

## Record of Decisions taken under Delegated Authority (Appendix A)

Delegated Power being exercised;	Key Decision y/n	Officer exercising Delegation	Details of decision made	Consultations undertaken	Date of decision	Date Reported to Council/Cabinet
<p><i>Chapter 6; Full delegation to Chief Officers</i></p> <p><i>Section 5.1: routine matters</i></p> <p><i>Section 5.2 Emergency powers</i></p>				<p><i>Section 5.1 : Leader or Portfolio Holder/Local Member</i></p> <p><i>Section 5.2: Leader or Deputy Leader</i></p>		
Section 5.2:	Yes	Chief Executive	Decision to allow COVID mobile testing facilities to be operated by military personnel to operate from NNDC car parks at The Meadow, Cromer and Highfield Road, Fakenham	s.5.2 – Leader of the Council (Gold Command meeting)	30.04.2020	06.07.2020
Section 5.2:	No	Chief Executive	To re-confirm previous decisions made on 24 <sup>th</sup> March and 16 <sup>th</sup> April to close Cromer Pier for public access in light of Government guidance on social distancing and non-essential travel during the Coronavirus situation in support of Government advice that people should only leave home for a limited number of essential activities	s.5.2 – Leader of the Council (Gold Command meeting)	08.05.2020	06.07.2020
Section 5.2:	No	Chief Executive	Decision to re-open the car parks at Holt Country Park, and Pretty Corner Woods from Wednesday 13 <sup>th</sup> May in response to the Prime Minister’s statement of the 10 <sup>th</sup>	s.5.2 – Leader of the Council (Gold Command meeting)	11.05.2020	06.07.2020

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			May that people would be allowed to travel for exercise.			
Section 5.2:	No	Chief Executive	Decision to re-open the Beach Lane, Weybourne Coastal car park following a request from Weybourne Parish Council from Friday 15 <sup>th</sup> May.	s.5.2 – Leader of the Council (Gold Command meeting)	14.05.2020	06.07.2020
Section 5.2	No	Chief Executive	Agreement to request made by Fakenham Town Council for the Bridge Street public toilets in the town to be opened, initially on Thursday 21 <sup>st</sup> and Thursday 28 <sup>th</sup> May, to support the phased re-opening of the town's Charter Market.	s.5.2 – Leader of the Council (Gold Command meeting)	18.05.2020	06.07.2020
Section 5.2:	Yes	Chief Executive	Decision to re-open the following public toilets from 22 <sup>nd</sup> May: <ul style="list-style-type: none"> <li>• Beach Road, Wells-next-the-Sea</li> <li>• The Quay, Blakeney</li> <li>• Lushers Passage, Sheringham</li> <li>• Water Lane, West Runton</li> <li>• The Meadow, Cromer</li> <li>• Beach Road, Mundesley</li> <li>• Coast Road, Walcott</li> <li>• Beach Road, Sea Palling</li> <li>• Station Road, Hoveton</li> </ul>	s.5.2 – Leader of the Council (Gold Command meeting)	20.05.2020	06.07.2020
Section 5.2:	No	Chief Executive	Decision to re-open the Clink Lane, Sea Palling Coastal car park from 21 <sup>st</sup> May.	s.5.2 – Leader of the Council (Gold Command meeting)	20.05.2020	06.07.2020
Section 5.2:	No	Chief Executive	Decision to re-open the following Coastal car parks from 29 <sup>th</sup> May. <ul style="list-style-type: none"> <li>• Beach Road, East Runton</li> <li>• Runton Road, Cromer</li> <li>• Pauls Lane, Overstrand</li> <li>• Gold Park, Mundesley</li> </ul>	s.5.2 – Leader of the Council (Gold Command meeting)	20.05.2020	06.07.2020

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			<ul style="list-style-type: none"> <li>• Cart Gap, Happisburgh</li> <li>•</li> </ul>			
Section 5.2	Yes	Chief Executive	<p>Decision to re-open the following public toilets from 29<sup>th</sup> May.</p> <ul style="list-style-type: none"> <li>• Stearman’s Yard Car Park, Wells</li> <li>• Bridge Street Car Park, Fakenham</li> <li>• Bridewell Street, Walsingham</li> <li>• Albert Street Car Park, Holt</li> <li>• Holt Country Park, Holt</li> <li>• The Lees, Sheringham</li> <li>• Beach Road Car Park, East Runton</li> <li>• Runton Road Car Park, Cromer</li> <li>• Cadogan Road Car Park, Cromer</li> <li>• West Prom, Cromer</li> <li>• North Lodge Park, Cromer</li> <li>• Pauls Lane Car Park, Overstrand</li> <li>• New Road Car Park, North Walsham</li> <li>• The Promenade, Mundesley</li> <li>• Cart Gap Car Park, Happisburgh</li> <li>• Ludham Bridge, Ludham</li> <li>• Horning Village Car Park, Horning</li> <li>• Adjacent Lathams, Potter Heigham</li> </ul>	s.5.2 – Leader of the Council (Gold Command meeting)	20.05.2020	06.07.2020
Section 5.1	Yes	Head of Legal	<p>Cromer Sport Hub – mediation</p> <p>Mediation with a clear negotiation envelope was undertaken on 29 May 2020.</p>	S 5.1 – Portfolio Holder	29.05.20	01 June 2020

