

CROMER COAST PROTECTION SCHEME LIAISON GROUP

18th March 2015

COUNCIL CHAMBER, NORTH LODGE, CROMER



Present:

Cllr Hilary Cox (Chairman) Town, District and County Councillor Cromer
 Peter Frew (PF) Project Manager
 Brian Farrow (BF) NNDC, Coastal Engineer
 Billy Gaff (BG) North Norfolk Fisherman’s Society
 John Davies (JD) Cromer Lifeboat & Local Fisherman
 Jo Artherton (JA) Cromer Pier Theatre
 Deb Lewis (DL) Cromer Pier Theatre
 Bruce Stratton (BS) CTIS
 Duncan Nash (DN) Volkerstevin
 Emma Marsh (EM) Volkerstevin
 Claire Nightingale (CN) Starvin Marvins
 Eric Harrison (EH) Starvin Marvins
 Carolyn Aldridge (CA) Henry Blogg Museum
 Peter Lawton (PL) URS
 Clifford Phang (CP) URS
 Richard Leeds (RL) Cromer RNLI and Chamber of Trade
 Ricky Wright (RW) NNDC, Property Services
 Sharon Garth (SG) NNDC, Coastal Admin Supt

1.	<p><u>Welcome</u></p> <p>The Chairman welcomed everyone to the meeting.</p>	
2.	<p><u>Apologies</u></p> <p><u>Apologies</u> Cllr Angie Fitch-Tillett - Portfolio Holder for Coastal Management Mr & Mrs Greenwood – The Old Lookout Andy Boyce - Cromer Preservation Society Rob Goodliffe – NNDC, Coastal Team Leader</p>	
3.	<p><u>Notes from the meeting held on 18th February 2015</u></p> <p>Amendment to Note 6, 2nd Para, last line -</p> <p style="padding-left: 40px;">Replace the word ‘but’ with ‘and’ Insert – ‘not’ between words ‘had’ and ‘been’</p> <p>With these changes the notes from the meeting held on the 18th February 2015 were agreed as a true and accurate record.</p>	
4.	<p><u>Actions/Matters Arising</u></p> <p>None</p>	

5.	<p><u>Updates on</u></p> <p><u>Where we are now,& programme of works</u></p> <ul style="list-style-type: none"> • Work will continue to the west side of the pier at Sections 2, 3, 4 – encasements, 5 - under the pier, and to the groyne. • Work on the east side of the pier (East of Groyne 3) has been completed and handed back to the district council. • PF had been approached by the contractor to make a formal application for work to be carried out at weekends between October 2015 and March 2016. PF stressed this did not mean work would be carried out every weekend only those where tides and weather permitted. <p><u>Questions and Comments</u></p> <p>JA said that most of the Piers shows during this period were at weekends so there would be a need for disabled parking and access for deliveries; they had already encountered a number of issues with deliveries. DN said to contact EM when a delivery was required or if possible give her advanced notice and she would make arrangements. JA said this was not always possible as sometimes they didn't know themselves when a delivery was arriving. EM replied that she'd had new signs made which gave contact numbers for deliveries to phone that would be erected at the top of the slopes. Both BF and the Chairman emphasised that a system had been put in place for a purpose and needed to be used.</p> <p><u>Close down operations for 31 March 2015</u></p> <ul style="list-style-type: none"> • Representatives from Volkerstevin, URS and the District Council had met and completed an in-depth site inspection to see what needed to be done ready for the site shutdown on the 31 March 2015. The following action points were agreed <ul style="list-style-type: none"> <u>Walls & Ramps</u> <ul style="list-style-type: none"> ○ Ramps to the east side of the pier would be made good and the temporary handrail strengthened. ○ There would be an extra handrail for the public to use. ○ Exposed steelworks will be made safe or removed. ○ Ply boards covering artwork in front of pier will be removed. ○ Bottom of section 4 wall (west of Pier) concreting finished and bastion tidied up. ○ L shaped anchor bars cut off/pulled out/shielded so public cannot injure themselves. ○ Ramp railings to be extended and opened up. ○ Walls further west will be left exposed. <u>Promenade</u> <ul style="list-style-type: none"> ○ There will be a small permanent storage area on the east promenade which will be fenced off. ○ Main storage area will be below the white steps and Anglian Water pumping station. ○ Temporary parapet along the wall near the arcade will remain. ○ Temporary handrails will be left up. The district council will be responsible for the monitoring and maintenance of all the handrails during the closedown period. ○ Timber will be removed 19 March. 	
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- The White Steps and zig zag slope opened.
- Steps from the promenade to the beach will be replaced.
- Disabled parking spaces will be back in use as from 01 April.

