u>						
Trading Services New Depot Site	20,000	0	20,000	0	0	0
<i>Financed by;</i> <i>NNDC (Capital Receipts)</i>	20,000					

GENERAL FUND CAPITAL PROGRAMME

<u>Scheme</u>	Scheme Total Current Estimate	Pre 31/3/09 Actual Exp	2009/10 Updated Estimate	2010/11 Update	2011/12 Update	2012/13 Update
	£	£	£	£	£	£
Catfield Industrial Units Entrance Road	22,000	0	22,000	0	0	0
<i>Financed by;</i>						
<i>NNDC (Reserved Capital Receipts)</i>	22,000					
North Walsham Industrial Units Entrance Road	30,000	0	30,000	0	0	0
<i>Financed by;</i>						
<i>NNDC (Reserved Capital Receipts)</i>	30,000					
<u>OTHER PROPERTIES</u>						
Rocket House Fire Refuge Area	40,000	0	0	40,000	0	0
<i>Financed by;</i>						
<i>NNDC (Reserved Capital Receipts)</i>	40,000					
Wells Sackhouse Refurbishment	69,252	0	25,252	44,000	0	0
<i>Financed by;</i>						
<i>Other Contributions</i>	25,252					
<i>NNDC (Reserved Capital Receipts)</i>	44,000					
Maltings Wells Roof Works	100,000	0	0	100,000	0	0
<i>Financed by;</i>						
<i>NNDC (Reserved Capital Receipts)</i>	100,000					
Asbestos Works	51,000	0	51,000	0	0	0
<i>Financed by;</i>						
<i>NNDC (Reserved Capital Receipts)</i>	51,000					
Beach Huts	25,000	0	0	25,000	0	0
<i>Financed by;</i>						
<i>NNDC (Future Revenue Receipts)</i>	25,000					
Carbon Reduction Scheme						
<i>Financed by;</i>						
<i>NNDC (Reserved Capital Receipts – Carbon Redn Fund)</i>	108,318	0	0	108,318	0	0
TOTAL	5,289,701	2,515,198	1,397,648	1,336,854	20,000	20,000
PROGRAMME TOTAL	9,531,904	2,845,304	3,804,245	2,113,498	748,858	20,000

GENERAL FUND CAPITAL PROGRAMME

<u>Scheme</u>	Scheme Total Current Estimate	Pre 31/3/09 Actual Exp	2009/10 Updated Estimate	2010/11 Update	2011/12 Update	2012/13 Update
	£	£	£	£	£	£
Capital Programme Financing						
Other Grants			1,541,092	0	0	0
Contributions			43,150	0	0	0
Capital Receipts - Non Housing			154,322	112,865	0	0
Future revenue receipts			0	25,000	0	0
Revenue Contribution to Capital (RCCO)			53,900	0	0	0
HPDG			175,471	0	0	0
Capital Project Reserve			26,000	60,000	0	0
Reserved capital receipts			1,810,310	1,915,363	748,858	20,000
TOTAL FINANCING			3,804,245	2,113,498	748,858	20,000
Capital Projects Reserve						
Balance at 1 April			110,833	78,133	18,133	18,133
Utilised in year - Capital programme			(32,700)	(60,000)	0	0
Estimated balance at 31 March			78,133	18,133	18,133	18,133
Capital Receipts (Non Housing)						
Balance at 1 April			235,163	308,341	445,476	445,476
Total anticipated receipts			227,500	250,000	0	0
Total			462,663	558,341	445,476	445,476
Utilised in year - capital programme			(154,322)	(112,865)	0	0
Estimated balance at 31 March (non Housing)			308,341	445,476	445,476	445,476

GENERAL FUND CAPITAL PROGRAMME

<u>Scheme</u>	Scheme Total Current Estimate	2009/10 Updated Estimate	2010/11 Update	2011/12 Update	2012/13 Update
	£	£	£	£	£
Housing Renovation Grants					
Private Sector Renewal Grants	Annual Programme	337,000	700,000	900,501	555,000
Financed by;					
Specified capital grant		157,539			
Borrowing					
Capital grant					
NNDC (Capital receipts)		179,461	700,000	900,501	555,000
Financing to be identified					
Disabled Facilities Grants	Annual Programme	1,026,000	1,045,039	700,000	700,000
Financed by;					
Specified capital grant		345,000	345,000	345,000	345,000
Borrowing					
Capital grant					
NNDC (Reserved Capital Receipts)			153,904	153,904	
NNDC (Capital receipts)		681,000	546,135	201,096	355,000
Financing to be identified					
Housing Associations	Annual Programme	200,000	1,976,321	900,000	400,000
Financed by;					
NNDC (Capital receipts)		158,302	1,832,954	900,000	400,000
Affordable Housing Contributions			143,367		
2nd Homes Money (RCCO)		41,698			
Strategic Housing and Choice Based Lettings System		173,700	0	0	0
Financed by;					
NNDC (Capital receipts)		167,000			
NNDC (Capital Projects Reserve)		6,000			
TOTAL		1,736,700	3,721,360	2,500,501	1,655,000

