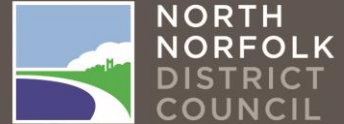


# JOB DESCRIPTION



## **Voluntary Ranger**

### **Service Area**

Countryside and Parks

### **Manager/Team Leader**

Site Management and Events Ranger

### **Direct reports**

N/A

### **Total Managed**

N/A

### **Purpose of the Role**

To assist the Rangers with the management of the Council's woodland and countryside sites and to assist with events.

### **Key Result Areas**

1. To assist with site management operations to maintain high quality public spaces.
2. To assist with conservation management operations to enhance biodiversity.
3. To assist with the inspection and assessment of sites and facilities with respect to health and safety and to carry out remedial works within the scope of the post.
4. To be a point of contact on - site for the public.
5. To assist with public events, school and group visits.
6. To take responsibility for your own Health and Safety at work and that of other persons who may be affected by your actions.
7. To undertake any other work required and as directed within the confines of the existing grading and post.

# PERSON SPECIFICATION



**NORTH  
NORFOLK  
DISTRICT  
COUNCIL**

<b>Voluntary Ranger</b>				
		<b>Essential</b>	<b>Desirable</b>	<b>How Identified</b>
<b>Experience/ Knowledge</b>	Experience of working in a customer-focused service	✓		<b>Application Form*/ Interview</b>
	Experience in the use of chainsaws and associated equipment	✓		<b>Application Form*/ Interview</b>
	Cash handling experience		✓	<b>Application Form*/ Interview</b>
	Broad knowledge of woodland management	✓		<b>Application Form*/ Interview</b>
	Broad knowledge of conservation and biodiversity	✓		<b>Application Form*/ Interview</b>
<b>Qualifications</b>	BTEC National Diploma in Countryside Management or equivalent		✓	<b>Application Form</b>
	Driving Licence and B+E Trailer licence <sup>i</sup>		✓	<b>Application Form/ Interview</b>
	NPTC Chainsaw Certificates Cs 30.1 and 30.2 (chainsaw maintenance, chainsaw cross cutting) CS31 fell small tree		✓	<b>Application Form</b>
	NPTC Knapsack Spraying Certificate PA1 and PA6		✓	<b>Application Form</b>
<b>Training</b>	Basic Ranger Training		✓	<b>Application Form</b>
	Health and Safety Training		✓	<b>Application Form</b>
	Basic Tree Safety		✓	<b>Application Form</b>
	First Aid At Work		✓	<b>Application Form</b>

		Essential	Desirable	How Identified
<b>Skills</b>	Numerate	✓		Appl Form*/ Interview
	Articulate	✓		Appl Form/ Interview
	Proficient in the use of tools and machinery within the scope of the post	✓		Application Form*/ Interview
<b>Aptitude and Disposition</b>				
<b>Aptitude and Disposition</b>	Able to work on own initiative		✓	Appl Form*/ Interview
	A flexible approach to meet service requirements	✓		Appl Form*/ Interview
	Polite	✓		Interview
	Confident		✓	Interview
	Outgoing		✓	Interview
	'Can-do' attitude	✓		Interview
<b>Personal Circumstances</b>				
<b>Personal Circumstances</b>	Access to own transport		✓	Application Form
	Able to work outside normal working hours	✓		Application Form*/ Interview
<b>Physical</b>				
<b>Physical</b>	Able to operate on foot in a woodland setting	✓		Interview

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<sup>i</sup> For those who passed their driving test after 1<sup>st</sup> January 1997, a separate test for B+E will need to have been completed to meet the DVLA requirements.

\*In order to assess this from the application form we require you to provide an example