The aim of the inspection was to ensure that no hazard was left which could cause an accident or injury to the public users of the promenade and beach.

Questions and Comments

CN asked the contractor for temporary access to her electric box on the 19th March as there was an on-going issue with the electrics to her unit. DN asked CN to contact Emma with the details and when she needed access.

CN also reiterated her request for early access to her site prior to the 31st March. CN felt she was already ready at a disadvantage as she was losing a week's trading of the Easter holiday compared to the other promenade traders who already had access to their sites. DN replied that the other trader's sites were not part of their work site, however they would try to handover her site to her on Monday 30th but it was unlikely that it could be any earlier.

CN asked for it to be noted that she had been told by Mr Green that Russell Tanner was led to believe that she didn't want early access. She it was the opposite and had always expressed her wish to go back earlier at previous meetings.

RL asked what was to be done with the temporary surface on the east side at groyne 3 as this was becoming dangerous. BF replied that they were aware of it and handrails were to be put up guiding people where to go. The slopes would have a temporary safe surface.

The Chairman said that although a thorough inspection had been completed, it would be a great support if anyone noticed anything wrong to report it straight away, and suggested this was the message that should be disseminated to everyone.

BG asked if when clearing up could the beaches be scanned and cleared of lumps of concrete as these where a hazard for the fishing boats.

Start-up operations September 2015

- 7th September - pre work preparation such as the wiring of generators will start
- 14th September – work to the scheme will start, however this will have conditions where full public access to the promenades and the beach is maintained until the end of September.
- 1st October the beach and promenade will be closed down to the public as necessary and handed over to Volkerstevin as their works site.

Questions and Comments

PL asked if restrictions on the disabled parking would be in force from 14th September. BF replied this had not been discussed and he would need to speak to Maxine Collis, because access to the chalets would also need to be

	<p>maintained as these were still on hire until the end of September.</p> <p>JA said that the Piers Theatre Summer Show finished on the 19th September and that disabled parking would be needed up to this point.</p> <p>PL asked if work was scheduled from September 2015 to March 2016. BF confirmed this was a 6 month extension.</p>	
4.	<p><u>Publicity</u></p> <p>BF said nothing was confirmed but he anticipated that a media release would go out about the works closedown and advising of the early start-up date.</p> <p>The Chairman congratulated the Pier for winning Pier of the Year was good piece of publicity for Cromer and showed that even with all the work on the coastal protection scheme being carried done it was business as usual for the Pier.</p>	
5.	<p><u>Future Arrangements and Next Meeting</u></p> <p>It was agreed that the next meeting should take place on</p> <ul style="list-style-type: none"> • 9th September 15 – North Lodge, Cromer – 2 pm <p>Meeting will then continue to be held monthly. Dates will be circulated when arrangements have been confirmed.</p>	
6.	<p><u>A.O.B</u></p> <p>RL asked what the arrangements for the toilets to the west end this year. RW said he believed it would be similar to last year 3 or 4 porta loo's but with better cleaning arrangements. Nothing was confirmed until a decision on the west end promenade project was confirmed.</p>	
	<p>The meeting closed at 2:50 pm.</p>	