GENERAL FUND CAPITAL PROGRAMME

<u>Scheme</u>	Scheme Total Current Estimate	2009/10 Updated Estimate	2010/11 Update	2011/12 Update	2012/13 Update
	£	£	£	£	£

Capital Programme Financing

Other Grants	502,539	345,000	345,000	345,000
Contributions	41,698	143,367	0	0
Reserved Capital Receipts	0	153,904	153,904	0
Capital Projects Reserve	6,700	0	0	0
Capital Receipts - Housing	1,185,763	3,079,089	2,001,597	1,310,000
TOTAL FINANCING	1,736,700	3,721,360	2,500,501	1,655,000
<u>Housing Receipts</u>				
Balance at 1 April (Housing)	2,478,222	2,266,459	(13,630)	(1,304,227)
Anticipated receipts:				
Housing Preserved Right to Buy (Projection)	}	974,000	799,000	711,000
LSVT VAT shelter receipts (Projection)				
Total	3,452,222	3,065,459	697,370	(593,227)
Utilised in year - capital programme	(1,185,763)	(3,079,089)	(2,001,597)	(1,310,000)
Estimated balance at 31 March (Housing)	2,266,459	(13,630)	(1,304,227)	(1,903,227)

COAST PROTECTION CAPITAL PROGRAMME

<u>Scheme</u>	Scheme Total Current Estimate £	2009/10 Updated Estimate £	2010/11 Update £	2011/12 Update £	2012/13 Update £
Coastal Management					
Coastal Management					
Cromer Coast Protection Scheme 982 and SEA	10,400,000	240,476	100,000	1,000,000	3,600,000
SMP Preparation of common version for approval and other additional studies	106,000	50,792	20,000	0	0
Pathfinder Project	2,167,015	419,777	1,747,238	0	0
	12,673,015	711,045	1,867,238	1,000,000	3,600,000
Financing					
Environment Agency Grant		291,268	120,000	1,000,000	3,600,000
DEFRA Grant		419,777	1,747,238	0	0
Total		711,045	1,867,238	1,000,000	3,600,000

FEEES AND CHARGES

**Community Service Area
Fees and Charges**

	2009/10 Charge £ : p	2010/11 Charge £ : p
Development plan for North Norfolk (all prices inclusive of postage)		
Core Strategy (incorporating Development Control Policies) and Proposals Map - Complete Set	£60.00	£60.00
Individual Core Strategy Documents (all prices inclusive of postage)		
Core Strategy (incorporating Development Control Policies)	£10.00	£10.00
Map Set (complete set including the Proposals Map)	£50.00	£50.00
Proposals Map	£5.00	£5.00
Map Key	Free	Free
CD-ROMS (contains all documents and maps)	£5.00	£5.20
Inspectors Report of the Core Strategy	Free	Free
LDF Magazine File	£5.50	£5.70
Individual Core Strategy Inset Maps (all prices inclusive of postage)		
1. Cromer / Cromer Town Centre (A1)	£5.00	£5.00
2. Fakenham / Fakenham Town Centre (A1)	£5.00	£5.00
3. Holt / Holt Town Centre (A1)	£5.00	£5.00
4. North Walsham / North Walsham Town Centre (A1)	£5.00	£5.00
5. Hoveton / Hoveton Village Centre (A2)	£4.00	£4.00
6. Sheringham / Sheringham Town Centre (A1)	£5.00	£5.00
7. Stalham / Stalham Town Centre (A2)	£4.00	£4.00
8. Wells / Wells Town Centre (A2)	£4.00	£4.00
9. Briston / Melton Constable (Front) (A1)	£5.00	£5.00
10. Mundesley (Back)		
11. Walsingham (Front) (A3)	£3.00	£3.00
12. Little Snoring (Back)		
13. Blakeney (Front) (A3)	£3.00	£3.00
14. Weybourne (Back)		
15. Corpusty / Saxthorpe (Front) (A3)	£3.00	£3.00
16. Aldborough (Back)		
17. Roughton (Front) (A3)	£3.00	£3.00
18. Southrepps (Back)		
19. Overstrand (Front) (A3)	£3.00	£3.00
20. Bacton (Back)		
21. Happisburgh (Front) (A3)	£3.00	£3.00
22. Catfield (Back)		
23. Ludham (Front) (A3)	£3.00	£3.00
24. Horning (Back)		
Supplementary Planning Documents		
Design Guide SPD		£15.00
Landscape Character Assessment SPD		£20.00

