#### **New Market Traders Application Form**

Please complete the following application form to request to trade on the NNDC run markets at Cromer/ Sheringham. Please note completing this application will not guarantee acceptance. All applications are assessed before a decision is made.

Stallh	nolders Name			
Contact Address				
Mobi	le Tel No / Home Tel No			
Emai	I Address			
Orga	nisation or Business name			
Detai sellin	ils of the products you are			
Man	lesta verviciale ta attand (tiale velcana anno	! t \		
✓	kets you wish to attend (tick where appr  Market Location (please tick market location required)	No of Pitches req. (4mx5m)	Period pitch required (circle period required) (for pitch prices see over)	
	Sheringham (Wednesday) – 1st Apr to 31st Oct	(HIIXOIII)	☐ Weekly ☐ 3 Months ☐ 6 Months ☐ 12 Months	
	Cromer (Friday) All Year – 1st Apr to 31st March		☐ Weekly ☐ 3 Months ☐ 6 Months ☐ 12 Months	
	Sheringham (Saturday) All Year – 1st Apr to 31st March		☐ Weekly ☐ 3 Months ☐ 6 Months ☐ 12 Months	
	Preferred commencement date (At least two weeks should be allowed from application to commencement)			
If ac	cepted, please indicated your preferred pay	ment met	hod	
	I wish to pay by Direct Debit (available for 6 &12 month applications only)			
If you wish to pay by Direct Debit, please complete the attached Direct Debit mandate form and return either by email to <a href="mailto:stuart.harber@north-norfolk.gov.uk">stuart.harber@north-norfolk.gov.uk</a> or by post to Stuart Harber, North Norfolk District Council, Holt Road, Cromer, NR27 9EN.				
	I wish to pay by cheque/cash on the first day of trading			
Public Liability Insurance supplier.  PLI No.  PLI Renewal Date.				

Please enclose a copy of your Public Liability Insurance. If not enclosed, you will need to provide this on your first day of trading.

#### **Vehicles**

There is no charge for traders who wish to park their vehicle within their allocated pitch. Vehicles parked outside the allocated pitch must comply with the car parks charging regime. Permanent traders can apply for a Traders Parking Permit.

I have a vehicle	Yes  No			
I will be parking within my allocated pitch	Yes No No			
I require a parking permit	Yes No No			
Vehicle Details				
Vehicle Registration	Vehicle insurance renewal date (s)			
Vehicle Make/Model	MOT due da	MOT due date (s)		
<b>Vehicle Permits</b> – If accepted, please supply me with the following permits (tick which applies) (see Traders Guidance for further information). Payment will be collected on issue.				
To cover 1 Day trading per week		1st Apr – 31	I <sup>st</sup> Oct	£25
To cover 1 Day trading per week		1st Apr – 31	I <sup>st</sup> Mar	£40
To cover 2 Days trading per week		1st Apr – 31	I <sup>st</sup> Mar	£50
To cover 3 (or more) Days trading per w	/eek	1st Apr – 31	I <sup>st</sup> Mar	£60
Please tick here to confirm you have read and agree to the terms and conditions set out in the Market Traders Guidelines.				
Applicants Full Name/Signature				
Date				

Thank you for your application – we will get back to you as soon as possible with a response!

For Further information visit: <a href="www.north-norfolk.gov.uk">www.north-norfolk.gov.uk</a>

Email: leisureandlocality@north-norfolk.gov.uk

Telephone: Ricky Wright on 01263 516007 or Stuart Harber on 01263516116

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Application received:

#### Market Pitch Prices (price indicated is per 4m x 5m pitch)

#### **Permanent Traders**

#### **Sheringham Saturday**

PRICE PER PITCH	1 or 2 pitches	3 <sup>rd</sup> and consecutive pitches
April to September	£592	£449
October to March	£306	£230

#### **Cromer and Sheringham Wednesday**

PRICE PER PITCH per market	1 or 2 pitches	3 <sup>rd</sup> and consecutive pitches
April to September	£255	£204
October to March	£133	£102
Sheringham Wed October extension	£40	£35

#### **Casual Traders**

#### **Sheringham Saturday**

PRICE PER PITCH	QUARTERLY CHARGE	WEEKLY CHARGE
APRIL		£31
MAY	£306	£31
JUNE		£31
JULY		£41
AUG	£469	£41
SEP		£41
OCT		£41
NOV	£224	£31
DEC		£31
JAN		£22
FEB	£179	£22
MAR		£22

#### **Cromer and Sheringham (Wednesday)**

NB Sheringham Weds runs April to Oct only

PRICE PER	QUARTERLY	WEEKLY		
PITCH PER	CHARGE	CHARGE		
MARKET	per market	per market		
APRIL		£19		
MAY	£138	£19		
JUNE		£19		
JULY		£28		
AUG	£224	£28		
SEP		£28		
OCT		£19		
NOV	£102	£19		
DEC		£19		
JAN		£15		
FEB	£82	£15		
MAR		£15		
Sheringham				
Wed	£40 for OCT	£18		
October	240 101 OCT	LIO		
extension				



#### Instruction to your bank or building society to pay by **Direct Debit**



Service user number

FOR NNDC's OFFICIAL USE ONLY.

building society.

This is not part of the instruction to your bank or

Please complete the whole form using a ball point pen and send it to:

**North Norfolk District Council** FREEDOST NC22308

P O Box 2, Holt Road, Cromer, Norfolk NR27 9EN	Payment will be made on the 1st, 10th, or 20th (or just after). Please tick the date of your choice.  1st 10th 20th
Name(s) of account holder(s)	Name Address
Bank / Building Society account number	Address of property if different from above
Branch sort code	Contact telephone number:
Name and address of your bank or building society  To the manager Bank / Building Society	Instruction to your bank or building society  Please pay North Norfolk District Council Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain wiith North Norfolk District Council and, if so, details will be passed electronically to my bank/building society.
Address  Post code	Signature (s)  Date
Reference number	Date
Banks and Building Societies may not accept Dire	ect Debit instructions for some types of account

This guarantee should be detached and retained by the payer

#### The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit, North Norfolk District Council will notify you at least 10 working days in advance of your account being debited or as otherwise agreed. If you request North Norfolk District Council to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit by North Norfolk District Council or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society
  - If you receive a refund you are not entitled to, you must pay it back when North Norfolk District Council asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.

## **Sundry invoice**

NORTH NORFOLK DISTRICT COUNCIL HOLT ROAD CROMER NORFOLK NR27 9EN



## The best way to pay your Sundry Invoice

# AN EUR LE UKECT DESTIN

Direct Debit is the most secure and cost effective way of paying your Sundry Invoices. It's also the most efficient to run and helps us keep our costs down.

### OR PAY ONLINE...

www.northnorfolk.org/payment/payments.asp Just visit and follow instructions. And of course, you can use internet banking if your bank provides this.

You can also pay Business Rates and Council Tax by these methods.