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			A settlement figure was reached representing, in the view of the Head of Legal a good settlement option, and was well within the recommended settlement envelope.			
Section 5.2:	Yes	Chief Executive	Decision to re-open Cromer Pier for public access, including the public toilets, from 1 <sup>st</sup> June.	s.5.2 – Leader of the Council (Gold Command meeting)	29.05.2020	06.07.2020
Section 5.2	Yes	Head of Finance	To establish a Discretionary Grant Scheme for local businesses.	S 5.1 – Portfolio Holder	29.05.2020	06.07.2020
Section 5.2	No	Chief Executive	Street signage:  Printing of 7340 street signage decals – cost £33,030 plus VAT.	s.5.2 – Leader of the Council (Gold Command meeting)	03.06.2020	06.07.2020
Section 5.1	no	Head of Finance	Staithe Street car park, Wells:  To reopen and operate as a public pay and display car park.	S 5.1 – Portfolio Holder	01.06.2020	06.07.2020
Section 5.2:	Yes	Chief Executive	to temporarily suspend coach parking facilities in the Cadogan Road Car Park, Cromer and Station Approach Car Park, Sheringham and re-line for use as car parking spaces for this summer season	s.5.2 – Leader of the Council (Gold Command meeting)	08.06.2020	06.07.2020
Section 5.2:	Yes	Chief Executive	Adoption of Return to Work guidance and implementation of measures within the NNDC offices and Fakenham Connect so that the Council is able to demonstrate compliance with the COVID-secure requirements outlined by the Government.	s.5.2 – Leader of the Council (Gold Command meeting)	08.06.2020	06.07.2020

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Section 5.2:	Yes	Chief Executive	To move forward with a programme of social distancing measures to support the Re-opening of our High Streets and Tourist Areas Safely under the “You are Welcome” project branding.	s.5.2 – Leader of the Council (Gold Command meeting)	08.06.2020	06.07.2020
Section 5.2	Yes	Chief Executive	Decision to re-open the following public toilets from 29 <sup>th</sup> May. <ul style="list-style-type: none"> <li>• Queens Road Car Park, Fakenham</li> <li>• Highfield Road, Fakenham</li> <li>• Newgates Lane, Wells</li> <li>• East Prom, Sheringham</li> <li>• Vicarage Street Car Park, North Walsham</li> <li>• Coast Road, Bacton</li> <li>• Womack Water, Ludham</li> <li>• Hickling Broad, Hickling</li> </ul>	s.5.2 – Leader of the Council (Gold Command meeting)	08.06.2020	06.07.2020
Section 5.1	No	Head of Finance	Agreement to proceed with proposed agreements (see summary below) at Fakenham Connect Offices to formally agree previous alterations to the property with the head landlord, permissions for subletting, and authorisation to enter into formal lease agreements with tenants that are currently occupying the premises on a tenancy at will basis.	s.5.1 – Portfolio Holder	19.06.20	06.07.2020
Constitution, scheme of delegation to officers (follows section 2.3).	No	Head of Finance	Enabling land, Sheringham:  To amend the proposed terms as outlined in the Cabinet report and agree a nil deposit as a worst case position and undertake further negotiations.	Head of Legal & relevant portfolio holders	18.06.2020	06.07.2020

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Section 5.1	No	Head of Finance	To make an advance payment to Metnor Construction in respect of the fabrication and construction of the steel frame for the new Splash leisure facility.	s.5.1 – Portfolio Holder	19.06.20	06.07.2020
Section 5.1	No	Head of Economic & Community Growth	To relax the car parking fee to enable the first two hours at Station Approach and Albert Street Car Parks in Holt to be free of charge for the period up until 31 <sup>st</sup> July 2020.	s.5.1 – Portfolio Holder s.5.2 - Leader	23.06.2020	06.07.2020