**Community Services Area
Fees and Charges Continued...**

	2009/10 Charge £ : p	2010/11 Charge £ : p
Other Publications and Background Studies		
LDS – b/w or colour	Free	Free
AMR - b/w	£5.40	£5.60
AMR - colour	£21.20	£21.80
Core Strategy Sustainability Appraisal (Final)	£25.00	£25.80
Tourism Study - b/w	£16.00	£16.50
Tourism Study - colour	£47.80	£49.20
Landscape Character Assess - b/w	£5.40	£5.60
Landscape Character Assess - colour	£10.60	£10.90
Retail & Comm Study - b/w	£7.90	£8.10
Retail & Comm Study - colour	£31.80	£32.80
3 Dragons - b/w	£5.40	£5.60
3 Dragons - colour	£26.60	£27.40
Settlement Planning - b/w	£5.40	£5.60
Settlement Planning - colour	£21.20	£21.80
Rural Economy - b/w	£10.60	£10.90
Rural Economy - colour	£53.00	£54.60
Open Space Study - Volume 1	£8.40	£8.70
Open Space Study - Volume 2	£10.60	£10.90
Open Space Study - Volume 3	£18.00	£18.50
Open Space Study - Volume 4	£6.40	£6.60
Open Space Study - Complete	£47.80	£49.20
Education & Promotion		
Emergency First Aid Courses		
Per person	£29.70	£30.60
Manual Handling (4 hours)		
Per person	£34.00	£35.00
Manual Handling & Patient Handling (6 hours)		
Per person	£50.90	£52.40
Specially arranged courses for businesses -held at business premises	Price on application	
Houses in Multiple Occupation Registration Scheme		
Licence (for 5 years)	£663.00	£682.90
Land Charges		
Personal Search	£31.00	£31.00
Official Search of		
- One Part	£2.00	£2.00
- Whole	£25.00	£25.00
- Paper Search	£21.00	£21.00
- Electronic Search	£21.00	£21.00
- Additional Parcel	£2.00	£2.00

**Community Services Area
Fees and Charges Continued...**

	2009/10 Charge £ : p	2010/11 Charge £ : p
Check compliance with Conditions (for Solicitors, Agents)		
Administrative Staff (per hour)	£40.00	£41.00
Professional Staff (per hour)	£78.00	£80.00
General Research		
Administrative Staff (per hour)	£40.00	£41.00
Professional Staff (per hour)	£78.00	£80.00

**Environment Service Area
Fees and Charges**

	2009/10 Charge £ : p	2010/11 Charge £ : p
WASTE COLLECTION SERVICES		
Clinical Waste - Commercial and Prescribed		
Commercial Waste Bins - Collection and Hire		
Commercial Recycling Bins - Collection and Hire		
Prescribed Waste Bins - Collection and Hire		
Prescribed Recycling Bins - Collection and Hire		
Sacks - Commercial and Prescribed		
Bulky Items - Commercial, Prescribed and Household		
Commercial Garden Bin Hire		
Hire of 240 bin	£34.84	£35.89
EDUCATION & PROMOTION		
(CIEH) Foundation Certificate In Food Hygiene		
Residents or employed in North Norfolk	£41.20	£46.00
Other	£54.60	£56.20
DOG CONTROL		
Environmental Protection Act - Stray Dogs		
Charge when dog collected:-		
- Release Fee (+ vets fees + collection charge if appropriate)	£25.00	£25.00
COMMERCIAL SERVICES		
Food Inspections		
Unfit food inspections	£32.00	£33.00
Food export certificates	£25.00	£25.80
Sunday Trading Application for loading consent	£75.00	£77.30
Water Industries Act 1991 Private and Water Supplies Regulations 1991		
Sampling Charge (+ lab charge)	£80.00	£82.40
Registration of Food Premises		
<i>Charge for copies of Register (or parts of)</i>		
Single Entry	£14.50	£14.90
Part of Register (by area or business type)	£352.00	£362.60
Complete Register	£757.50	£780.20
ENVIRONMENTAL PROTECTION SERVICES		
Register of Authorised Processes		
Charge for copies of register	£73.00	£75.20

