

CROMER COAST PROTECTION SCHEME LIAISON GROUP

13th January 2016

COUNCIL CHAMBER, NORTH LODGE, CROMER



Present:

Cllr Angie Fitch-Tillett (Chairman)..... Portfolio Holder for Coastal Management
Cllr Hilary Cox (HC) County & District Member for Cromer
Peter Frew (PF) Project Manager
Brian Farrow (BF) NNDC, Coastal Engineer
Deb Lewis (DL) Cromer Pier Theatre
Bruce Stratton (BS) CTIS
Duncan Nash (DN) Volkerstevin
Emma Marsh (EM) Volkerstevin
Claire Nightingale (CN) Starvin Marvins
Eric Harrison (EH) Starvin Marvins
Chris Lynch (CL) Westcliffe Café
Sarah Lynch (SL) Westcliffe Cafe
Clifford Phang (CP) AECOM
Richard Leeds (RL) Cromer RNLI and Chamber of Trade
Rob Goodliffe (RG)..... NNDC, Coastal Team Manager
Maxine Collis (MC) NNDC, Property Services Project &
Programme Manager
Sharon Garth (SG) NNDC, Coastal Admin Supt

1.	<u>Welcome</u> The Chairman welcomed everyone to the meeting.	
2.	<u>Apologies</u> Apologies were received from David Greenwood and Peter Lawton.	
3.	<u>Notes from the meeting held on 2nd December 2015</u> The notes from the meeting held on the 2 nd December 2015 were agreed as a true and accurate record.	
4.	<u>Actions/Matters Arising</u> All actions were completed – no matters arising.	
5.	<u>Updates on the programme of works and the way forward</u> All encasement work east of the Pier has been completed. Work was now being concentrated on the west side of the Pier and the wall around it, encasement work behind Groyne 4, work on the groyne itself was nearing completion with work moving eastwards towards the parking area. When this work was complete the work will shift to the far end of the wall and Groyne 6.	

	<p>In the next few weeks the footbridge will be put back at Groyne 5; with no change to its position. All groynes will be closed up and steps to the beach re-instated with work intensifying on the parapets and the wall around the Pier leaving the resurfacing of the promenade until last.</p> <p>At the same time, but not part of the coastal protection scheme, there will be a team working in different sections putting ducting into the promenade. This was part of the refurbishment of the promenade lighting project and needed to be done prior to the resurfacing of the promenade to avoid digging up the promenade when the lighting project gets underway at a later date.</p> <p>Preparation for the resurfacing of the promenade is programmed in to start on the 1st February. This will start with the preparation of the promenade surface on the eastside of the Pier looking seaward, at the same time the Pier work will continue on the west side. Work will then swap sides to enable public access to the Pier at all times albeit not always the same side. DN emphasised that during this period it was critical that all deliveries to the theatre and the pier were to be co-ordinated through them. The difficulty will be that no vehicles will be allowed on the promenade during the resurfacing. BF confirmed the programme was now entering a very intensive period of work which was taking a lot of precise planning and included a very tight time schedule to keep on track. Meetings were taking place on a regular basis to overcome any hurdles as they happened and to assess any risks that could mean the project may not be able to meet its contract end date - 31st March. In this eventuality the Council will be in touch with businesses to arrange a meeting.</p> <p>CL asked if this applied to businesses on the west promenade. MC replied that was a different project and therefore not appropriate to be discussed at this meeting although she did confirm that a meeting with traders was being arranged.</p> <p>CN asked if this meant that traders on the promenade would not be able to trade over Easter as this was early this year. It was confirmed there would be no trading on the promenade over the Easter period as the promenade was part of the contractors work site and the timescale to meet the project completion date - 31st March 2016 was extremely tight.</p>	
6.	<p><u>Publicity</u></p> <p>Discussions are ongoing over the end of project press release, it was hoped this would include a double page spread in the papers.</p> <p>It was further suggest that a press release should be issued about the restrictions over the Easter weekend. Particular emphasis should be made that to the fact that although access to the promenade was restricted Cromer was still open for business. For those traders on the promenade who are unable to open, this was only temporary and businesses will re-open when the project was complete.</p>	

7.	<p><u>Future Arrangements and Next Meeting</u></p> <p>The next meetings has been arranged for</p> <ul style="list-style-type: none"> • 10th February 16 – North Lodge, Cromer – 2 pm <p>The Chairman tendered her apologies for this meeting, Cllr Cox agreed to Chair the meeting.</p>	
8.	<p><u>A.O.B</u></p> <p>MC had a query relating to the residents and businesses car parking area. MC asked if she needed to included relining of the area in the tender she was preparing for the West Promenade project or would the area be but back to how it was prior to the Defence scheme work starting. DN & BF assured MC that the area would be re-instated to how it was prior to work starting with anything that had been removed being put back to where it was.</p> <p>DL asked about disabled car parking for the theatre shows starting on the 4th March. BF said the weekly meetings between Openwide and Volkerstevin would be the best place to discuss the requirements for the shows to enable them to be included in the work programme.</p>	
	<p>The meeting closed at 2:30 pm.</p>	