

CROMER COAST PROTECTION SCHEME LIAISON GROUP

16th December 2013

COUNCIL CHAMBER, NORTH LODGE, CROMER



Present:

- Peter Frew (PF) (Chairman)Project Manager
- Brian Farrow (BF)NNDC, Coastal Engineer
- Cllr Angie Fitch-Tillett (AFT)Portfolio Holder for Coastal Management
- Andy Boyce (AB)Cromer Preservation Society
- Anna Davies (AD).....Chamber of Trade – Jarrold’s
- Bill Gaff (BG).....North Norfolk Fisherman’s Society
- Duncan Nash (DN).....Volkerstevin
- Ian Cussons (IC)Volkerstevin
- Dave Greenwood (DG).....Resident - The Old Lookout
- David Cornell (DC)Residents – Marine View
- David MacNaughton (DM)Triangle Amusements
- Peter Lawton (PL)URS
- Cllr Hilary Cox (HC).....NNDC, Coastal Management Board
- Mark Whitmore (MW)NNDC, Environmental Services
- Rob Goodliffe (RG).....NNDC, Coastal Team Manager
- Steve Walvin (SW)NNDC, Coastal Intern
- Sharon Garth (SG)NNDC, Coastal Admin Supt

1.	<p><u>Introductions</u></p> <p>Introductions were made round the table.</p>	
2.	<p><u>Notes and Actions of meeting 15th October 2013</u></p> <p>Actions from the last meeting:</p> <ul style="list-style-type: none"> • Parking Permits – to be discussed later under agenda point 3c • Melbourne Slope – the slope was checked and no issues with the structural stability were found. • Extension to the parapet wall at the beach access opposite the Amusement Arcade – Conservation Architect has agreed in principle. • Publicity – to be discussed later under agenda point 4 <p>Changes to notes</p> <ul style="list-style-type: none"> • AOB - 2nd paragraph, 2nd line delete ‘replaced’, insert ‘removed’ • 3. f point 4 – misquote - AB did not recall saying anything about the footboards. <p>With these amendments incorporated the notes of the last meeting were agreed.</p>	

3.

Updates

a. Consents

- Environmental Consents - work to resolve one of the conditions was on-going.
- Listed building – resolution for a minor condition was nearing completion to alter the surface of the promenade to rolled asphalt with gold chippings that would last longer. AFT reported that a planning application had been received and notices put up.

b. Award of construction contract

The contract has been awarded to Volker Stevin.

c. Start date and programme of works

IC provided the meeting with a brief summary for the programme of work which will start on 6th January 2014.

- 6th Jan – work will start on preparing the main site office compound at Runton Road
- 8th Jan – transporter bringing cabins for offices arrives and fencing erected.
- Mid-January - preparation for deliveries, a small compound will be erected on the promenade.
- End January – sheet piling and stainless steel reinforcement arrives. Subcontractors will mobilise in the last week to start installing sheet piling. Access will be via Morrison’s fuel station for the west end and the Gangway for the east end.
- The 1st phase will be from 6th Jan – 31st March 14. The car park will then be returned back until the 2nd phase starts in October 2014. It is intended that the first phase work will start at the far west end moving towards the Pier which will involve installing all the sheet piling and the laser scanning of section 5, leaving the concreting, under the pier and the east end for the 2nd phase.

BF confirmed the whole of the promenade would be closed to the public January – March and asked for clarification on access to the promenade during the 1st phase for residents, businesses and the Pier.

IC replied that it was not their intention to close the whole frontage for the entire period; the closure area would be mobile and restricted to the section where the works are. More detailed information would need to be obtained from the contractors once work begins.

DC queried who had ownership/responsibility for the area. IC replied the contractor was responsible for the site working area within the fence.

RG asked about work on the groynes. IC said it was intended that groynes 6,5 and 4 west of the pier would be included in the 1st phase with the east and under the pier in the 2nd, however, a survey of the groynes needed to be complete first and any work would be dependent on these results.

PL was concerned about access for businesses in section 2 where the promenade narrows and only a small section of the foundations remain.

DM replied he was fairly certain that there would be no work until the wall was repaired.

d. Key contacts

BF is the main central point of contact between public/business/residents and the consultants/contractors and vice versa. This was crucial to maintaining an effective communication route.

	<p>e. <u>Issues</u></p> <ul style="list-style-type: none"> • <u>Environmental monitoring</u> Delegates from NNDCs Environmental Services and Volkerstevin will meet outside this group in January to work through any issues which could come up i.e. noise. • <u>Beach Huts</u> After the storm there were few chalets left. BF believed that instructions had gone out for all to be removed to allow the area to be cleared up, but would seek clarification on this point and any exceptions from the Property Services Business Manager. • <u>Parking</u> NNDC have withdrawn disabled parking permits and public access. BF said key people who need access have been accommodated where possible with some businesses and residents having been issued their permits for 2014. AB reported that the sign on the disabled parking at the bottom of the Melbourne Slope had been lost. • <u>Access</u> The need for clear No Parking signage was raised to avoid any misinterpretation by the public. It was also suggested that Kings Lynn Borough Council was asked to make sure their parking enforcement people kept access to the gangway and Melbourne slope clear at all times. BF confirmed that the works would not impact on the New Year's day fun run or firework display and that these would go ahead as scheduled. BG asked if the work at the east end would include the breakwaters. IC responded this would be included in the 2nd phase. BG said there could be a gangway issue with the largest boat as there was little room for manoeuvre; DC commented this could also be an issue for the piling rig. BF suggested that it might require working with the police to steer traffic for a short period of time. BF would speak to BG nearer the time. 	
4.	<p><u>Publicity</u></p> <p>RG tabled the final draft copies of the leaflets and information boards and suggested these were reviewed at the end of the meeting for any final comments prior to printing and distribution.</p>	
5.	<p><u>Future Arrangements and Next Meeting</u></p> <p>It was agreed that the next meeting would take place on</p> <ul style="list-style-type: none"> • Tuesday, 14th January 2014 at Cromer Town Council, North Lodge Park starting at 2pm, <p>Further meetings would be arranged for mid-February and mid-March.</p>	

6.	<p><u>A.O.B</u></p> <p>AB asked if there was any further information on what was happening to the 1930 Pavilion at the west end of the prom and the old chalets at the bottom of the Melbourne slope.</p> <p>BF said it was too early to tell, but Duncan Ellis – NNDC Head of Assets and Leisure would be the person that will make any decisions.</p> <p>DG asked if it was still in the program to carry out a structure survey on the residential and business properties prior to work commencing.</p> <p>IC confirmed this was still in the program but were having difficulty in finding a surveyor. BF said he would look to see if he could help.</p> <p>DC asked how those concerned would be contacted. IC replied that a letter would be drafted seeking permission to carry out a survey and sent to all properties on the list compiled by URS. However, they needed to obtain the contact details for the property owners/occupiers.</p> <p>RG suggested the letter was forwarded to NNDC who were unable to pass on the contact details as it would contravene the Data Protection Act. They would then seek permission from the owner/occupiers for their contact details to be forwarded onto Volkerstevin.</p>	
	The meeting closed at 15:00 pm.	