**Environment Service Area
Fees and Charges Continued...**

	2009/10 Charge £ : p	2010/11 Charge £ : p
Abandoned Cars		
Abandoned Car release fee comprising of:		
Collection costs	£105.00	£105.00
+ Storage costs (per 24 hours or part thereof)	£12.00	£12.00
Destroyed vehicles - disposal fee	£50.00	£50.00
TAXI LICENCES		
Drivers Licence (Initial issue)	£96.50	£99.40
Drivers Licence (annual renewal)	£46.00	£47.40
Vehicle Licence (per annum)	£130.50	£134.40
Private Hire Operator's Licence (five yearly)	£137.00	£141.10
Issue of duplicate / Replacement Licence or Vehicle Plate	£34.00	£35.00
Replacement licence badges	£18.00	£18.50
Operator transfers	£34.00	£35.00
OTHER LICENSING		
Permits for Goods and Amenities on the Highway		
Application Fee	£25.00	£25.00
Premises Licenses (Alcohol)		
Premises Licenses, under the Licensing Act 2003, are based on bands determined by the non-domestic rateable value of the property concerned.		
The fees relating to applications for premises licenses, club premises certificates and variations / conversions to existing licenses are:		
Band	Non-domestic rateable value	
A	No rateable value - £4,300	£100.00
B	£4,301 - £33,000	£190.00
C	£33,001 - £87,000	£315.00
D	£87,001 - £125,000	£450.00
E	£125,001 and over	£635.00
Annual charges relating to the above are:		
Band	Non-domestic rateable value	
A	No rateable value - £4,300	£70.00
B	£4,301 - £33,000	£180.00
C	£33,001 - £87,000	£295.00
D	£87,001 - £125,000	£320.00
E	£125,001 and over	£350.00

**Environment Service Area
Fees and Charges Continued...**

	2009/10 Charge £ : p	2010/11 Charge £ : p
Premises applying to vary conditions in relation to the sale of alcohol during transition will be charged a supplementary fee, according to their fee band:		
Band Non-domestic rateable value		
A No rateable value - £4,300	£20.00	£20.00
B £4,301 - £33,000	£60.00	£60.00
C £33,001 - £87,000	£80.00	£80.00
D £87,001 - £125,000	£100.00	£100.00
E £125,001 and over	£120.00	£120.00
Personal Licences		
Initial fee for a personal licence	£37.00	£37.00
Additional Fees and Charges		
There are a number of fees and charges that must be paid by applicants and those giving notices under the new regime which are as follows:		
Supply of copies of information contained in the register	£10.00	£10.00
Application for copy of licence or summary on theft, loss etc of premises licence or summary (in all cases)	£10.50	£10.50
Notification of change of name or address (holder of premises licence) (in all cases)	£10.50	£10.50
Application to vary to specify individual as premises supervisor	£23.00	£23.00
Application to transfer premises licence	£23.00	£23.00
Interim authority notice	£23.00	£23.00
Application for making of a provisional statement	£195.00	£195.00
Application for a copy of certificate or summary on theft, loss etc of certificate or summary (in all cases)	£10.50	£10.50
Notification of change of name or alteration of club rules (in all cases)	£10.50	£10.50
Change of relevant registered address of club (in all cases)	£10.50	£10.50
Temporary event notices	£21.00	£21.00
Application for copy of notice on theft, loss etc of temporary event notice	£10.50	£10.50
Application for copy of licence on theft, loss etc of personal licence	£10.50	£10.50
Notification of change of name or address (personal licence)	£10.50	£10.50
Notice of interest in any premises	£21.00	£21.00

**Environment Service Area
Fees and Charges Continued...**

		2009/10 Charge £ : p	2010/11 Charge £ : p
Premises Licence Fees - Gambling Act 2005			
Betting Premises (excluding tracks)	-Trans. Fast Track Application	£260.00	£267.80
	-Trans. Non Fast Track Application	£1,160.00	£1,194.80
	-New Application	£2,320.00	£2,389.60
	-Annual Fee	£465.00	£479.00
	-Application to Vary	£1,160.00	£1,194.80
	-Application to Transfer	£930.00	£957.90
	-Application for Reinstatement	£930.00	£957.90
	-Application for Prov. Statement	£2,320.00	£2,389.60
	-Application (Prov. State Holders)	£930.00	£957.90
	-Copy Licence	£25.00	£25.00
	-Notification of Change	£50.00	£50.00
Tracks	-Trans. Fast Track Application	£260.00	£267.80
	-Trans. Non Fast Track Application	£960.00	£988.80
	-New Application	£1,160.00	£1,194.80
	-Annual Fee	£775.00	£798.30
	-Application to Vary	£960.00	£988.80
	-Application to Transfer	£735.00	£757.10
	-Application for Reinstatement	£735.00	£757.10
	-Application for Prov. Statement	£1,935.00	£1,993.10
	-Application (Prov. State Holders)	£735.00	£757.10
	-Copy Licence	£25.00	£25.00
	-Notification of Change	£50.00	£50.00
Family Entertainment Centres	-Trans. Fast Track Application	£260.00	£267.80
	-Trans. Non Fast Track Application	£775.00	£798.30
	-New Application	£1,550.00	£1,596.50
	-Annual Fee	£580.00	£597.40
	-Application to Vary	£775.00	£798.30
	-Application to Transfer	£735.00	£757.10
	-Application for Reinstatement	£735.00	£757.10
	-Application for Prov. Statement	£1,545.00	£1,591.40
	-Application (Prov. State Holders)	£735.00	£757.10
	-Copy Licence	£25.00	£25.00
-Notification of Change	£50.00	£50.00	
Adult Gaming Centres	-Trans. Fast Track Application	£260.00	£267.80
	-Trans. Non Fast Track Application	£775.00	£798.30
	-New Application	£1,550.00	£1,596.50
	-Annual Fee	£775.00	£798.30
	-Application to Vary	£775.00	£798.30
	-Application to Transfer	£930.00	£957.90
	-Application for Reinstatement	£930.00	£957.90
	-Application for Prov. Statement	£1,545.00	£1,591.40
	-Application (Prov. State Holders)	£930.00	£957.90
	-Copy Licence	£25.00	£25.00
	-Notification of Change	£25.00	£50.00

**Environment Service Area
Fees and Charges Continued...**

	2009/10 Charge £ : p	2010/11 Charge £ : p	
Permits - Family Entertainment Centres			
Gaming	-Application Fee	£300.00	£300.00
	-Renewal Fee	£300.00	£300.00
	-Transitional Application Fee	£100.00	£100.00
	-Change of Name	£25.00	£25.00
	-Copy of Permit	£15.00	£15.00
Prize Gaming	-Application Fee	£300.00	£300.00
	-Renewal Fee	£300.00	£300.00
	-Transitional Application Fee	£100.00	£100.00
	-Change of Name	£25.00	£25.00
	-Copy of Permit	£15.00	£15.00
Small Lottery Society	-Application Fee	£40.00	£40.00
	-Annual Fee	£20.00	£20.00
	-Change of Name	£25.00	£25.00
	-Copy of Permit	£15.00	£15.00
Club Gaming	-Application Fee Permit	£300.00	£300.00
	-Application Fee Machine Permit	£100.00	£100.00
	-Change of Name	£25.00	£25.00
	-Copy of Permit	£15.00	£15.00
Licensed Premises Gaming Machine permit	-Application Fee (2 or less machines)	£50.00	£50.00
	-Application Fee (3 or more machines)	£150.00	£150.00
	-Annual Fee	£150.00	£150.00
	-Change of Name	£25.00	£25.00
	-Copy of Permit	£15.00	£15.00
Licences and certificates of suitability			
Street Trading consents - non profit	Free	Free	Free
Street Trading consents - commercial	£42.00	£42.00	£42.00
Acupuncture, Tattooing etc...	£53.00	£53.00	£53.00
Animal Boarding Establishments	£53.00	£53.00	£53.00
Breeding of Dogs + Vets fees where appropriate	£53.00	£53.00	£53.00
Dangerous Wild Animals + Vets fees where appropriate	£69.00	£69.00	£69.00
Noise and Statutory Nuisance Act 1993	£34.00	£34.00	£34.00
Pet Shops	£53.00	£53.00	£53.00
Riding Establishments + Vets fees where appropriate	£75.00	£75.00	£75.00
Zoos + Vets fees where appropriate	£75.00	£75.00	£75.00
Boats - Day Boats	£10.00	£10.00	£10.00
Boats - Operators	£50.00	£50.00	£50.00
Motor Salvage Operators	£75.00	£75.00	£75.00
Holt Country Park			
School Visits where Ranger's assistance required. Per person	£2.90	£3.00	£3.00

**Environment Service Area
Fees and Charges Continued...**

	2009/10 Charge £ : p	2010/11 Charge £ : p
Car Park (Including Mackays Hill off Hempstead Road) Operates from 8am to 6pm April 1st to October 31st		
Per car per occasion	£1.00	£1.00
Annual Permit (NNDC Standard car park season tickets are also valid)	£20.60	£21.20
Fishing		
Adults - day	£1.20	£1.20
Children - day	£0.60	£0.60
Adults - season ticket	£19.70	£20.30
Children - season ticket	£10.10	£10.40
Mobile Gym		
Fees for the use of the facility per session	£2.60	£2.70
Concessionary price per session	£2.10	£2.20

**Information Service Area
Fees and Charges**

	2009/10 Charge £ : p	2010/11 Charge £ : p
ELECTIONS		
Statutory Charges		
Sale of Edited Register of Electors - Printed Copy - Basic Charge (per <u>first</u> 1,000 names, or part thereof)	£15.00	£15.00
Printed copy as above, extra 1,000 names or part thereof	£5.00	£5.00
Supply of Full Register and monthly updates (to credit reference agencies and government departments) – Printed Copy - Basic Charge (per <u>first</u> 1,000 names or part thereof)	£15.00	£15.00
Printed copy as above, extra 1,000 names or part thereof	£5.00	£5.00
Sale of edited Register of Electors - Data Form - Basic Charge (per <u>first</u> 1,000 names or part thereof)	£21.50	£21.50
Data form as above, extra 1,000 names or part thereof	£1.50	£1.50
Supply of Full Register and monthly updates (to credit reference agencies and government departments) - Data Form - Basic Charge (per <u>first</u> 1,000 names or part thereof)	£21.50	£21.50
Data form as above, extra 1,000 names or part thereof	£1.50	£1.50
Sale of Marked Register and Postal Voting List - Printed Copy - Basic Charge	£10.00	£10.00
Postal Voting List - Basic Charge	£10.00	£10.00
Printed copy of Marked Register / Postal Voting List, 1,000 names or part thereof	£2.00	£2.00
Data form of Marked Register / Postal Voting List, 1,000 names or part thereof	£1.00	£1.00
Sale of Overseas Elector List - Printed Copy - Basic Charge (per <u>first</u> 100 names or part thereof)	£15.00	£15.00
Printed copy as above, extra 100 names or part thereof	£5.00	£5.00
Sale of Overseas Elector List - Data Form - Basic Charge (per <u>first</u> 100 names or part thereof)	£21.50	£21.50
Data form as above, extra 100 names or part thereof	£1.50	£1.50
Non Statutory Charges		
Supply of elector labels (addresses only)	£36.10	£37.20
Written confirmation of register entry	£11.10	£11.40
SUPPLY OF MINUTES		
Committee Agenda and Minutes	£93.30	£96.10
PHOTOCOPYING		
Per Copy	£0.10	£0.07
Per Copy - Staff	£0.10	£0.07
Colour Copying (A4)	£0.80	£0.65
Colour Copying (A3)	£1.55	£1.30
Colour Copying - Staff (A4)	£0.80	£0.65
Colour Copying - Staff (A3)	£1.55	£1.30

**Information Service Area
Fees and Charges Continued...**

	2009/10 Charge £ : p	2010/11 Charge £ : p
LEGAL SERVICES		
Legal Work (exclusive of VAT charged)		
Mortgage Redemption	All work charged at Solicitors Hourly Rate	All work charged at Solicitors Hourly Rate
Preparation of a new lease		
Sale of land		
Preparation of License		
Private Mortgage		
Quest re: second Mortgage		
Agreement - section 18 Public Health Act 1936		
TOURIST INFORMATION CENTRES		
Accommodation Booking Availability Service		
Bed booking fee (+ 10% of first night's fee)	£3.00	£3.00
FILMING		
TV drama/advertisements/feature films		
Per Day	-	£500.00
Per Hour	-	£80.00
Documentaries and charities (depending on nature of organisation, subject and crew size)		
Per Day	-	£300.00
Per Hour	-	£50.00
Administration charge (only applied where a fee and/or contract is appropriate)		
Standard	-	£25.00
Less than 7 days notice	-	£50.00
Stills (specifically commercial advertising with props, etc)	-	£100 - £500
Education/news/weather/student/individual photographers or 'in the interest of the district'	-	Free
Parking (if required)	-	£10 - £15

**Resources Service Area
Fees and Charges**

		2009/10 Charge £ : p	2010/11 Charge £ : p
MORTGAGE INTEREST RATES			
Local Interest Rate		Per Standard National Rate	
CAR PARKING			
Carnival Day (Runton Road)	Per Car, Per Entry	£5.00	£5.50
Motorcycles - Carnival Day (Runton Road)	Per Motorcycle, Per Entry	£2.50	£3.00
Weekly Permit		£25.00	£27.50
Annual Permit Long Stay		£180.00	£200.00
Half Year Permit Long Stay		£110.00	£120.00
Quarter Year Permit Long Stay		£60.00	£65.00
Annual Permit Short Stay		£45.00	£55.00
Half Year Permit Short Stay		£25.00	£30.00
Quarterly Permit Short Stay		£13.00	£16.00
Excess Charge	Full	£75.00	£75.00
Standard Charge	Prompt Payment	£40.00	£40.00
Please note charges are the same for cars, coaches and lorries within the respective car park.			
Tourist (Long Stay) Car Parks			
Cromer (Runton Road)	Per Hour	£1.10	£1.10
Happisburgh (Cart Gap)	Per Hour	£1.10	£1.10
Mundesley (Beach Road)	Per Hour	£1.10	£1.10
Overstrand (Pauls Lane)	Per Hour	£1.10	£1.10
Sea Palling (Clink Road)	Per Hour	£1.10	£1.10
Sheringham (Cliff Road)	Per Hour	£1.10	£1.10
Sheringham (Station Road)	Per Hour	£1.10	£1.10
Wells (Stearmans Yard)	Per Hour	£1.10	£1.10
All Tourist (Long Stay) Car Parks (above)	All Day Ticket	£5.00	£5.00
Short Stay car parks (with a 3 hour limit)			
Cromer (Meadow)		Up to 2 hrs for £1.00, 70p for third hour	
Sheringham (Chequers)			
Sheringham (Morris Street)			
Wells (Staithe Street)			

**Resources Service Area
Fees and Charges Continued...**

	2009/10 Charge £ : p	2010/11 Charge £ : p
<p>Low Cost Short Stay car parking applies at the undermentioned car parks and the following charges apply throughout the year:</p> <p>Cromer (Meadow) East Runton (Beach Road) Fakenham (Queens Road) Holt (Albert Street) Short Stay (20 minutes, no return within 1 hour) Mundesley (Beach Road) North Walsham (Bank Loke) Sheringham (Morris Street) Stalham (High Street) Wells (Staithe Street)</p> <p>The hourly charges are in line with the classification of the car park (e.g. Tourist, Short Stay or Other)</p> <p>All other Pay & Display Car Parks</p> <p>MARKETS Site = 12' frontage x 16' depth</p> <p>Cromer, Stalham and Sheringham (Weds) Weekly £15.00 £15.50 4 Weekly £40.00 £41.20 Quarterly £110.00 £113.30 Half Yearly £200.00 £206.00 Casual Trades - per week £35.00 £36.10</p> <p>Sheringham - per site Weekly £35.00 £36.10 4 Weekly £120.00 £123.60 Quarterly £300.00 £309.00 Half Yearly £490.00 £504.70 Yearly £900.00 £927.00</p> <p>All Market Traders Vehicles Vehicles up to 5 metres in length Weekly £10.00 £10.30 4 Weekly £30.00 £30.90 Quarterly £75.00 £77.30 Half Yearly £145.00 £149.40 Yearly £280.00 £288.40</p>	£0.10	£0.10
	Up to 2hrs for £1.00, 70p per hr thereafter	

**Resources Service Area
Fees and Charges Continued...**

	2009/10 Charge £ : p	2010/11 Charge £ : p
Vehicles over 5 metres in length		
Weekly	£18.00	£18.50
4 Weekly	£55.00	£56.70
Quarterly	£150.00	£154.50
Half Yearly	£280.00	£288.40
Yearly	£540.00	£556.20
 CHALETS & BEACH HUTS		
Chalets		
<i>Sheringham</i>		
Old chalets	£525.00	£580.00
New chalets (incl electricity)	£618.00	£680.00
 <i>Cromer</i>		
West Beach	£495.00	£550.00
East Beach	£495.00	£550.00
 <i>Weekly Lets</i>		
Low Season	£46.40	£50.00
High Season	£82.40	£90.00
 <i>Winter Lets</i>		
Per Month		£50.00
Per Week		£15.00
 Hut Sites		
<i>Cromer, Overstrand & Sheringham</i>		
One Year (including rates)	£160.00	£175.00
Mundesley	£160.00	£165.00
 Huts		
<i>Weekly Lets</i>		
Low Season		£35.00
High Season		£80.00
 PARKLANDS CARAVAN SITE		
Site Per Year	£769.08	£860.00
Site Per Week	£14.79	£16.54

GLOSSARY OF TERMS

Aggregate External Finance (AEF)

Financial support provided by central government for revenue expenditure on services that impact on the Council Tax. AEF comprises revenue support grant (RSG), redistributed national non-domestic rates (NNDR) and specific and special grants.

Budget Requirement

The estimated revenue budget on general fund services that is financed from Council Tax after deducting income from fees and charges, specific grants and funding from reserves.

Business Rates

Often referred to as National Non-Domestic Rates (NNDR), these are collected from occupiers of business properties based upon a rateable value and a nationally set rate. The money collected is paid to the Government who redistribute it to Councils based on population.

Capital Expenditure

Spending on the purchase or enhancement of significant assets which have an expected life of over a year – for example major improvements to council housing or construction of a car park.

Capital Receipts

Money recovered from the sale of assets. This can be used to finance capital expenditure or repay debt.

Collection Fund

The account which contains all the transactions relating to Community Charge, Council Tax and Business Rates together with the payments to this Council, Norfolk County Council and Norfolk Police Authority to meet their requirements.

Depreciation

A measure of the financial effect of wearing out, consumption or other reduction in the useful life of a fixed asset.

Fees and Charges

Income raised by charging users of services for the facilities. For example, local authorities usually make charges for the use of leisure facilities, the collection of trade refuse, etc.

Financial Reporting Standard 17 (FRS 17)

The requirement for Local Authority's to include the forecast cost of future pensions in the accounts on a notional basis.

General Fund

The main revenue fund of a billing authority. Day-to-day spending on services is met from the fund.

Large Scale Voluntary Transfer (LSVT)

The process of transferring Council House stock from a Local Authority to a registered Social Landlord. North Norfolk District Council transferred its housing stock to North Norfolk Housing Trust in February 2006.

Leasing

A method of acquiring items such as vehicles and computer equipment by payment of a lease charge over a period of years. A primary lease period is the period for which the lease is originally taken out and a secondary period relates to any extension. There are two types of lease:

- A finance lease is where the Council effectively pays for the cost of an asset (it counts as capital expenditure for control purposes and is included on our Balance Sheet)
- An operating lease (a long-term hire) is subject to strict criteria and the cost can be charged as a running expense. The item leased must be worth at least 10% of its original value at the end of the lease and does not appear on the Balance Sheet

Local Area Agreement (LAA)

An LAA (which applies to England only) is a three-year agreement between the Government Office (GO) for the area and a Local Strategic Partnership (LSP) representing the local authorities, other public, private, voluntary or community interests for the area. The LAA sets out the priorities for a local area, for example Norfolk, in defined areas of activity. As the upper-tier local authority, Norfolk County Council must act as the accountable body for the LAA.

Minimum Revenue Provision

The minimum amount which must be charged to the revenue account each year and set aside as a provision to meet the rest of credit liabilities for example borrowing.

Precepts

The amount which Norfolk County Council and Norfolk Police Authority require us to collect, as part of the Council Tax to pay for their services is called a precept. Town and Parish Councils also precept on the District Council to pay for their expenses.

Precepting Authorities

Those authorities which are not billing authorities i.e. do not collect the Council Tax and Non-Domestic Rates. County councils, police authorities and joint authorities are "major precepting authorities" and parish, community and town councils are "local precepting authorities".

Preserved Right to Buy Receipts (PRTB)

Preserved Right to Buy Receipts arise following a housing stock transfer where the Local Authority and the Registered Social Landlord (RSL) entered into a sharing agreement whereby the proceeds from the Preserved Right to Buy sales are split between the Authority and the RSL.

Prudential Code

Professional code of practice developed by CIPFA which came into effect from 1 April 2004 to ensure Local Authorities capital investment plans are affordable, prudent and sustainable. The code allows authorities to undertake borrowing to finance capital expenditure as long as they can demonstrate affordability.

Revenue Expenditure Funded from Capital Under Statute (REFFCUS)

Expenditure incurred during the year that may be capitalised under statutory provisions but does not result in the creation of a fixed asset has been charged as expenditure to the relevant service revenue account in the year.

Reserves

Accumulated balances built up from excess of income over expenditure or sums that have been specifically identified for a particular purpose which are known as earmarked reserves.

Revenue Contribution to Capital (RCCO or Direct Revenue Financing)

Use of revenue resources to finance capital expenditure.

Revenue Expenditure

The day to day running expenses on the services provided.

Revenue Income

Amounts receivable for such items as rents and charges for services and facilities.

Revenue Support Grant (RSG)

Grant paid by central government to aid local authority services in general as opposed to specific grants which may only be used for a specific purpose.

Specific Grants

The term used to describe all government grants (including supplementary and special grants) to local authorities other than revenue support grant, capital grants and HRA subsidy. Not to be confused with specified capital grants.

Specified Capital Grants

Certain government grants towards capital spending, for example, house renovation grants. Local authorities must apply a special accounting treatment to these grants, i.e. reduce their credit approvals by the amount of grant received. SCG's all relate to housing.

Supported Capital Expenditure

The amount of capital expenditure for which the Authority receives support for the associated debt costs through the Revenue Support Grant.

Temporary Loans

Money borrowed on a short-term basis as part of the overall borrowing strategy.

VAT Shelter

A procedure agreed by the DCLG and HM Revenues and Customs to ensure that following a housing stock transfer there is no impact on taxation. Had the Council retained the housing stock and carried out the necessary works on the properties, the VAT would have been reclaimed by the Council, however the Housing Trust are unable to recover the VAT and the VAT Shelter arrangement allows the VAT to be recovered and shared between the Council and Victory Housing Trust.